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EXECUTIVE COMMITTEE TUESDAY, 20TH JUNE, 2017

A MEETING of the EXECUTIVE COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS, TD6 0SA on TUESDAY, 20 JUNE 2017 at 10.00 am

J. J. WILKINSON,
Clerk to the Council,

13 June 2017

| BUSINESS | | |
|-----------------|---|---------|
| 1. | Apologies for Absence | |
| 2. | Order of Business | |
| 3. | Declarations of Interest | |
| 4. | Minute (Pages 1 - 6) Minute of meeting held on 21 March 2017 to be noted and signed by the Chairman. (Copy attached.) | 2 mins |
| 5. | Corporate Performance Report 2016/17 Annual Summary (Pages 7 - 68) Consider report by Chief Executive. (Copy attached.) | 30 mins |
| 6. | 2016/17 Unaudited Revenue Outturn (Pages 69 - 94) Consider report by Chief Financial Officer. (Copy attached.) | 15 mins |
| 7. | Balances at 31 March 2017 (Pages 95 - 106) Consider report by Chief Financial Officer. (Copy attached.) | 10 mins |
| 8. | Capital Financial Plan 2016/17 - Final Unaudited Outturn (Pages 107 - 140) Consider report by Chief Financial Officer. (Copy attached.) | 10 mins |
| 9. | Corporate Debts - Write Offs in 2016/17 (Pages 141 - 146) Consider report by Chief Financial Officer. (Copy attached.) | 10 mins |
| 10. | Any Other Items Previously Circulated | |
| 11. | Any Other Items which the Chairman Decides are Urgent | |

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| 12. | Minute (Pages 147 - 148) Private section of Minute of meeting held on 21 March 2017 to be noted and signed by the Chairman. (Copy attached.) | 2 mins |
| 13. | Minute of Social Work Complaints Review Committee (Pages 149 - 154) Consider Minute of Meeting held on 6 April 2017. (Copy attached.) | 5 mins |

NOTES

- 1. Timings given above are only indicative and not intended to inhibit Members' discussions.**
- 2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors S. Haslam (Chairman), S. Aitchison (Vice-Chairman), G. Edgar, C. Hamilton, E. Jardine, W. McAteer, T. Miers, S. Mountford, M. Rowley, G. Turnbull and T. Weatherston

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**SCOTTISH BORDERS COUNCIL
EXECUTIVE COMMITTEE**

MINUTE of Meeting of the EXECUTIVE COMMITTEE held in the Council Chamber, Council Headquarters, Newtown St Boswells, TD6 0SA on Tuesday, 21 March, 2017 at 10.00 am

Present:- Councillors S. Aitchison (Chairman – Education Business), S. Bell, C. Bhatia, J. Brown (from para 2.2), M. Cook, V. Davidson (from para 1.2), G. Edgar, J. G. Mitchell, D. Moffat, D. Parker (Chairman), D. Paterson, F. Renton, R. Smith.

Also present:- Councillor I Gillespie

Apologies:- Mrs J. Aitchison

In Attendance:- Chief Executive, Service Director Children and Young People, Service Director Neighbourhood Services, Democratic Services Team Leader, Financial Services Manager, Democratic Services Officer (F. Walling).

EDUCATION BUSINESS

Present:- Ms A. Ferahi, Mr G. Donald, Mr D. Moore, Miss E. Page.

CHAIRMAN.

Councillor Aitchison chaired the meeting for consideration of the education business. Before the first item on the agenda Councillor Aitchison gave presentations to the pupil representatives who had contributed to the Education-themed Executive Committee and said a little about their future plans for further education. On behalf of the Executive Committee, he referred to the value of hearing the student voice at meetings and thanked them for their valuable contribution, adding that they were a credit to their schools. The pupil representatives who received presentations at the meeting were Lauren Cardwell, Rory Hamilton, Izzie MacLean, Duncan Moore, Eilidh Page and Isabella Timmins. Lucy Anderson had been unable to attend and would receive her presentation in school.

MEMBER

Councillor Davidson joined the meeting during discussion of the presentation below.

1. **ACHIEVING EXCELLENCE & EQUITY - CLOSING THE ATTAINMENT GAP - PUPIL EQUITY FUNDING**
- 1.1 There had been circulated copies of a report by the Service Director Children and Young People outlining the drive to raise attainment for all Borders children and to close the attainment gap between the most and least disadvantaged. A presentation to accompany the report was given by the Service Director, Donna Manson, with further information provided by Senior Lead Officer, Liz Wharton. Setting out the national context it was explained that the Scottish Government's National Improvement Framework (NIF) published in January 2016 and 'Delivering Excellence and Equity in Scottish Education', published in June 2016, placed a duty on all schools from August 2016 to have a strategy for closing the attainment gap. Nationally, £120 million had been provided by Scottish Government to help schools raise attainment with a focus on supporting those children and young people who faced barriers to their learning due to the impact of poverty. This was referred to as Pupil Equity Funding (PEF). Borders schools would receive a total of £1.8 million PEF for 2017/18. The sum that each school would receive varied considerably from £1,200 to £130,000. A breakdown of the allocation to schools was provided as an appendix to the report. Although there was a sharp focus on the poverty-related attainment gap Mrs Manson explained that Scottish Borders Council would take a sensitive and inclusive approach. The directorate had established a strategic group, comprising volunteer Headteachers, two senior officers and an attainment advisor from Education Scotland. The work of the strategic group would have two main dimensions:

universal approaches for raising attainment for all; and targeted interventions to achieve equity for learners and close any attainment gap. Head teachers were accountable for the use of PEF within their schools and reporting processes to parents were to be incorporated into plans. To ensure the greatest impact from PEF, two people would be seconded to work with schools on planning, monitoring, measuring and evaluating the specific strategies to ensure improved outcomes. These posts would be funded through school carry-forwards.

- 1.2 Members discussed the report and received answers to their questions. With regard to parental involvement Mrs Manson referred to the positive engagement of parent councils and a noticeable change of attitude to a more inclusive approach. Home School Link workers would be involved to assist individual families where appropriate. She advised that a new Quality Indicator, relating to Family Engagement, had been introduced in respect of schools' performance monitoring. It was recognised that there was a challenge around engaging with all parents. Ms Ferari believed that there was a willingness from parents to be involved and suggested that there may be advantages for parent councils to engage through cluster groups. In response to a further question, Mrs Manson confirmed that there was alignment between the Scottish Government framework and the aspirations of Scottish Borders Council with regard to quality improvement. There had been a shift in the approach within Curriculum for Excellence towards nurture with the key being to make a difference to children's lives. There was further discussion about how to evaluate the impact and improvement attributable to PEF over and above existing working practices. It was noted that a report on progress would be brought back to the Executive after a period of 12 months

DECISION

- (a) **NOTED the strong focus on raising attainment for all and reducing the attainment gap, particularly for those children and young people who faced barriers to their learning due to the impact of poverty.**
- (b) **AGREED that a report on progress be brought back to the Executive Committee in March 2018.**

MEMBERS

Councillor Brown joined the meeting before the presentation below and Councillor Edgar left the meeting during discussion of the presentation.

2. EARLY LEARNING AND CHILDCARE - EXPANSION TO 1140 HOURS

- 2.1 There had been circulated copies of a report by the Service Director Children and Young People to update the Committee and seek approval for the proposed strategic approach to the delivery of 1140 hours funded Early Learning and Childcare (ELC) for all three and four year olds and eligible two year olds in communities across the Scottish Borders by 2020. The report also shared information on the trial of extended flexible ELC currently underway at Philiphaugh Community School Nursery, funded by the Scottish Government. A presentation to accompany the report was given by senior lead officer, Grace Frew. The report explained that nationally by 2020 all three and four years, and around 27% of two year olds, would be entitled to 1140 hours of free Early Learning and Childcare provision – almost double current levels of entitlement. The current entitlement of 600 hours ELC was provided by Scottish Borders Council with varying levels of flexibility by 46 school nurseries, commissioning arrangements with 28 partner providers and 2 childminders (who were part of a pilot project until June 2017) for three and four year olds. Two year old provision was delivered through 7 school nurseries, 13 partner providers and 5 childminders. The focus over the forthcoming financial years would be the strategic development of school nursery provision encompassing both capital and revenue investment. This would include property, the workforce, demographics and the needs of our most vulnerable families. The proposal was to develop a cluster approach to provision, within each High School cluster, having an Early Learning and Childcare Hub which would

offer full day care, 50 weeks per year. This would be developed by a five year phased approach. The report gave details of Phase 1 - a trial of ELC which started on 9 January 2017 at Philiphaugh Community School Nursery – and of Phase 2 with 7 schools offering extended hours from August 2017. This phased approach would utilise learning and data to inform planning for future phases of the Service Delivery Plan. The report proposed re-allocation of capital spend for 2017-18 to provide a new ELC provision in St Boswells Primary School, the largest Primary currently without ELC and no sustainable ELC partner provider.

- 2.2 Members welcomed the proposals outlined. In response to questions Mrs Manson confirmed that, within Phase 3, criteria for the location of extended ELC provision would include the capacity for generating employment and that development of the project would be in collaboration with the private sector. Also in Phase 3 the rural schools who did not currently have provision would be submitting plans. In further discussion Members questioned the capital and revenue implications of the extended hours. It was agreed that an additional element be added to the report's recommendations to request that a report on the financial implications be brought to the Executive Committee in June 2017.

DECISION

AGREED:-

- (a) **the proposed strategic approach to the delivery of extended ELC;**
- (b) **the continuation of the trial;**
- (c) **the allocation of the Early Years capital budget 2017/18 to the build of a new ELC provision in St Boswells Primary School;**
- (d) **to proceed with a full options appraisal regarding the identification of priorities for early learning and childcare building investment and to bring recommendations to a future meeting; and**
- (e) **that a report on revenue and capital implications of the phasing of these steps be brought to the Executive Committee in June 2017.**

CHAIRMAN

This being the last meeting of the Education – themed Executive Committee before the Local Government Election, Councillor Aitchison thanked staff, Members and representatives for their work and contribution over the past five years. On behalf of the Committee, Councillor Bhatia thanked Councillor Aitchison for the energy and commitment he had brought to the Borders in his role as Executive Member for Education.

ADJOURNMENT

The meeting adjourned at 11.35 am and reconvened at 11.45 am

OTHER BUSINESS

CHAIRMAN

When the meeting reconvened, Councillor Parker took the Chair for the remaining business.

3. **MINUTE**

The Minute of meeting of the Executive Committee of 7 March 2017 had been circulated.

DECISION

APPROVED for signature by the Chairman.

4. **FINAL REVENUE VIREMENTS AND EARMARKED BALANCES 2016/17**

There had been circulated copies of a report by the Chief Financial Officer seeking approval for the final 2016/17 budget virements and approval to carry forward identified earmarked budgets to 2017/18. The monitoring of the General Fund Revenue Budget at the end of January had identified the final virements and earmarked balances for 2016/17. These included routine virements, as shown in Appendix 1 to the report and earmarked balances, shown in Appendix 2, where it had been identified that budget was required to be carried forward to support expenditure in 2017/18.

DECISION

APPROVED:-

(a) **the virements in Appendix 1 to the report; and**

(b) **the earmarked balances in Appendix 2 to the report.**

5. **HOUSING BENEFIT OVERPAYMENT AND DEBT RECOVERY POLICY**

There had been circulated copies of a report by the Service Director Neighbourhood Services, seeking approval of the Housing Benefit Overpayment and Debt Recovery Policy. The report explained that in administering Housing Benefit on behalf of the Department for Work and Pensions (DWP), the Council had a responsibility to recover any Housing Benefit which had been overpaid. It was essential for the Council to demonstrate that it carried out administration and recovery of Housing Benefit efficiently, effectively and fairly and followed the guidance issued by the DWP. The policy, attached as an appendix to the report, had been based on the DWPs recommended model and replaced the policy which was agreed by Committee in June 2000. It provided clarity on how the Council would interact with claimants and their agents in the administration of Housing Benefit overpayments and set out a clear debt recovery strategy. In answer to questions, the Service Director explained that there was a distinct two-stage process before a decision to recover overpayment would be made. A claimant could ask for a reconsideration or appeal against a decision. She advised that historically the number of fraudulent claims was low but could provide the exact numbers if required.

DECISION

APPROVED the Housing Benefit Overpayment and Debt Recovery Policy, attached as Appendix 1 to the report, to take effect from 1 April 2017.

6. **ADDITIONAL FUNDING FROM SUSTRANS**

There had been circulated copies of a report by the Service Director Regulatory Services providing details on additional funding from Sustainable Transport Charity, Sustrans, for cycling and walking related projects in the Scottish Borders. Sustrans was very supportive of the work the Council was undertaking and had made a significant contribution to a number of projects throughout the Scottish Borders over a number of years. Graeme Johnstone, Lead Officer for Access and Transport, explained that Sustrans had allocated £140k in additional spend for cycling and walking related projects for the Scottish Borders area which would be allocated into the current financial year and the 2017/18 financial year. Detailed in a table within the report were the seven projects that would benefit from this funding and indication of the proposed spending allocation. Path construction at Duns High School and feasibility work in connection with the Hawick Flood Defence Scheme would be match funded. Fully funded would be detailed design work for routes from Kelso to Sprouston, Kelso to Roxburgh, Earlston to Leaderfoot, Peebles to Eddleston and path construction at Lauder. Members welcomed this report and the Chairman asked for thanks to Mr Johnstone to be recorded for identifying funding to bring many schemes to fruition.

DECISION

- (a) NOTED the additional funding of £140k allocated to Scottish Borders Council from Sustrans for cycling and walking related projects.**
- (b) AGREED:-**
 - (i) the spending allocations as detailed in table 4.1 of the report; and**
 - (ii) to approve the virements in 2016/17 and 2017/18 as detailed in Table 4.1 of the report.**

7. ANNUAL REPORT ON THE SOCIAL WORK STATUTORY COMPLAINTS PROCEDURES FROM 1 JANUARY 2016 TO 31 DECEMBER 2016 AND NEW SOCIAL WORK COMPLAINTS HANDLING PROCESS

There had been circulated copies of a joint report by the Chief Social Work Officer and Service Director Neighbourhood Services, providing information on the number and types of complaints received by Social Work from 1 January 2016 to 31 December 2016, summarising the changes arising from 113 complaints and improvement actions. The report was presented by the Service Director, Jenni Craig, who summarised the main points and answered questions. During 2016 there had been 113 complaints received which was an increase of 22.82% from the previous year. Of those received 36% were not upheld. The report detailed the nature of the complaints and improvements identified for 2017 arising from complaints-based intelligence. The report also outlined the new statutory social work complaints provisions introduced by the Scottish Public Services Ombudsmen (SPSO) and sought approval of the revised Social Work complaints handling procedure (SW CHP). Following a period of consultation the SPSO had published 'The Social Work Model Complaints Handling Procedure' together with associated guidance for implementation. This would provide a standard approach to handling customer complaints about Social Work services across Scotland. Adoption and implementation of the standardised SW Model CHP was required from 1 April 2017 and would coincide with the implementation of a new National Health Service Model CHP bringing both social work and National Health Service (NHS) services into line with the existing local authority standard CHP. A new SBC SW Model CHP was attached at Appendix 1 to the report. It followed in its entirety the SPSO SW Model CHP. The new CHP moved from a 3 or 4 stage process to a 2 stage process and removed the stage in the current complaints procedure for consideration by a Complaint Review Committee. In considering the report's recommendations Ms Craig asked that recommendation (c) be removed.

DECISION

- (a) NOTED the annual report information on Social Work Statutory Complaints procedures from 1 January 2016 to 31 December 2016.**
- (b) AGREED:-**
 - (i) to approve the Social Work Model Complaint Handling Procedure (SW CHP), as detailed in Appendix 1 to the report, for all complaints relating to Social Work services whether they were delivered through Scottish Borders Council, ALEOs or the Health and Social Care Partnership, from 1 April 2017; and**
 - * (ii) to recommend that Council disband the Social Work Complaint Review Committee once the process for all social work care complaints raised before 1 April 2017 had been completed.**

8. **PRIVATE BUSINESS
DECISION**

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this minute on the grounds that it involved the likely disclosure of exempt information as defined in the relevant paragraphs of part 1 of schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

9. **HOUSING BENEFIT AND COUNCIL TAX REDUCTION VERIFICATION POLICY**

The Committee approved a report by the Service Director Neighbourhood Services.

The meeting concluded at 12.15 pm



CORPORATE PERFORMANCE REPORT: 2016/17 ANNUAL SUMMARY (AND DATA FOR QUARTER 4)

Report by Chief Executive

EXECUTIVE COMMITTEE

20 June 2017

1 PURPOSE AND SUMMARY

- 1.1 **This report presents a high level summary of 2016/17 performance information for Elected Members, with more detail contained within Appendix 1. Appendix 2 presents the performance information on a quarterly basis, with detailed commentary about performance.**
- 1.2 SBC approved a Corporate Plan in April 2013, with eight priorities that it wishes to address for the Scottish Borders over a 5 year period. In order to monitor progress against the eight priorities, a review of performance information is undertaken quarterly and presented to Executive Committee, as well as an annual summary in June each year.
- 1.3 A summary of any changes made to performance indicators is provided at Section 4 of this report, followed by a high level summary of performance in Section 5. The appendices provide more detail for each Performance Indicator (PI).
- 1.4 All information contained within this report and appendices is also made available on the SBC website using the public facing part of SBC's Performance Management software (Covalent). This can be accessed at www.scotborders.gov.uk/performance and by clicking on "Scottish Borders Performs".
- 1.5 The annual performance information at Appendix 1 will be used within the management commentary section of SBC's Draft Statement of Accounts, submitted to Audit Scotland by 30 June 2017, as well as for any other annual performance reporting requirements.

2 RECOMMENDATIONS

- 2.1 **I recommend that the Executive Committee:**
 - (a) **Notes any changes to performance indicators outlined in Section 4 of this report;**
 - (b) **Acknowledges and notes the performance summarised in Section 5 and detailed within Appendices 1 and 2, and the action that is being taken within services to improve or maintain performance.**

3 BACKGROUND TO SBC PERFORMANCE REPORTING

- 3.1 SBC approved a Corporate Plan in April 2013. Against a challenging external context, the Plan presented a vision for Scottish Borders Council, underpinned by a set of values and standards and eight priorities. The plan was updated and approved by SBC in October 2015, with an ongoing commitment made to the same values, standards, vision and eight priorities.
- 3.2 In order to ensure that these eight priorities are addressed effectively, a Performance Management Framework (PMF) was also approved, covering the performance reporting arrangements for both the Council and for its work with Community Planning partners. Again, this PMF was updated and approved by SBC in October 2015.
- 3.3 A range of performance indicators (PI) are presented within the Appendices, some which SBC has direct control over and some which are for context only. **Appendix 1** uses a summary "infographic" format to present an annual summary of performance for each of SBC's Corporate Priorities, using a mixture of performance indicators, case studies, and national comparisons where available.
- 3.4 **Appendix 2** provides more detail for each of the performance indicators, providing quarterly performance information where available and commentary from officers. Coloured symbols have been used to indicate whether or not a PI is:
- on target/as forecast, in line with national trends or showing a long term positive trend;
 - just off target/just off forecast and showing a trend that needs to be watched;
 - for information/context e.g. the number of planning applications received.

4 CHANGES TO SBC PERFORMANCE INDICATORS (PI)

- 4.1 The PIs used by each service area are continuing to evolve, and will be refined to reflect policy, service and technological changes on an ongoing basis. There have been no changes to the *quarterly* performance indicators since Q3 (2016/17), presented to Executive Committee in February 2017.
- 4.2 However, as this is also the annual report for 2016/17, there are a few performance indicators included under various corporate priorities, where data is only updated on an annual basis. These are outlined below:
- (a) **Priority 1: Economy**
- Number of affordable homes delivered during 2016/17;
- (b) **Priority 2: Attainment and Achievement**
- The proportion of school leavers in an initial positive destination has just been published by Scottish Government for those who left school in June 2016;
 - The "infographic" also features a new *Participation Measure* which covers those aged 16 to 19 (not just school leavers). The Participation Measure identifies those in education, employment or training;
- (c) **Priority 3: Care, Support and Protection**
- Children looked after as a % of 0-17 year old population has been presented for context;

- (d) **Priority 4: Communities and Voluntary Sector**
No annual measures;
 - (e) **Priority 5: Environment**
 - % Road network assessed as requiring maintenance has been included, as 2016/17 has just been published;
 - (f) **Priority 6: Workforce**
No annual measures;
 - (g) **Priority 7: Assets and Resources**
No annual measures;
 - (h) **Priority 8: Service Accessibility and Excellence**
No annual measures.
- 4.3 New PIs are and will be developed on an ongoing basis to align with SBC's current and future corporate priorities, and either be added to or replace existing indicators, so that progress can continue to be monitored effectively.
- 4.4 However, the Performance Indicators that can be included within this report are, in many service areas, constrained by the availability of reliable, regular data about how, when and where the Council delivers services. As SBC's Digital Transformation programme develops, technology will enable the development of performance indicators that relate to key business processes. For example, mobile technology should enable some of the Council's services to measure the time taken between receiving a customer request and dealing with it.

5 CURRENT PERFORMANCE AGAINST THE COUNCIL'S CORPORATE PRIORITIES

5.1 Performance measures – summary of key successes

- a) During 2016/17 Business Gateway supported **1,085 businesses**, up from 1042 in 2015/16;
- b) There were **3% more planning applications** received during 2016/17, and significantly, the average time (in weeks) taken to process Non-Household planning applications has decreased from 17.1 weeks to 6.9 weeks;
- c) During 2016/17, **131 affordable homes** were delivered across Scottish Borders, exceeding the annual target of 100;
- d) With **91.3% of its 16 to 19 years old in education, training or employment**, Scottish Borders exceeded the national rate of 90.4%, and initial positive destinations (after school) remain higher than the national rate, at **94.2%** (down only slightly from 95.2% last year);
- e) By end of Q4 of 2016/17 **76%** of adults aged 65+ in receipt of care were receiving care at home to sustain an independent quality of life (as opposed to in a residential setting), up from 72% in 2015/16;
- f) **59% of social care clients** were using Self Directed Support by end Q4, just below the target of 60%, and up from 21% for Q4 of 2015/16 (the aim is that by the end of 2018 all clients will be using this approach);
- g) An improvement in the process for social work assessments resulted in **100% of new service users** receiving a service within 6 weeks of an assessment for Q4 of 2016/17;
- h) During 2016/17, there were **2,949 people referred to SBC's**

Welfare Benefits Service, 7.1% more than the 2,754 in 2015/16. Monetary gain for clients were **£8.415m**, just slightly lower than the £8.660m in 2015/16;

- i) Funding for Scottish Borders communities in 2016/17, through national schemes such as National Lottery and Scottish Landfill, and SBC grants (Community Grants Scheme, Quality of Life and Neighbourhood Small Schemes Fund) was **£3.535m**, 14% more than the £3.108m for 2015/16;
- j) From 2015 to 2016 (calendar year reporting) there has been a small but consistent increase in the household recycling rate, now at **39.03%**. The recycling rate at our Community Recycling Centres is now **56.23%**, up from 51% at the end of 2015;
- k) Council Tax monies collected in 2016/17 increased by £1.285 million compared to the same period in 2015/16, resulting in an in year collection rate of **96.63%** which is the second highest collection level achieved in the last 10 years;
- l) Electricity and gas consumption and costs during 2016/17 have reduced since last year. Although 2016/17 was around 4% milder, Gas costs reduced by almost **27%**;
- m) During 2016/17, **84.3%** of complaints received by SBC were closed within 5 working days (Stage 1), down only slightly from last year (85.2%). However, the Council's performance at Stage 2 improved significantly, from 77.5% of complaints closed within 20 working days in 2015/16 to **84%** in 2016/17;
- n) During 2016/17 the Council responded to **92%** of Freedom of Information (FOI) requests on time, up from 88% in 2015/16.

5.2 Performance measures – summary of challenges

- a) The employment rate for the Scottish Borders has decreased between Q3 2015/16 and Q3 2016/17, from 76.2% to **74.0%**. However, the rate is still above the rate for Scotland (72.9%). The claimant count for young people aged 18-24 is now slightly higher than the national rate (at **3.7%**), but lower than it was at the same time last year (3.9%). Although these indicators are not directly within the Council's control, they do provide a good indication as to the general "health" of the Scottish Borders economy, and the impact of the Council's work within services such Economic Development and Children and Young People;
- b) 2016/17 has seen an increase in the number of pupils excluded from schools, but detailed analysis has shown that the majority of the exclusions were single incidents, demonstrating that restorative work is having an impact, ensuring that pupils are not excluded for a 2nd or 3rd time. The increase this year has already prompted action planning with specific schools to ensure a focus on inclusion during 2017/18 and a return to a decreasing trend. Longer term trends are very positive with a **42% decrease** between 2013/14 and 2016/17;
- c) The proportion of Looked After Children (aged 12+) in a family-based placement has remained at around **76%** in 2016/17, slightly below the target of 80%. In the past year the Council has increased and maintained the number of foster carers and with continued support and recruitment, the ambitious target of 80% should be

achievable;

- d) The % of roads now considered as requiring maintenance has only increased by 0.3 percentage points since last year (taking it to 46.6%), comparable to many other rural local authorities with similar challenges. During the financial year 2016/17, a mid-year review led to an **extra £2.4m** being committed to roads and infrastructure. When SBC agreed its capital plan in February this year, an **extra 32.5%** was committed towards roads and infrastructure for the period 2017/18 to 2019/20 (equating to an increase of almost £7m over the 3 years). SBC will continue to balance its capital investments priorities across the entire asset base and in future of years will look to shift the balance of investment in roads to *planned* rather than *reactive* works;
- e) Sadly, **12** people were killed on Scottish Borders roads during 2016, compared to 6 during 2015. Scottish Borders Council's Road Safety Plan 2010-2020 brings together the ongoing work being carried out by the Scottish Borders Road Safety Working Group and focuses on actions, with partners, that will contribute to the Scottish Accident Reduction Targets (a 40% reduction by 2020) through a focus on education, enforcement, engineering as well as encouragement (working with users and user groups to change behaviours) and evaluation (effectiveness of interventions and initiatives);
- f) Although SBC has performed well in relation to the average time taken to respond to complaints (within the timescales set nationally), there is still work to do to ensure that 100% of complaints are dealt with within the timescales set by the Scottish Public Sector Ombudsman (SPSO) at all stages.

5.3 The information provided in **Appendix 2** can also be accessed at http://www.scotborders.gov.uk/info/691/council_performance/1353/our_performance_as_a_council and then by clicking on "*Scottish Borders Performs*". Not only does this improve accessibility to performance information, it ensures that Scottish Borders Council responds effectively to recommendations made by Audit Scotland 3 years ago nationally around public performance reporting and helps the Council fulfil its duty more effectively in relation to public performance reporting.

5.4 To ensure consistency of reporting, the Corporate Performance team is working closely with colleagues in Finance to ensure that the information within this report is integrated into the management commentary in the Council's Annual Statement of Accounts, submitted to External Auditors in June each year. The annual performance information can also be used for any other annual reporting requirements.

6 IMPLICATIONS

6.1 Financial

There are no costs attached to any of the recommendations contained in this report.

6.2 Risk and Mitigations

- (a) Effective performance management arrangements will ensure that services, and those providing services on behalf of SBC, are aware of any weaknesses and can take corrective action in a timely manner, therefore mitigating any risks more effectively.

- (b) Minor improvements were agreed with the Corporate Performance team during recent Internal Audit assurance work on Performance Management Corporate PIs which will enhance quality assurance and service area validation of the data. Findings were presented to the Council's Audit and Risk Committee on 28 March 2017.

6.3 Equalities

- (a) As part of SBC's Equality Duty, SBC produces an Equalities Mainstreaming report that contains 8 outcomes and performance indicators that sit separate to this performance report.
- (b) Officers have reviewed SBC's Equality Mainstreaming report 2013-17, and refreshed the document for the next 4 year period. As part of this review, the 8 existing equality outcomes, and the performance indicators that sit under them were reviewed, and considered to be still relevant (Consultation findings can be found [here](#))
- (c) However, the Performance Indicators relating to the 8 Outcomes going forward are to be revisited and agreed with SBC service areas, so that the impact of actions, targeted at mainstreaming equalities, can be more effectively assessed.

6.4 Acting Sustainably

Economic, social and environmental impact of SBC actions can be monitored more effectively if there is effective performance reporting arrangements in place.

6.5 Carbon Management

There are no effects on carbon emissions as a result of this report.

6.6 Rural Proofing

Not applicable.

6.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made.

7 CONSULTATION

- 7.1 The Chief Financial Officer, the Service Director Regulatory Services as Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and their comments incorporated into this report.
- 7.2 Corporate Communications have also been consulted and their comments incorporated into this report.

Approved by

**Tracey Logan
Chief Executive**

Signature

Author(s)

| Name | Designation and Contact Number |
|---------------|--|
| Sarah Watters | Policy, Performance and Planning Tel: 01835 826542 |

Background Papers:

Previous Minute Reference: Scottish Borders Council Executive Committee, 14 February 2017

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Sarah Watters can also give information on other language translations as well as providing additional copies.

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SCOTTISH BORDERS COUNCIL CORPORATE PRIORITIES SUMMARY OF PERFORMANCE 2016/17 HOW ARE WE DOING?

In 2013, we published our Corporate Plan, with eight priorities to work towards over a five year period. This summary provides an overview of performance during 2016/17, under each of the 8 Corporate Priorities. We continue to make significant progress across a number of key areas such as the economy and education, but recognise that there are ongoing challenges to face in the coming years. Reviewing performance information regularly is a vital part of ensuring we stay focused on what is important; **ensuring the best quality of life for everyone in the Scottish Borders, prosperity for our businesses and good health and resilience for all our communities.**

KEY

A mixture of performance information is provided under each priority:

The top half of each page contains high level performance indicators that show, for example, the general health of the economy. For comparison we have included last years figure and any Scottish data (where applicable). While the Council may have influence over these indicators, they are largely contextual in nature, and the information is displayed within a grey box.

EMPLOYMENT RATE

76.2%
of people **aged between 16-64**
are now in employment

| | |
|--------------|-------|
| Scotland | 73.1% |
| SB last year | 78.3% |

The bottom half of each page contains performance indicators that we have more influence over, for example, how quickly we process planning applications.

Information for each indicator is displayed within a white box above a coloured section. This coloured section (where applicable) will be either Green, Amber or Red and shows where performance has improved or reduced against the **previous year**.

103,761

phone interactions were logged by our **Contact Centres** in 2016/17



(up from 102,342 in 15/16)

green - improved performance

amber - a minor change in performance

red - area for improvement

OUR CORPORATE PRIORITIES



01

ENCOURAGE SUSTAINABLE ECONOMIC GROWTH

HOW ARE WE DOING?



Heritage Hub in Hawick new base for Business Gateway.

Business Gateway

After operating successfully out of Ettrick Riverside in Selkirk for 16 years, the Business Gateway team moved to new premises at Tower Mill in Hawick in April. Not only has this enabled a private sector business to expand its office space in Selkirk, it helps support the aspirations of the Hawick Action Plan, developed through a partnership between Scottish Borders Council, Scottish Enterprise, Scottish Government, and the local business community, with Business Gateway now providing its services in a high street setting.

April 2016 - March 2017:

| | | | |
|---|---|---|--|
| EMPLOYMENT RATE* 74% of people aged between 16-64 are now in employment | CLAIMANT COUNT (16-64YR OLDS) 1.8% of working age people are now out of work and claiming benefits | CLAIMANT COUNT (18-24YR OLDS) 3.7% of young people are now out of work and claiming benefits | PLANNING APPLICATIONS 1324 received during 2016/17 |
| Scotland 72.9% SB last year 76.2% | Scotland 2.4% SB last year 1.8% | Scotland 3.6% SB last year 3.9% | SB last year 1,286 |

Page 16

• railway • connectivity • investment • skills • housing • railway • connectivity • investment • skills •

Our performance during 2016/17

| | | | |
|--|---|--|---|
| BUSINESS GATEWAY 231 new businesses were created with our help | BUSINESS LOANS AND GRANTS £71.2k was approved in loans over 4 successful application to the Scottish Borders Business Loan Fund | AFFORDABLE HOMES 131 affordable homes were delivered (Over 5 years 598 affordable homes have been delivered against a target of 500) | AVERAGE TIME TO DETERMINE PLANNING APPLICATIONS* By end of Q3 2016/17 average times were: 0.0 no major applications received |
| (down from 247 in 15/16) | (down from 162K in 15/16) | (above target of 100) | (SBC average 15/16 = 27.6) |
| 1085 businesses were supported in 2016/17 | £129.4k was approved in grants over 39 successful applications to the Scottish Borders Business Fund | Invoices paid within 30 days 91% on average were paid within 30 days in 16/17 | 6.9 weeks for non-householders (SBC last year 17.4) |
| (up from 1042 in 15/16) | (up from £108K in 15/16) | (down from 92% in 15/16) | 7.4 weeks for householders (SBC last year 6.7) |



IMPROVE ATTAINMENT AND ACHIEVEMENT LEVELS FOR ALL OUR CHILDREN AND YOUNG PEOPLE, WITH A FOCUS ON INCLUSION

HOW ARE WE DOING?

2016 Annual Participation Measure:

| | | | | | | | |
|---|---|---|--|------------------------------|------|----------|------|
| SCHOOL LEAVERS POSITIVE DESTINATION 2015/16 94.2% of the 1166 school leavers went into a positive destination | 4,867 young people age 16-19 year in the Scottish Borders (included in this measure). | | | New measure this year | | | |
| | 91.4% are participating in Education, Employment or Training <ul style="list-style-type: none"> • 74.6% in Education • 15.0% in Employment • 1.8% in Training & Personal Development | 2.7% not participating in Education, Employment or Training <ul style="list-style-type: none"> • 1.7% Unemployed Seeking • 1.0% Unemployed Not Seeking | 5.9% Unconfirmed Status | | | | |
| Scotland | 93.3% | Scotland | 90.4% | Scotland | 4.0% | Scotland | 5.6% |

Participation Measure

Recently Skills Development Scotland (SDS) has worked with the Scottish Government to develop the **Participation Measure**. The purpose of the Participation Measure is to identify what young people 16-19 are doing, to inform policy, planning and service delivery and determine the impact of the Scottish Government's Opportunities for All commitment.

The Participation Measure covers all those aged 16 to 19, not just the school leavers.

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inclusion • attainment • achievement • leadership • inclusion • attainment • achievement • leadership

Our performance

| | | | |
|---|---|---|--|
| S5 PUPIL ATTAINMENT 2015/16 38.2% achieved 3+ SCQF Level 6 (Higher) or above (up from 28.8% in 2010/11) | S6 PUPIL ATTAINMENT 2015/16 45.9% achieved 3+ SCQF Level 6 (Higher) or above (up from 38.1% in 2010/11) | ATTENDANCE (TO DATE, DURING 2016/17 SCHOOL YEAR) 95.3% pupils attended their primary school Scottish average for 16/17 = 95.3% | PRIMARY SCHOOL PUPILS EXCLUDED 50% reduction in the number of primary school exclusions (Since 2013/14) |
| 16.6% achieved 5+ SCQF Level 6 (Higher) or above up from 11.7% in 2010/11) | 34.3% achieved 5+ SCQF Level 6 (Higher) or above (up from 25.5% in 2010/11) | 91.9% pupils attended their secondary school Scottish average for 16/17 = 91.9% | SECONDARY SCHOOL PUPILS EXCLUDED 39.8% reduction in the number of secondary school exclusions (Since 2013/14) |



03

PROVIDE HIGH QUALITY SUPPORT, CARE AND PROTECTION TO CHILDREN, YOUNG PEOPLE, ADULTS, FAMILIES, AND OLDER PEOPLE HOW ARE WE DOING?

April 2016 - March 2017:

| | | | |
|--|--|---|--|
| SELF-DIRECTED SUPPORT APPROACH 59% of adults are using the Self-Directed Support approach (2016/17) | DOMESTIC ABUSE 871 reported incidents of domestic abuse | CRIMES AND OFFENCES 3,053 group 1-5 crimes and offences were recorded | WELFARE BENEFITS SERVICE 2,949 people contacted our Welfare Benefits Service receiving over £8.4m in additional benefits |
| SB last year 20.6% | SB 15/16 904 | SB last year 2,916 | SB last year 2,754 |

Supporting Victims of Domestic Abuse

The Pathway 2 Project (2017-20) continues to provide specialist domestic abuse support to victims and their families. Funding has been secured from the Big Lottery, Scottish Government (pending) and partner agencies such as SBC, Police Scotland, NHS Borders, Borders Housing Alliance and Children1st. The funding has enabled the development of two new resources – a “Court Advocate” and “Community Engagement Officer”, identified as gaps in the current response and will provide vital support for both victims and communities.

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support • independence • joined-up care • health • support • independence • joined-up care • health

Our performance during Q3 2016/17

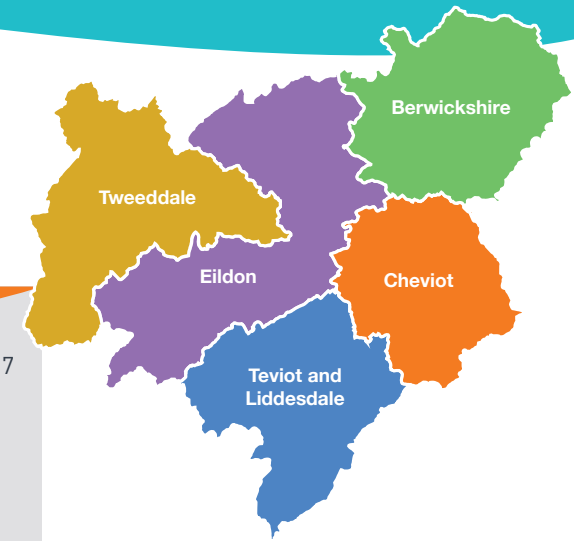
| | | | |
|---|--|---|--|
| CARE AT HOME 76% of adults (aged 65yrs+) received care at home compared to a care home/residential setting (2016/17) (above our target of 70%) | LOOKED AFTER CHILDREN 251 looked after and accommodated children (at end 2016/17) | 87% of looked after children (across all ages) were living within a community family-based placement (at end 2016/17) (up from 85% at end 2015/16) | CHILD PROTECTION 53 inter-agency discussions (Initial Referrals Discussions) concerning the safety of a child held, on average, a month (Apr'16-Mar'17) (up from 40 from Apr' 15 - Mar' 16) |
| NEW SERVICE USERS 100% of new service users received a service within 6 weeks of assessment (2016/17) (up from 95% in 2015/16) | children looked after on 31 July 2016 as a percentage of the 0-17yr old population 1.0% Scottish Borders 1.5% Scotland 1.1% Family Group* (up from 0.9% at end of July 2015) | 76% of looked after children aged 12yrs+ were living within a community family-based placement (at end 2016/17) (up from 72% at end 2015/16) | 54 children on the Child Protection Register (2016/17) |



BUILD THE CAPACITY AND RESILIENCE OF OUR COMMUNITIES AND VOLUNTARY SECTOR

HOW ARE WE DOING?

April 2016 - March 2017:



TWEEDDALE

The following funding has been awarded in 16/17

| | |
|--|---|
| £141.5k National Lottery | £33.6k Quality of Life Fund |
| £37.4k Community Grants Scheme | £67.2k Neighbourhood Small Schemes Fund |
| £25.0k Scottish Landfill | £304.6k Total Funding |

EILDON

The following funding has been awarded in 16/17

| | |
|--|---|
| £142.5k National Lottery | £19.1k Quality of Life Fund |
| £40.9k Community Grants Scheme | £72.0k Neighbourhood Small Schemes Fund |
| £33.2k Scottish Landfill | £307.6k Total Funding |

CHEVIOT

The following funding has been awarded in 16/17

| | |
|--|---|
| £538.3k National Lottery | £21.4k Quality of Life Fund |
| £20.9k Community Grants Scheme | £51.2k Neighbourhood Small Schemes Fund |
| £30.0k Scottish Landfill | £661.7k Total Funding |

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Participatory Budgeting - Burnfoot Bids Together

Burnfoot Community Futures (BCF) received £39k from the Scottish Government's Community Choices Fund last year to undertake a Participatory Budget project. The BCF Board worked with SBC, NHS Healthy Living Network, Burnfoot School and the local Early Years Centre.

To deliver the project, a volunteer-led Community Steering Group was formed, aiming to have funds dispersed to the community by April 2017. An overwhelming response was received with over 40 applications. A vetting process was carried out by the group, resulting in 26 applications being shortlisted and considered by the community at a voting event held on Sunday, 16 March 2017.

The Steering Group organised the voting event, which included a live music band, children's activities, and free refreshments. At the event 307 votes were received and 13 projects were successful.

These included:

- Burnfoot Rugby Team
- Equipment & uniforms for Boys Brigade, Girls Brigade and Brownies
- Cinema for all
- Funky Monkeys Hub Adventure
- Burnfoot Community School Playground Project

- Fit for all
- Bikeability
- Boxing Breakfast
- Driving Theory Tuition
- Senior Activity Club
- Firework display
- Special Fun Together
- Police Scotland – Friday evening activities

This is great example of community led capacity building, engagement and development within Scottish Borders.



BUILD THE CAPACITY AND RESILIENCE OF OUR COMMUNITIES AND VOLUNTARY SECTOR

HOW ARE WE DOING?

April 2016 - March 2017:

BERWICKSHIRE

The following funding has been awarded in 16/17

| | |
|--|---|
| £543.5k National Lottery | £11.2k Quality of Life Fund |
| £22.1k Community Grants Scheme | £48.2k Neighbourhood Small Schemes Fund |
| £53.4k Scottish Landfill | £678.3k Total Funding |

TEVIOT & LIDDESDALE

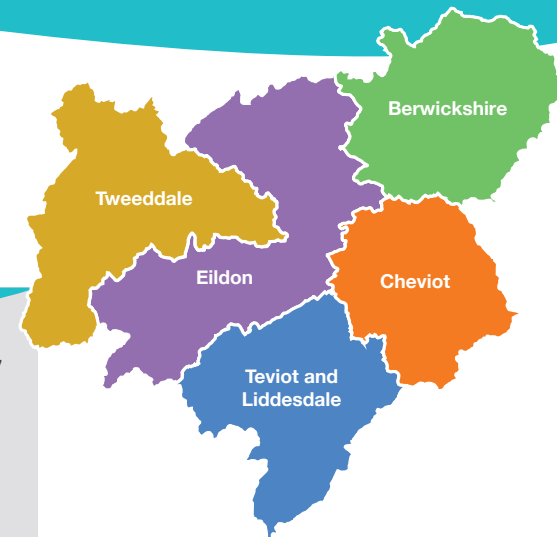
The following funding has been awarded in 16/17

| | |
|--|---|
| £361.4k National Lottery | £19.6k Quality of Life Fund |
| £23.2k Community Grants Scheme | £45.1k Neighbourhood Small Schemes Fund |
| £54.0k Scottish Landfill | £503.3k Total Funding |

BORDERS WIDE PROJECTS

The following funding has been awarded in 16/17

| | |
|--|--|
| £1,067.6k National Lottery | £0.0k Quality of Life Fund |
| £11.8k Community Grants Scheme | £0.0k Neighbourhood Small Schemes Fund |
| £0.0k Scottish Landfill | £1,079.4k Total Funding |



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Building community capacity and resilience: Town Centres

Town centres are at the heart of our communities and help make the Scottish Borders, and our towns, distinctive and special. They are a central component of a successful local economy, offering a base for small business and jobs, and community life.

A rolling three-year Town Centre Regeneration Action Plan has been developed, which targets resources, actions and key projects in a selection of priority towns. These include:

Jedburgh

- £1.3m Conservation Area Regeneration Scheme (CARS) programme
- Town centre marketing support

Hawick

- Inward investment marketing pilot
- Development of modern business space in the town centre
- Development of a Townscape Heritage bid and Conservation Area Regeneration Scheme (CARS) bid

Eyemouth

- Town centre regeneration programme, including progress and implement Eyemouth Harbour Road Masterplan
- Town centre review with local community and partners

Galashiels

- Inward investment marketing pilot
- Burgh Yard development
- Borders Railway Ambassadors project
- Support Galashiels Business Improvement District Scotland (BIDS) proposal
- Masterplanning for town centre

Selkirk

- Deliver streetscape works
- Progress Sir Walter Scott Courthouse project
- Support Selkirk BIDS proposals



MAINTAIN AND IMPROVE OUR HIGH QUALITY ENVIRONMENT HOW ARE WE DOING?

January 2016 – December 2016:

| | | | | |
|--|---|--|--|---|
| <p>ROAD SAFETY</p> <p>12</p> <p>people were killed on our roads in 2016</p>  | <p>ROAD SAFETY</p> <p>65</p> <p>people were seriously injured on our roads in 2016</p>  | <p>HOUSEHOLD WASTE</p> <p>39.03%</p> <p>of our household waste, on average, was recycled over the last 12 months</p>  | <p>HOUSEHOLD WASTE</p> <p>60.71%</p> <p>of our household waste was sent to landfill, on average, over the last 12 months</p> | <p>HOUSEHOLD WASTE</p> <p>0.26%</p> <p>of our household waste required 'other' treatment, on average, over the last 12 months</p> |
| SB last year: 6 | SB last year: 62 | SB last year: 36.89% | SB last year: 62.23% | SB last year: 0.27% |

Page 21

waste • spend to save • low carbon • waste • spend to save • low carbon • waste • spend to save •

Our performance during 2016/2017

ROAD CONDITION

46.6%

of the **3,000km of roads** in the Scottish Borders should be **considered for maintenance**

(up from 46.3% in 15/16)

COMMUNITY RECYCLING CENTRES

56.23%

of **waste** was **recycled at SBC Community Recycling Centres**, on average, over the last 12 months

(up from 51.06% during 2015/16)

Case Study Drivewise Borders 'Over 65s'

The Drivewise Borders project concentrates on the 'at risk' groups, according to road traffic accident statistics in the local Borders region.

The over 65s part of the project has seen a welcomed concentration of effort to some of the most vulnerable road users in our communities, updating and cementing their theoretical knowledge. The sheer enthusiasm and the level of engagement shown by attendees, with an uptake rate of Refresher Dives being around 96%, has been very encouraging. Reasons for uptake include widowed women who have lost confidence, and those with health issues returning to driving. Specific issues around day-to-day driving have emerged and topics affecting the older drivers have been freely discussed in a safe and open environment.



The plan to roll out the presentations across the Borders will allow as many members of our rural communities as possible to benefit. During the sessions, the attendees are encouraged to take part in a 'Fun Theory test' and are given a free 'Highway Code' and local information book, which have been well received.



DEVELOP OUR WORKFORCE HOW ARE WE DOING?

SBC Modern Apprentices 2016/17



Winning photograph of Shiobhan Murphy stating "No job too small", showing her daily working life.



Siobhan receiving her Apple watch prize alongside Gordon Mackie (from CGI) and David Robertson (SBC).

Case Study Work Opportunities

To promote "Scottish Apprenticeship Week", SBC's IT partner CGI ran a photo competition in conjunction with SBC, open to all our Modern Apprentices (MAs). Our MAs were asked to send in a photo of their daily working life that encapsulated their apprenticeship and showed that apprenticeships are changing. The winner was Siobhan Murphy from the Environment and Infrastructure team and she won an Apple watch.

Page 22

benefits • communication • staff development • flexibility • benefits • communication • staff development •

Our performance during 2016/2017

SBC ABSENCE RATE *

3.8%

of working days were lost, on average, due to absence as of December 2016

(down from 4.1% in Dec 15/16)

WORK OPPORTUNITIES

50

work opportunities are being supported by SBC through our "Work Opportunities Policy" as of March 2017



(down from 56 in March 15/16)

APPRENTICESHIPS

36

apprentices are employed with SBC as of March 2017

(37 in March 15/16)

APPRENTICESHIPS

67% male 33% female across various departments such as Human Resources, Engineering, Finance

(73% male in March 15/16)

(27% female in March 15/16)



DEVELOP OUR ASSETS AND RESOURCES

HOW ARE WE DOING?

April 2016 - March 2017:



Eyemouth Hippodrome location of engagement event.

CAPITAL RECEIPTS

£1,437,000

was **received** from **selling our fixed assets** such as buildings in 2016/17

SB 2015/16

£847,711

OCCUPANCY RATES

88.8%

of **industrial and commercial properties** owned by the council were **occupied** as of March 2017

SB 2015/16

93%

Locality Property Plans

High-level property plans are being developed for each of the five localities (Berwickshire, Cheviot, Eildon, Teviot & Liddesdale and Tweeddale). These will form part of the wider "Locality Plans" and look at how public sector investment can be better focussed to meet community needs. The initiative seeks to ensure that diminishing resources are used to best effect and will help address resource challenges.

In February and March this year, a series of pre-consultation events were held across the Borders to hear first-hand about local issues, initiatives and priorities. Feedback is being used to inform first drafts of the Locality Property Plans and further consultation will be held before publication in October. The plans support the "Asset Transfer" section of the Community Empowerment Act and the Council's approach to achieving savings.

buildings • energy efficiency • capital investment • buildings • energy efficiency • capital investment • buildings •

Our performance during 2016/17

COUNCIL PROPERTIES

19 properties are no longer required

7 properties are advertised for sale

8 properties are currently under offer

http://www.scotborders.gov.uk/sale_lets

COUNCIL TAX

96.63% of Council Tax due was collected in 2016/17
(up from 96.5% in 15/16)

CAPITAL PROJECTS

99 number of projects ongoing across the council of which **93** are on target **4** are slightly behind target **2** is not on target

ENERGY CONSUMPTION* 2016/17

we used **8,914,731** kilowatt hours of electricity at a cost of **£0.984m**

(down from 9,439,496 in 15/16)
(down from £1.015m in 15/16)

ENERGY CONSUMPTION* 2016/17

we used **11,989,056** kilowatt hours of gas at a cost of **£0.266m**

(down from 12,856,850 in 15/16)
(down from £0.365m in 15/16)

*The energy consumption figures are based on 26 sites across the council which account for approximately 50% of the energy used across the council, and is therefore representative of the energy use across the council as a whole.



ENSURE EXCELLENT, ADAPTABLE, COLLABORATIVE AND ACCESSIBLE PUBLIC SERVICES

HOW ARE WE DOING?

April 2016 - March 2017:

| CUSTOMER INTERACTIONS | FREEDOM OF INFORMATION REQUESTS (FOI) | COMPLAINTS | SOCIAL WORK SERVICE COMPLAINTS |
|--|--|--|--|
| 172,078 interactions with the public were handled by our Customer Service staff via email, face to face contact, phonecalls and mail in 2016/17 | 1246 requests for information under the Freedom of Information Act were received in 2016/17 | 563 customer complaints were handled by SBC in 2016/17 | 89 complaints received regarding the Social Work service in 2016/17 |
| SBC 2015/16: 175,333 | SBC 2015/16: 1147 | SBC 2015/16: 564 | SBC 2015/16: 71 |

Compliments during 2016/17





SBC receives many unsolicited compliments covering a range of services:
 "Thank you for the speedy response to the broken drain cover."
 "Many thanks for your welcome initiative; your actions have restored my faith in SBC. Looking after an elderly parent is not easy and I greatly appreciate your willingness to quickly investigate and resolve this straightforward issue."
 "... was very professional, and drafted a letter explaining everything succinctly and to the

point. He listened intently to (the customer)".
 "The service at the Eshiels Site has improved radically over the last few months."
 "Please accept and pass on my thanks for the thorough and very professional job which was completed a few days after my request. Great Service!"
 "I'm very happy with the new Food waste collection service- it means my kitchen bin is odour free and can be put out less often as the decaying food is kept separate".

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- ICT • customer focus • online services • partnership • ICT • customer focus • online services • partnership •

Our performance during 2016/17

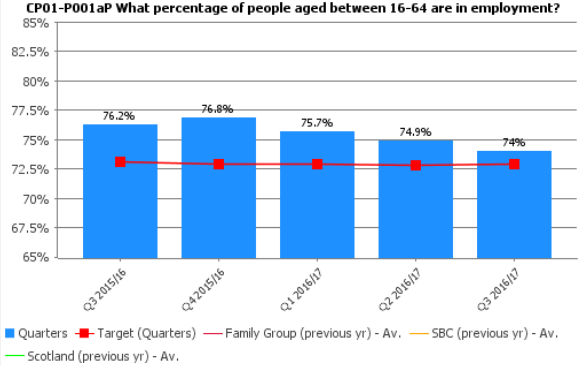

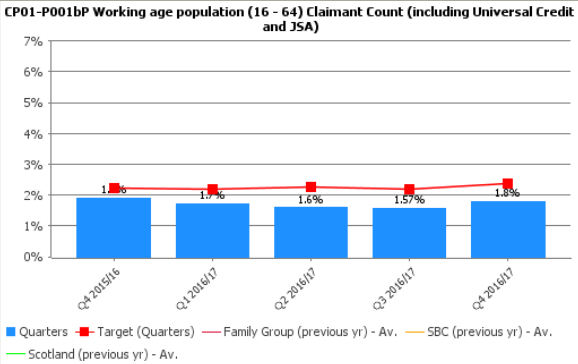

| | | | |
|---|---|---|--|
| CUSTOMER INTERACTIONS 62,470 face to face interactions were logged by our Contact Centres during 2016/17  (down from 67,949 in 2015/16) | FREEDOM OF INFORMATION 92.5% of FOI requests were completed on time in 2016/17 (up from 88% in 2015/16) | COMPLAINTS Our average response times for complaints for 2016/17 were as follows: Stage 1 complaints 3.9 days (down from 4 in 2015/16) Stage 2 complaints 17.5 days (up from 17.2 in 2015/16) Escalated complaints 17.0 days (up from 16.7 in 2015/16) | In 2016/17 we closed: 84.3% of complaints at stage 1 within 5 working days (down from 85.2% in 2015/16) 84% of complaints at stage 2 within 20 working days (up from 77.5% in 2015/16) 69.2% of escalated complaints within 20 working days (down from 83.3% in 2015/16) |
| CUSTOMER INTERACTIONS 103,761 phone interactions were logged by our Contact Centres in 2016/17  (up from 102,342 in 2015/16) | SOCIAL MEDIA The number of engagements during 2016/17.  186,846  87,704 | | |



Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| KEY |  Indicator is: |  Indicator is: |  Indicator is: |  Indicator is |
|-----|--|--|---|--|
| | <ul style="list-style-type: none"> On target and as forecast, <i>or</i> In line with national trend, <i>or</i> Showing a long term positive trend | <ul style="list-style-type: none"> Just off target /off forecast, <i>or</i> Showing longer term trends that need to be watched | <ul style="list-style-type: none"> Off target & not as forecast, <i>or</i> Out of line with national trends, <i>or</i> Showing longer term negative trends | <ul style="list-style-type: none"> For information or context only, <i>or</i> Difficult to set a target, due to factors out with our control |

Corporate Priority 1: Sustainable Economic Growth

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|--|---------|------------|------------|------------|------------|-------|------------|-------|------------|-------|------------|------|------|--|---|---------------|
| Working age population (16 - 64) employment rate | <p>CP01-P001aP What percentage of people aged between 16-64 are in employment?</p>  <table border="1"> <caption>CP01-P001aP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q3 2015/16</td> <td>76.2%</td> </tr> <tr> <td>Q4 2015/16</td> <td>76.8%</td> </tr> <tr> <td>Q1 2016/17</td> <td>75.7%</td> </tr> <tr> <td>Q2 2016/17</td> <td>74.9%</td> </tr> <tr> <td>Q3 2016/17</td> <td>74%</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value (%) | Q3 2015/16 | 76.2% | Q4 2015/16 | 76.8% | Q1 2016/17 | 75.7% | Q2 2016/17 | 74.9% | Q3 2016/17 | 74% | 74% | <p>Observations: The number of people in work is now 53,300 (74%), which is 300 less than in Q2 of 2016/17. The Scottish Borders rate remains higher than the Scottish rate (72.9%) and is the same as the UK rate.</p> <p>Note: One quarter lag in data</p> <p>Note: Red "target" line indicates National Rate</p> |  | Bryan McGrath |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q3 2015/16 | 76.2% | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 76.8% | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 75.7% | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 74.9% | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 74% | | | | | | | | | | | | | | | | |
| Working age population (16 - 64) Claimant Count (including Universal Credit and JSA) | <p>CP01-P001bP Working age population (16 - 64) Claimant Count (including Universal Credit and JSA)</p>  <table border="1"> <caption>CP01-P001bP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>1.8%</td> </tr> <tr> <td>Q1 2016/17</td> <td>1.9%</td> </tr> <tr> <td>Q2 2016/17</td> <td>1.6%</td> </tr> <tr> <td>Q3 2016/17</td> <td>1.57%</td> </tr> <tr> <td>Q4 2016/17</td> <td>1.8%</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value (%) | Q4 2015/16 | 1.8% | Q1 2016/17 | 1.9% | Q2 2016/17 | 1.6% | Q3 2016/17 | 1.57% | Q4 2016/17 | 1.8% | 1.8% | <p>Observations: The average rate of people aged 16-64 claiming out of work benefits was 1.8%, lower than the Scottish rate of 2.37%. At the end of March 2017, there were 1,275 people claiming out of work benefits, 190 more than at the end of the last quarter, but 45 lower than the same time last year.</p> <p>Note: One quarter lag in data</p> <p>Note: Red "target" line indicates National Rate</p> |  | Bryan McGrath |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 1.8% | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 1.9% | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 1.6% | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 1.57% | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 1.8% | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|---|---------|------------|------------|------------|------------|-------|------------|-------|------------|-------|------------|------|------|---|--|---------------|
| Working age population (18 - 24) Claimant Count (including Universal Credit and JSA) | <p>CP01-P001cP Working age population (18 - 24) Claimant Count (including Universal Credit and JSA)</p> <table border="1"> <caption>Working age population (18 - 24) Claimant Count (including Universal Credit and JSA)</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>4.2%</td> </tr> <tr> <td>Q1 2016/17</td> <td>3.73%</td> </tr> <tr> <td>Q2 2016/17</td> <td>3.83%</td> </tr> <tr> <td>Q3 2016/17</td> <td>3.53%</td> </tr> <tr> <td>Q4 2016/17</td> <td>3.7%</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value (%) | Q4 2015/16 | 4.2% | Q1 2016/17 | 3.73% | Q2 2016/17 | 3.83% | Q3 2016/17 | 3.53% | Q4 2016/17 | 3.7% | 3.7% | <p>Observations: The average rate of people aged 18-24 claiming out of work benefits was 3.7% in the last quarter, higher than the Scottish rate of 3.43. At the end of March 2017, there were 295 young people claiming out of work benefits, 25 higher than the end of the last quarter, but 45 lower than the same time last year.</p> <p>Note: Red "target" line indicates National Rate</p> | | Bryan McGrath |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 4.2% | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 3.73% | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 3.83% | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 3.53% | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 3.7% | | | | | | | | | | | | | | | | |
| Number of new Business Start Ups -Through Business Gateway | <p>CP01-P001dP How many new businesses has Business Gateway help create?</p> <table border="1"> <caption>Number of new Business Start Ups -Through Business Gateway</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>85</td> </tr> <tr> <td>Q1 2016/17</td> <td>55</td> </tr> <tr> <td>Q2 2016/17</td> <td>55</td> </tr> <tr> <td>Q3 2016/17</td> <td>50</td> </tr> <tr> <td>Q4 2016/17</td> <td>71</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value | Q4 2015/16 | 85 | Q1 2016/17 | 55 | Q2 2016/17 | 55 | Q3 2016/17 | 50 | Q4 2016/17 | 71 | 71 | <p>How are we performing: This figure is slightly higher than previous quarters but includes the expected peak which comes at the start of each year. This is on forecast, however.</p> <p>Actions we are taking to improve/maintain performance: Start-up advisors continue to work hard to identify any growth potential but this is very dependent on the local economy.</p> | | Bryan McGrath |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 85 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 55 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 55 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 50 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 71 | | | | | | | | | | | | | | | | |
| Business supported through Business Gateway | <p>CP01-P001eP How many businesses has Business Gateway supported?</p> <table border="1"> <caption>Business supported through Business Gateway</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>315</td> </tr> <tr> <td>Q1 2016/17</td> <td>269</td> </tr> <tr> <td>Q2 2016/17</td> <td>283</td> </tr> <tr> <td>Q3 2016/17</td> <td>360</td> </tr> <tr> <td>Q4 2016/17</td> <td>173</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value | Q4 2015/16 | 315 | Q1 2016/17 | 269 | Q2 2016/17 | 283 | Q3 2016/17 | 360 | Q4 2016/17 | 173 | 173 | <p>How are we performing: The 173 assists will include some start-up businesses, but the majority will be existing or growth businesses. We are able to provide more time to the businesses at this point due to European Regional Development Funding (ERDF).</p> <p>Actions we are taking to improve/maintain performance: We are still an adviser down so each adviser has less time to spend with individual businesses. This may see a temporary reduction in assists in coming months. The locality focus for advisors continues to have a positive impact in terms of business engagement and provision of support</p> | | Bryan McGrath |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 315 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 269 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 283 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 360 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 173 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|---|--|---------|---------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------|-------|--|--|---------------|
| Scottish Borders Business Loan Fund - Number of loans | <p>CP01-P001fP How many loans did we award?</p> <table border="1"> <caption>CP01-P001fP Data</caption> <thead> <tr> <th>Quarter</th> <th>Loans Awarded</th> </tr> </thead> <tbody> <tr> <td>Q2-2015/16</td> <td>4</td> </tr> <tr> <td>Q1-2016/17</td> <td>1</td> </tr> <tr> <td>Q2-2016/17</td> <td>1</td> </tr> <tr> <td>Q3-2016/17</td> <td>2</td> </tr> <tr> <td>Q4-2016/17</td> <td>0</td> </tr> </tbody> </table> | Quarter | Loans Awarded | Q2-2015/16 | 4 | Q1-2016/17 | 1 | Q2-2016/17 | 1 | Q3-2016/17 | 2 | Q4-2016/17 | 0 | 0 | <p>Observations: One loan was approved in this Quarter, but the client could not fulfil all of the conditions of the loan, so the loan offer was withdrawn.</p> <p>Actions we are taking to improve/maintain performance: Business Loans Scotland, the new national loan scheme, is starting to come on stream and will take up some of the demand from small businesses. It will provide loans from £25-100k so a review will be undertaken to assess the local loan scheme's future role. Advisers continue to promote the loan scheme to businesses as a key tool for business support.</p> | | Bryan McGrath |
| Quarter | Loans Awarded | | | | | | | | | | | | | | | | |
| Q2-2015/16 | 4 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 1 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 1 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 2 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 0 | | | | | | | | | | | | | | | | |
| Scottish Borders Business Loan Fund - Value of loans | <p>CP01-P001gP How much money did those loans add up to?</p> <table border="1"> <caption>CP01-P001gP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value (£)</th> </tr> </thead> <tbody> <tr> <td>Q2-2015/16</td> <td>£72,000.00</td> </tr> <tr> <td>Q1-2016/17</td> <td>£11,250.00</td> </tr> <tr> <td>Q2-2016/17</td> <td>£20,000.00</td> </tr> <tr> <td>Q3-2016/17</td> <td>£40,000.00</td> </tr> <tr> <td>Q4-2016/17</td> <td>£0.00</td> </tr> </tbody> </table> | Quarter | Value (£) | Q2-2015/16 | £72,000.00 | Q1-2016/17 | £11,250.00 | Q2-2016/17 | £20,000.00 | Q3-2016/17 | £40,000.00 | Q4-2016/17 | £0.00 | £0.00 | <p>Observations: Business Loans Scotland, the new national loan scheme, is starting to come on stream and will take up some of the demand from small businesses. It will provide loans from £25-100k so a review will be undertaken to assess the local loan scheme's future role. Advisers continue to promote the loan scheme to businesses as a key tool for business support.</p> | | Bryan McGrath |
| Quarter | Value (£) | | | | | | | | | | | | | | | | |
| Q2-2015/16 | £72,000.00 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | £11,250.00 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | £20,000.00 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | £40,000.00 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | £0.00 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|---|--|---------|------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--|--|---------------|
| Scottish Borders Business Fund - Number of grants | <p>CP01-P001HP How many grants to local businesses did we award?</p> <table border="1"> <caption>CP01-P001HP How many grants to local businesses did we award?</caption> <thead> <tr> <th>Quarter</th> <th>Number of Grants</th> </tr> </thead> <tbody> <tr> <td>Q4-2015/16</td> <td>10</td> </tr> <tr> <td>Q1-2016/17</td> <td>11</td> </tr> <tr> <td>Q2-2016/17</td> <td>13</td> </tr> <tr> <td>Q3-2016/17</td> <td>8</td> </tr> <tr> <td>Q4-2016/17</td> <td>8</td> </tr> </tbody> </table> | Quarter | Number of Grants | Q4-2015/16 | 10 | Q1-2016/17 | 11 | Q2-2016/17 | 13 | Q3-2016/17 | 8 | Q4-2016/17 | 8 | 8 | <p>Observations: 8 grants were awarded from 11 applications submitted in this Quarter.</p> <p>The amount of grant awarded in this Quarter was slightly up on the previous Quarter and also above the amount awarded in the corresponding Quarter in 2015-16.</p> | | Bryan McGrath |
| Quarter | Number of Grants | | | | | | | | | | | | | | | | |
| Q4-2015/16 | 10 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 11 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 13 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 8 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 8 | | | | | | | | | | | | | | | | |
| Scottish Borders Business Fund - Value of grants | <p>CP01-P001HP How much money did those grants add up to?</p> <table border="1"> <caption>CP01-P001HP How much money did those grants add up to?</caption> <thead> <tr> <th>Quarter</th> <th>Value (£)</th> </tr> </thead> <tbody> <tr> <td>Q4-2015/16</td> <td>£23,684.88</td> </tr> <tr> <td>Q1-2016/17</td> <td>£35,093.50</td> </tr> <tr> <td>Q2-2016/17</td> <td>£43,619.44</td> </tr> <tr> <td>Q3-2016/17</td> <td>£26,099.15</td> </tr> <tr> <td>Q4-2016/17</td> <td>£26,671.04</td> </tr> </tbody> </table> | Quarter | Value (£) | Q4-2015/16 | £23,684.88 | Q1-2016/17 | £35,093.50 | Q2-2016/17 | £43,619.44 | Q3-2016/17 | £26,099.15 | Q4-2016/17 | £26,671.04 | £26,671.04 | <p>Actions we are taking to improve/maintain performance: The Business Fund is a key support tool for the BG Advisers. It continues to be very popular with local businesses, with a strong demand pipeline. The Business Fund complements the wide range of other measures that are made available to small businesses through Business Gateway.</p> | | Bryan McGrath |
| Quarter | Value (£) | | | | | | | | | | | | | | | | |
| Q4-2015/16 | £23,684.88 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | £35,093.50 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | £43,619.44 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | £26,099.15 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | £26,671.04 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|---|---------|------------|------------|------------|------------|------|------------|-----|------------|-----|------------|-----|-----|---|--|--------------|
| Number of Planning Applications Received | <p>CP01-P001JP How many planning applications do we receive?</p> <table border="1"> <caption>Number of Planning Applications Received</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>300</td> </tr> <tr> <td>Q1 2016/17</td> <td>321</td> </tr> <tr> <td>Q2 2016/17</td> <td>327</td> </tr> <tr> <td>Q3 2016/17</td> <td>291</td> </tr> <tr> <td>Q4 2016/17</td> <td>385</td> </tr> </tbody> </table> <p>■ Quarters ■ Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Value | Q4 2015/16 | 300 | Q1 2016/17 | 321 | Q2 2016/17 | 327 | Q3 2016/17 | 291 | Q4 2016/17 | 385 | 385 | <p>Observations: The number of planning applications received in Q4 is significantly higher than it was both last quarter and at the same time last year which is very positive.</p> | | Brian Frater |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 300 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 321 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 327 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 291 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 385 | | | | | | | | | | | | | | | | |
| Av.time (wks) taken to process all planning apps Maj Dev. - ADJUSTED (cumulative) | <p>CP01-P001kP How long in weeks does it take on average to process all planning applications for major developments?</p> <table border="1"> <caption>Av.time (wks) taken to process all planning apps Maj Dev. - ADJUSTED (cumulative)</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q3 2015/16</td> <td>0.0</td> </tr> <tr> <td>Q4 2015/16</td> <td>49.9</td> </tr> <tr> <td>Q1 2016/17</td> <td>0.0</td> </tr> <tr> <td>Q2 2016/17</td> <td>0.0</td> </tr> <tr> <td>Q3 2016/17</td> <td>0.0</td> </tr> </tbody> </table> <p>■ Quarters ■ Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Value | Q3 2015/16 | 0.0 | Q4 2015/16 | 49.9 | Q1 2016/17 | 0.0 | Q2 2016/17 | 0.0 | Q3 2016/17 | 0.0 | 0.0 | <p>Observations: There were no major applications determined in the third quarter of 2016/17.</p> <p>Note: One quarter lag in data</p> | | Ian Aikman |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q3 2015/16 | 0.0 | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 49.9 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 0.0 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 0.0 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 0.0 | | | | | | | | | | | | | | | | |
| Av.time (wks) taken to process all planning apps - Local Dev (non-householder) - ADJUSTED (cumulative) | <p>CP01-P001IP How long in weeks does it take on average to process all planning applications for non-household developments?</p> <table border="1"> <caption>Av.time (wks) taken to process all planning apps - Local Dev (non-householder) - ADJUSTED (cumulative)</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q3 2015/16</td> <td>17.1</td> </tr> <tr> <td>Q4 2015/16</td> <td>14.8</td> </tr> <tr> <td>Q1 2016/17</td> <td>6.6</td> </tr> <tr> <td>Q2 2016/17</td> <td>7.0</td> </tr> <tr> <td>Q3 2016/17</td> <td>6.9</td> </tr> </tbody> </table> <p>■ Quarters ■ Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Value | Q3 2015/16 | 17.1 | Q4 2015/16 | 14.8 | Q1 2016/17 | 6.6 | Q2 2016/17 | 7.0 | Q3 2016/17 | 6.9 | 6.9 | <p>How are we performing: There has been a further reduction in the time taken to determine this category of application. The Q3 figure of 6.9 weeks relates well to the Scottish national average for that quarter of 11.4 weeks.</p> <p>Actions we are taking to improve/maintain performance: Our performance is influenced heavily by the number of legal agreements required under the developer contributions policy but improvement action to streamline this process is now bringing clear improvements in performance.</p> <p>Note: One quarter lag in data</p> | | Ian Aikman |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q3 2015/16 | 17.1 | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 14.8 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 6.6 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 7.0 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 6.9 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|---|---------|-------------|------------|------------|------------|-----|------------|-----|------------|-----|------------|-----|-----|--|--|-----------------|
| Av.time (wks) taken to process all planning apps - Local Dev (householder) - ADJUSTED (cumulative) | <p>CP01-P001mP How long in weeks does it take on average to process all planning applications for household developments?</p> <table border="1"> <caption>CP01-P001mP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value (wks)</th> </tr> </thead> <tbody> <tr> <td>Q3-2015/16</td> <td>6.5</td> </tr> <tr> <td>Q4-2015/16</td> <td>6.4</td> </tr> <tr> <td>Q1-2016/17</td> <td>6.5</td> </tr> <tr> <td>Q2-2016/17</td> <td>6.7</td> </tr> <tr> <td>Q3-2016/17</td> <td>7.4</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value (wks) | Q3-2015/16 | 6.5 | Q4-2015/16 | 6.4 | Q1-2016/17 | 6.5 | Q2-2016/17 | 6.7 | Q3-2016/17 | 7.4 | 7.4 | <p>How are we performing: There has been an increase in the time taken to determine householder applications this quarter to 7.4 weeks. The performance is still below the Scottish national average for this category of application of 7.5 weeks.</p> <p>Actions we are taking to improve/maintain performance: As above.</p> <p>Note: One quarter lag in data</p> | | Ian Aikman |
| Quarter | Value (wks) | | | | | | | | | | | | | | | | |
| Q3-2015/16 | 6.5 | | | | | | | | | | | | | | | | |
| Q4-2015/16 | 6.4 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 6.5 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 6.7 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 7.4 | | | | | | | | | | | | | | | | |
| Pages 20 of Invoices paid within days | <p>CP01-P001rP How many invoices, received by us, were paid within 30 days of receiving the invoice?</p> <table border="1"> <caption>CP01-P001rP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4-2015/16</td> <td>90%</td> </tr> <tr> <td>Q1-2016/17</td> <td>94%</td> </tr> <tr> <td>Q2-2016/17</td> <td>85%</td> </tr> <tr> <td>Q3-2016/17</td> <td>93%</td> </tr> <tr> <td>Q4-2016/17</td> <td>92%</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value (%) | Q4-2015/16 | 90% | Q1-2016/17 | 94% | Q2-2016/17 | 85% | Q3-2016/17 | 93% | Q4-2016/17 | 92% | 92% | <p>How are we performing: 91% of invoices were paid within 30 days in 2016/17 consistent with 92% for 2015/16.</p> <p>Actions we are taking to improve/maintain performance: Given the significant impact our performance in this area can have in the local economy, this indicator is continuously monitored. However, with the introduction of new IT systems as part of the CGI contract, the whole invoice payment process is being examined to ensure that it is fit for purpose in the context of reducing resources.</p> | | David Robertson |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4-2015/16 | 90% | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 94% | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 85% | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 93% | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 92% | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|---|--|-------|------------|---------|------------|---------|----|---------|----|---------|-----|---------|-----|------------|---|---------|---------------------|
| <p>How many additional homes were provided last year that were affordable to people in the Borders, based on our wages?</p> | <p>CP01-P001TP How many additional homes were provided last year that were affordable to people in the Borders, based on our wages?</p> <table border="1"> <caption>Data for CP01-P001TP Trend Chart</caption> <thead> <tr> <th>Year</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>2012/13</td> <td>113</td> </tr> <tr> <td>2013/14</td> <td>72</td> </tr> <tr> <td>2014/15</td> <td>62</td> </tr> <tr> <td>2015/16</td> <td>220</td> </tr> <tr> <td>2016/17</td> <td>131</td> </tr> </tbody> </table> | Year | Value | 2012/13 | 113 | 2013/14 | 72 | 2014/15 | 62 | 2015/16 | 220 | 2016/17 | 131 | <p>131</p> | <p>Observations: During 2016/17, 131 affordable homes were delivered across Scottish Borders, exceeding our annual 100 unit target.</p> <ul style="list-style-type: none"> • 22 homes for mid-market rent by Bridge Homes at Denholm, Kelso and Innerleithen • 3 homes for particular needs in Innerleithen by Scottish Borders Council • 38 homes for social rent in Denholm, Hawick and Galashiels by Eildon Housing Association • 38 homes for social rent in Hawick and Galashiels by Scottish Borders Housing Association • 4 homes for social rent in Coldstream by Berwickshire Housing Association • 26 individual house purchases assisted by Scottish Government Open Market Shared Ownership Scheme (OMSE)* <p>*In terms of the 26 OMSE figure the final figure may be higher. These have not been released from the Scottish Government as yet.</p> | <p></p> | <p>Cathie Fancy</p> |
| Year | Value | | | | | | | | | | | | | | | | |
| 2012/13 | 113 | | | | | | | | | | | | | | | | |
| 2013/14 | 72 | | | | | | | | | | | | | | | | |
| 2014/15 | 62 | | | | | | | | | | | | | | | | |
| 2015/16 | 220 | | | | | | | | | | | | | | | | |
| 2016/17 | 131 | | | | | | | | | | | | | | | | |

Corporate Priority 2: Improving attainment & achievement

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | |
|--|--|-------|--------------|---------|------------|---------|-------|---------|-------|--------|---|---|--------------|
| What % of primary and secondary school pupils attend school? | <p>CP02-P24P What % of primary and secondary school pupils attend school?</p> <table border="1"> <caption>CP02-P24P Attendance Data</caption> <thead> <tr> <th>Year</th> <th>Attendance %</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>94.5%</td> </tr> <tr> <td>2015/16</td> <td>94.5%</td> </tr> <tr> <td>2016/17</td> <td>94.0%</td> </tr> </tbody> </table> | Year | Attendance % | 2014/15 | 94.5% | 2015/16 | 94.5% | 2016/17 | 94.0% | 93.4% | <p>Observations: Overall attendance remains consistent within primary and secondary schools. The historic trends remain constant without any major changes or fluctuations.</p> | ✔ | Donna Manson |
| Year | Attendance % | | | | | | | | | | | | |
| 2014/15 | 94.5% | | | | | | | | | | | | |
| 2015/16 | 94.5% | | | | | | | | | | | | |
| 2016/17 | 94.0% | | | | | | | | | | | | |
| What % of primary school pupils attend school? | <p>CP02-P11aP What % of primary school pupils attend school? (CP02-P11aP)</p> <table border="1"> <caption>CP02-P11aP Attendance Data</caption> <thead> <tr> <th>Year</th> <th>Attendance %</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>96.5%</td> </tr> <tr> <td>2015/16</td> <td>96.5%</td> </tr> <tr> <td>2016/17</td> <td>96.0%</td> </tr> </tbody> </table> | Year | Attendance % | 2014/15 | 96.5% | 2015/16 | 96.5% | 2016/17 | 96.0% | 95.07% | <p>How are we performing: The trends during the final quarter of the year are similar to previous year. 2016/17 has seen a slight elevation, when compared to the last 2 years performance.</p> <p>Actions we are taking to improve/maintain performance: We continue to focus on attendance at all level within schools and HQ. Regular analysis of authorised and unauthorised absence is undertaken and best practice is discussed between schools and learning communities to ensure a consistent approach to absence and attendance.</p> | ✔ | Donna Manson |
| Year | Attendance % | | | | | | | | | | | | |
| 2014/15 | 96.5% | | | | | | | | | | | | |
| 2015/16 | 96.5% | | | | | | | | | | | | |
| 2016/17 | 96.0% | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|---|--|--------|---|--------|--------------|
| What % of secondary school pupils attend school? | <p>CP02-P11bP What % of secondary school pupils attend school? (CP02-P11bP)</p> | 91.73% | <p>How are we performing: The trends during the final quarter of the year remain consistent. Quarter 4 2016/17 remains the same as quarter 4 for the past 3 years.</p> <p>Actions we are taking to improve/maintain performance: As above</p> | | Donna Manson |
| How many primary and secondary school pupils were excluded? | <p>CP02-P25P How many primary and secondary school pupils were excluded?</p> | 80 | <p>Observations:</p> <p>Similar to previous years, there has been slight increase in the number of pupils excluded between January and March this year. However, the numbers remain well below the levels experienced in 2013/14. 2015/16 showed the lowest levels in 3 years, so the increase this year has already prompted action planning with schools to ensure a return to a decreasing trend and a focus on inclusion.</p> | | Donna Manson |
| How many primary school pupils were excluded? | <p>CP02-P09aP How many primary school pupils were excluded? (CP02-P09aP)</p> | 12 | <p>How are we performing: The number of pupils excluded from primary schools remains low and is now significantly lower than it was in 2013/14, despite the increase since last quarter and when compared to the same time last year. However, detailed analysis at school level has shown that the majority of the 12 exclusions were single incidents, demonstrating that restorative work is having an impact.</p> <p>Actions we are taking to improve/maintain performance: Detailed analysis has already prompted action planning within specific school contexts, with a clear focus on inclusion and on reducing exclusions during 2017/18</p> | | Donna Manson |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|--|---|-------|---|--------|--------------|
| How many secondary school pupils were excluded? | <p>CP02-P09bP How many secondary school pupils were excluded? (CP02-P09bP)</p> | 68 | <p>How are we performing: Although Q4 has seen the highest levels of exclusions during 2016/17 in secondary schools, the overall levels are reducing over the longer term and significantly since 2013/14. The majority of the 68 pupils excluded from secondary school during Q4 were single incidents, with few repeat exclusions (i.e. where a pupil is excluded more than once in a 3 month period)</p> <p>Actions we are taking to improve/maintain performance: Schools continue to focus on reducing exclusions and providing a more inclusive education. We continue to analyse exclusions at a high school level and the increase in Q4 has prompted action planning within specific school contexts to ensure a clear focus on reducing exclusions during 2017/18</p> | | Donna Manson |
| Number of Schools/Nurseries inspected per Quarter | <p>CP02-P21P How many schools/nurseries in the Scottish Borders were inspected?</p> | 0 | <p>Observations: No Inspections were undertaken in Borders schools and nurseries this quarter</p> | | Donna Manson |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | |
|---|---|-------|------------|---------|------------|---------|-------|---------|-------|---------|-------|-------|--|--|--------------|
| School leavers in an Initial Positive Destination | <p>CP02-P01a School leavers in an Initial Positive Destination</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2012/13</td> <td>92.3%</td> </tr> <tr> <td>2013/14</td> <td>94.4%</td> </tr> <tr> <td>2014/15</td> <td>95.2%</td> </tr> <tr> <td>2015/16</td> <td>94.2%</td> </tr> </tbody> </table> | Year | Percentage | 2012/13 | 92.3% | 2013/14 | 94.4% | 2014/15 | 95.2% | 2015/16 | 94.2% | 94.2% | <p>Observations:</p> <p>This figure is as reported by Scottish Government in March 2017, for the academic year 2015/16</p> <p>Nationally 93.3% of 2015/16 senior phase school leavers were in a positive destination approximately 3 months after leaving school (compared to 93% in 2014/15). The Scottish Borders has again exceeded the nation figure with 94.2% of leavers in a positive destination.</p> <p>A new measurement is under development which shows the level of participation of 16 to 19 years old in education, training or employment. This measurement will, in time, become more relevant than the Initial Positive Destinations information. Nationally in 2016, 90.4% of 16-19 years old were participating in education, training or employment. The Scottish Borders exceeded the national trend with 91.3% of its 16 to 19 years old in education, training or employment.</p> | | Donna Manson |
| Year | Percentage | | | | | | | | | | | | | | |
| 2012/13 | 92.3% | | | | | | | | | | | | | | |
| 2013/14 | 94.4% | | | | | | | | | | | | | | |
| 2014/15 | 95.2% | | | | | | | | | | | | | | |
| 2015/16 | 94.2% | | | | | | | | | | | | | | |

Corporate Priority 3: Care, Support and Protection

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|---|--|---------|------------|------------|------------|------------|-------|------------|-------|------------|-------|------------|-------|-------|---|--|-----------------|
| % of Adults 65+ receiving care at home to sustain an independent quality of life as part of the community compared to those in a care home. | <p>CP03-P02bP % of Adults 65+ receiving care at home to sustain an independent quality of life as part of the community compared to those in a care home.</p> <table border="1"> <caption>Data for CP03-P02bP</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4-2016/16</td> <td>72%</td> </tr> <tr> <td>Q1-2016/17</td> <td>73%</td> </tr> <tr> <td>Q2-2016/17</td> <td>76%</td> </tr> <tr> <td>Q3-2016/17</td> <td>76%</td> </tr> <tr> <td>Q4-2016/17</td> <td>76%</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value (%) | Q4-2016/16 | 72% | Q1-2016/17 | 73% | Q2-2016/17 | 76% | Q3-2016/17 | 76% | Q4-2016/17 | 76% | 76% | <p>How are we performing: Performance in this area shows stabilisation and continued consistency during 2016/17.</p> <p>Actions we are taking to improve/maintain performance: With an aging population we continue to support and sustain an independent quality of life for the changing population.</p> | | Elaine Torrance |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4-2016/16 | 72% | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 73% | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 76% | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 76% | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 76% | | | | | | | | | | | | | | | | |
| Percentage of Clients using the Self Directed Support (SDS) approach based on Finance Commitment Records | <p>CP03-P04bP Percentage of Clients using the SDS approach based on Finance Commitment Records</p> <table border="1"> <caption>Data for CP03-P04bP</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4-2016/16</td> <td>20.6%</td> </tr> <tr> <td>Q1-2016/17</td> <td>31.2%</td> </tr> <tr> <td>Q2-2016/17</td> <td>41.0%</td> </tr> <tr> <td>Q3-2016/17</td> <td>50.0%</td> </tr> <tr> <td>Q4-2016/17</td> <td>59.0%</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Value (%) | Q4-2016/16 | 20.6% | Q1-2016/17 | 31.2% | Q2-2016/17 | 41.0% | Q3-2016/17 | 50.0% | Q4-2016/17 | 59.0% | 59.0% | <p>How are we performing: The % of adults who are now directing their own care and support has increased over the last 8 quarters and has recently plateaued.</p> <p>Actions we are taking to improve/maintain performance: All new clients are assessed using the Self Directed Support (SDS) and SBC is continuing the progression of existing clients, during reassessment, onto the Self Directed Support (SDS) approach.</p> | | Elaine Torrance |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4-2016/16 | 20.6% | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 31.2% | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 41.0% | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 50.0% | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 59.0% | | | | | | | | | | | | | | | | |

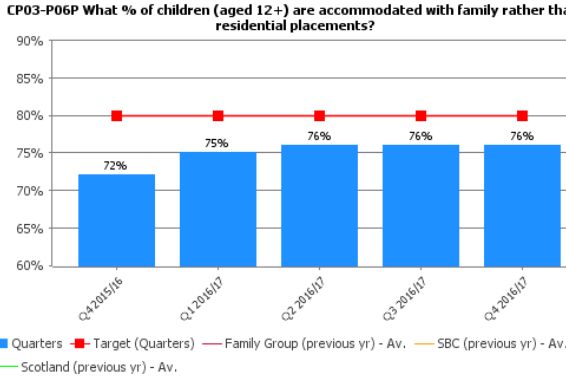

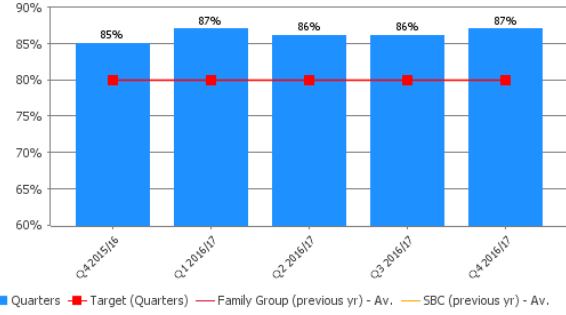

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|---|---|---------|-----------------------|------------|------------|------------|-------|------------|-------|------------|-------|------------|-------|-------|--|--|-----------------|
| Adults with self-directed care arrangements per 1,000 population | <p>CP03-P04P How many adults have self-directed care (SDS) arrangements? (rate per 1,000 people)</p> <table border="1"> <caption>CP03-P04P Data</caption> <thead> <tr> <th>Quarter</th> <th>Rate per 1,000 people</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>7.27</td> </tr> <tr> <td>Q1 2016/17</td> <td>10.10</td> </tr> <tr> <td>Q2 2016/17</td> <td>12.82</td> </tr> <tr> <td>Q3 2016/17</td> <td>14.29</td> </tr> <tr> <td>Q4 2016/17</td> <td>15.58</td> </tr> </tbody> </table> | Quarter | Rate per 1,000 people | Q4 2015/16 | 7.27 | Q1 2016/17 | 10.10 | Q2 2016/17 | 12.82 | Q3 2016/17 | 14.29 | Q4 2016/17 | 15.58 | 15.58 | <p>Observations: Continuing increase in existing and new clients being assessed using the SDS approach. This is shown as the rate of individuals using SDS arrangements per 1,000 population increases.</p> <p>Expectation is that all clients will be assessed using the SDS approach by the end of 2018</p> | | Elaine Torrance |
| Quarter | Rate per 1,000 people | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 7.27 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 10.10 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 12.82 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 14.29 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 15.58 | | | | | | | | | | | | | | | | |
| Proportion of new service users who receive a service within 6 weeks of assessment (year to date) | <p>CP03-P28P What % of people contacting Social Work receive a service within 6 weeks of their assessment?</p> <table border="1"> <caption>CP03-P28P Data</caption> <thead> <tr> <th>Quarter</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>95%</td> </tr> <tr> <td>Q1 2016/17</td> <td>98%</td> </tr> <tr> <td>Q2 2016/17</td> <td>97%</td> </tr> <tr> <td>Q3 2016/17</td> <td>97%</td> </tr> <tr> <td>Q4 2016/17</td> <td>100%</td> </tr> </tbody> </table> | Quarter | Percentage | Q4 2015/16 | 95% | Q1 2016/17 | 98% | Q2 2016/17 | 97% | Q3 2016/17 | 97% | Q4 2016/17 | 100% | 100% | <p>How are we performing: The % of new service users receiving a service within 6 weeks of assessment continues to meet and exceed target.</p> <p>Actions we are taking to improve/maintain performance: With new process embedded and methods of recording assessments understood this indicator has shown a steady recovery and is now maintained above the target of 95%.</p> | | Elaine Torrance |
| Quarter | Percentage | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 95% | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 98% | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 97% | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 97% | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 100% | | | | | | | | | | | | | | | | |
| Adult protection - Number of Concerns | <p>CP03-P149 Adult protection - Number of Concerns</p> <table border="1"> <caption>CP03-P149 Data</caption> <thead> <tr> <th>Quarter</th> <th>Number of Concerns</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>40</td> </tr> <tr> <td>Q1 2016/17</td> <td>48</td> </tr> <tr> <td>Q2 2016/17</td> <td>65</td> </tr> <tr> <td>Q3 2016/17</td> <td>52</td> </tr> <tr> <td>Q4 2016/17</td> <td>41</td> </tr> </tbody> </table> | Quarter | Number of Concerns | Q4 2015/16 | 40 | Q1 2016/17 | 48 | Q2 2016/17 | 65 | Q3 2016/17 | 52 | Q4 2016/17 | 41 | 41 | <p>Observations: Small reduction in the number of concerns raised during Q4. This trend matches last year.</p> | | Elaine Torrance |
| Quarter | Number of Concerns | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 40 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 48 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 65 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 52 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 41 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|---|---|---------|----------------------------|------------|------------|------------|----|------------|----|------------|----|------------|----|----|--|--|-----------------|
| Adult protection - Number of Investigations | <p>CP03-P150 Adult protection - Number of Investigations</p> <table border="1"> <caption>CP03-P150 Adult protection - Number of Investigations</caption> <thead> <tr> <th>Quarter</th> <th>Number of Investigations</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>9</td> </tr> <tr> <td>Q1 2016/17</td> <td>27</td> </tr> <tr> <td>Q2 2016/17</td> <td>40</td> </tr> <tr> <td>Q3 2016/17</td> <td>25</td> </tr> <tr> <td>Q4 2016/17</td> <td>26</td> </tr> </tbody> </table> | Quarter | Number of Investigations | Q4 2015/16 | 9 | Q1 2016/17 | 27 | Q2 2016/17 | 40 | Q3 2016/17 | 25 | Q4 2016/17 | 26 | 26 | <p>Observations: Increasing number of investigations during the final quarter of the year. In the previously year we have seen a reduction during the last quarter. However this year's trend matched 2 years prior, with an increase within the final quarter.</p> | | Elaine Torrance |
| Quarter | Number of Investigations | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 9 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 27 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 40 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 25 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 26 | | | | | | | | | | | | | | | | |
| Adult protection - Number of Case Conferences | <p>CP03-P151 Adult protection - Number of Case Conferences</p> <table border="1"> <caption>CP03-P151 Adult protection - Number of Case Conferences</caption> <thead> <tr> <th>Quarter</th> <th>Number of Case Conferences</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>4</td> </tr> <tr> <td>Q1 2016/17</td> <td>3</td> </tr> <tr> <td>Q2 2016/17</td> <td>7</td> </tr> <tr> <td>Q3 2016/17</td> <td>2</td> </tr> <tr> <td>Q4 2016/17</td> <td>10</td> </tr> </tbody> </table> | Quarter | Number of Case Conferences | Q4 2015/16 | 4 | Q1 2016/17 | 3 | Q2 2016/17 | 7 | Q3 2016/17 | 2 | Q4 2016/17 | 10 | 10 | <p>Observations: Increase in the number of cases which progressed to conference in the final quarter of the month. This is a similar trend to previous years. However the total number is the highest experienced over the past 3 years.</p> | | Elaine Torrance |
| Quarter | Number of Case Conferences | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 4 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 3 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 7 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 2 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 10 | | | | | | | | | | | | | | | | |


Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|--|--|------------|---|---|--------------------|
| <p>Looked After Children (aged 12+) in family-based placements compared to those in residential placements</p> | <p>CP03-P06P What % of children (aged 12+) are accommodated with family rather than residential placements?</p>  | <p>76%</p> | <p>How are we performing: This indicator has now reached the point where it been 76% for the last 3 quarters. Continued action is underway to increase the number of children in family-based placements in comparison to residential.</p> <p>Actions we are taking to improve/maintain performance: The target of 80% is ambition and continues to drive this performance area.</p> <p>We have seen a continued increase in the number of foster carers within the Scottish Borders. In the past year we have increased and maintained the number of foster carer and with continued support and recruitment the ambitious target of 80% will be achievable.</p> |  | <p>Ann Blackie</p> |
| <p>Page 30 Looked After Children (All ages) in family-based placements compared to those in residential placements</p> | <p>CP03-P06bP Looked After Children in family-based placements compared to those in residential placements</p>  | <p>87%</p> | <p>Observations: Continued stabilisation in this indicator, above target.</p> |  | <p>Ann Blackie</p> |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | |
|--|---|-------|------------|---------|------------|---------|------|---------|------|--------------|-----|-----|---|--|-------------|
| Number of Looked After Children (LAC) | <p>CP03-P83P Number of Looked After Children (LAC)</p> <table border="1"> <caption>CP03-P83P Number of Looked After Children (LAC)</caption> <thead> <tr> <th>Year</th> <th>Q4 Value</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>185</td> </tr> <tr> <td>2015/16</td> <td>200</td> </tr> <tr> <td>2016/17</td> <td>220</td> </tr> <tr> <td>2016/17 (Q4)</td> <td>251</td> </tr> </tbody> </table> | Year | Q4 Value | 2014/15 | 185 | 2015/16 | 200 | 2016/17 | 220 | 2016/17 (Q4) | 251 | 251 | <p>Observations: Q4 has seen a further increase in the number of looked after children. This figure is a “snap shot” from the last month of the quarter and fluctuates throughout the time period.</p> | | Ann Blackie |
| Year | Q4 Value | | | | | | | | | | | | | | |
| 2014/15 | 185 | | | | | | | | | | | | | | |
| 2015/16 | 200 | | | | | | | | | | | | | | |
| 2016/17 | 220 | | | | | | | | | | | | | | |
| 2016/17 (Q4) | 251 | | | | | | | | | | | | | | |
| Percentage of children looked after as a % of 0-17 year old population (with national comparators) | <p>CP03-P84P % of children looked after as a % of 0-17 year old population (with national comparators)</p> <table border="1"> <caption>CP03-P84P % of children looked after as a % of 0-17 year old population (with national comparators)</caption> <thead> <tr> <th>Year</th> <th>Q4 Value</th> </tr> </thead> <tbody> <tr> <td>2012/13</td> <td>0.8%</td> </tr> <tr> <td>2013/14</td> <td>0.8%</td> </tr> <tr> <td>2014/15</td> <td>0.9%</td> </tr> <tr> <td>2015/16</td> <td>1%</td> </tr> </tbody> </table> | Year | Q4 Value | 2012/13 | 0.8% | 2013/14 | 0.8% | 2014/15 | 0.9% | 2015/16 | 1% | 1% | <p>Observations: While there is a slight increase in the %, our Looked After Children rate continues to be significantly less than the National % and the “Family Group” average (other local authorities similar to us)</p> | | Ann Blackie |
| Year | Q4 Value | | | | | | | | | | | | | | |
| 2012/13 | 0.8% | | | | | | | | | | | | | | |
| 2013/14 | 0.8% | | | | | | | | | | | | | | |
| 2014/15 | 0.9% | | | | | | | | | | | | | | |
| 2015/16 | 1% | | | | | | | | | | | | | | |
| Number of Inter-agency Referral Discussions (IRDs) held about a child | <p>CP03-P85P Number of Inter-agency Discussions (IRDs) held</p> <table border="1"> <caption>CP03-P85P Number of Inter-agency Discussions (IRDs) held</caption> <thead> <tr> <th>Year</th> <th>Q4 Value</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>90</td> </tr> <tr> <td>2015/16</td> <td>85</td> </tr> <tr> <td>2016/17</td> <td>140</td> </tr> <tr> <td>2016/17 (Q4)</td> <td>161</td> </tr> </tbody> </table> | Year | Q4 Value | 2014/15 | 90 | 2015/16 | 85 | 2016/17 | 140 | 2016/17 (Q4) | 161 | 161 | <p>Observations: The number of Interagency Referral Discussions (IRD) continues to fluctuate over the quarters. Q4 2016/17 (161) is less than the previous years Q4 2015/16 (180). As IRDs are established they continue to be ratified as being appropriate via the scrutiny of Child Protection Reviewing Officers (CPROs) as well as being audited at the IRD review group.</p> | | Ann Blackie |
| Year | Q4 Value | | | | | | | | | | | | | | |
| 2014/15 | 90 | | | | | | | | | | | | | | |
| 2015/16 | 85 | | | | | | | | | | | | | | |
| 2016/17 | 140 | | | | | | | | | | | | | | |
| 2016/17 (Q4) | 161 | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | | | | | | | | | |
|---|--|---------|------------|---------|------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|---|---|-------------|
| Number of children on Child Protection Register | <p style="text-align: center;">CP03-P86P Number of children on Child Protection Register</p> <table border="1"> <caption>Data for CP03-P86P Number of children on Child Protection Register</caption> <thead> <tr> <th>Quarter</th> <th>2014/15</th> <th>2015/16</th> <th>2016/17</th> </tr> </thead> <tbody> <tr> <td>Q1</td> <td>14</td> <td>28</td> <td>65</td> </tr> <tr> <td>Q2</td> <td>15</td> <td>23</td> <td>65</td> </tr> <tr> <td>Q3</td> <td>17</td> <td>15</td> <td>65</td> </tr> <tr> <td>Q4</td> <td>32</td> <td>28</td> <td>54</td> </tr> </tbody> </table> | Quarter | 2014/15 | 2015/16 | 2016/17 | Q1 | 14 | 28 | 65 | Q2 | 15 | 23 | 65 | Q3 | 17 | 15 | 65 | Q4 | 32 | 28 | 54 | 54 | <p>Observations: Continuing decline in the number of children on the child protection register. Although Q4 is showing a downward trend, it continues to be higher than the levels experienced in 2015/16.</p> |  | Ann Blackie |
| Quarter | 2014/15 | 2015/16 | 2016/17 | | | | | | | | | | | | | | | | | | | | | | |
| Q1 | 14 | 28 | 65 | | | | | | | | | | | | | | | | | | | | | | |
| Q2 | 15 | 23 | 65 | | | | | | | | | | | | | | | | | | | | | | |
| Q3 | 17 | 15 | 65 | | | | | | | | | | | | | | | | | | | | | | |
| Q4 | 32 | 28 | 54 | | | | | | | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|--|--|---------------|--|--------|--------------|
| No. of People Referred to Welfare Benefits | <p>CP03-P35 No. of People Referred to Welfare Benefits</p> | 797 | <p>How are we performing: The number of people contacting the services is higher than previous months and the highest it has been all year.</p> <p>The monetary gains remain high, but not as high as last year and could be due to difficulties recording the information before end of year, in March. There were a high number of cases closed so that action could be finalised before the switch from Social Work's "Framework" system to "Mosaic" and these will be shown in 1st quarter of 2017/18. While some of the gains are a result of challenging incorrect decisions, a good deal of work is through promoting benefit take up and maximising income.</p> | | Cathie Fancy |
| Welfare Benefit - Monetary Gain | <p>CP03-P36 Welfare Benefit - Monetary Gain</p> | £1,851,144.86 | <p>Actions we are taking to improve/maintain performance: Our trained advisors will continue to help people through the complex system. Even the more able customers are often uncertain as how to resolve situations. Jobcentre Plus no longer offer benefits advice to customers (now focused on job coaching). Work is ongoing to train a range of SBC and NHS staff.</p> <p>In addition to our own Welfare Benefits service, our contract with CAB sees them dealing with between 250 and 300 live benefit cases each quarter. Q4 saw just over £439k in monetary benefit gains for customers (up from £371k in Q3). And 2016/17 saw just over £1.5m in benefit gains for clients working with the CAB.</p> | | Cathie Fancy |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | |
|--|--|-------|------------|---------|------------|---------|-----|---------|-----|------|---|--|-----------------|
| Number of reported incidents of domestic abuse (cumulative) | <p>CP03-P37P How many incidents of domestic abuse are reported to Police Scotland? (cumulative)</p> <table border="1"> <caption>CP03-P37P Data</caption> <thead> <tr> <th>Year</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>230</td> </tr> <tr> <td>2015/16</td> <td>180</td> </tr> <tr> <td>2016/17</td> <td>220</td> </tr> </tbody> </table> | Year | Value | 2014/15 | 230 | 2015/16 | 180 | 2016/17 | 220 | 871 | <p>How are we performing: There has been a 33 incident decrease when compared to the same time period in 2015/16.</p> <p>Actions we are taking to improve/maintain performance: The Pathway 2 project (2017-20) is a continuation of Pathway (2012-17), maintaining the advocacy service (DAAS) and the community project (DACS) for victims of domestic abuse and their families. The funding secured from Big Lottery, Scottish Government (pending) and partner agencies such as Scottish Borders Council, Police Scotland, NHS Borders, Borders Housing Alliance and Children1st also enables the development of two new resources – a Court Advocate and Community Engagement Officer. These new resources have been identified as gaps in the current response and will provide vital support for both victims and communities.</p> | | Elaine Torrance |
| Year | Value | | | | | | | | | | | | |
| 2014/15 | 230 | | | | | | | | | | | | |
| 2015/16 | 180 | | | | | | | | | | | | |
| 2016/17 | 220 | | | | | | | | | | | | |
| Page 43 Number of Group 1-5 recorded crimes and offences (cumulative) | <p>CP03-P39P How many crimes and offences are recorded by Police Scotland? (cumulative)</p> <table border="1"> <caption>CP03-P39P Data</caption> <thead> <tr> <th>Year</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>750</td> </tr> <tr> <td>2015/16</td> <td>750</td> </tr> <tr> <td>2016/17</td> <td>700</td> </tr> </tbody> </table> | Year | Value | 2014/15 | 750 | 2015/16 | 750 | 2016/17 | 700 | 3053 | <p>Observations: A 4.4% increase in crimes in 2016/17 when compared to 2015/16. This equates to 130 additional victims. There has been an increase in sexual crimes and crimes of dishonesty in 2016/17 that has resulted in the overall increase in crime rates. Within the crimes of dishonesty category shoplifting, motor vehicle crime and fraud have shown the largest increases in 2016/17. A high profile and nationally recognised rural crime initiative has seen a 62% reduction in the value of property stolen. It is planned to repeat this initiative in 2017/18.</p> <p>Actions we are taking to improve/maintain performance: Police Scotland have introduced a model that is focused on crime prevention and tackling inequalities. The model takes best practice examples from throughout Scotland and applies these consistently within local areas with the aim of preventing crime and reducing offending. The rural crime initiative in Scottish Borders is one such example of best practice.</p> | | Elaine Torrance |
| Year | Value | | | | | | | | | | | | |
| 2014/15 | 750 | | | | | | | | | | | | |
| 2015/16 | 750 | | | | | | | | | | | | |
| 2016/17 | 700 | | | | | | | | | | | | |

Corporate Priority 4: Communities

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|---|---------|------------|------------|------------|------------|-------|------------|-------|------------|-------|------------|-------|-------|--|--|-------------|
| SB Alert - No. of people registered | <p>CP04-P001n SB Alert - No. of people registered</p> <table border="1"> <caption>SB Alert - No. of people registered</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>3,800</td> </tr> <tr> <td>Q1 2016/17</td> <td>3,900</td> </tr> <tr> <td>Q2 2016/17</td> <td>3,900</td> </tr> <tr> <td>Q3 2016/17</td> <td>4,200</td> </tr> <tr> <td>Q4 2016/17</td> <td>4,502</td> </tr> </tbody> </table> <p>Legend: Quarters (blue bars), Family Group (previous yr) - Av. (red line), SBC (previous yr) - Av. (orange line), Scotland (previous yr) - Av. (green line).</p> | Quarter | Value | Q4 2015/16 | 3,800 | Q1 2016/17 | 3,900 | Q2 2016/17 | 3,900 | Q3 2016/17 | 4,200 | Q4 2016/17 | 4,502 | 4,502 | <p>How are we performing: There are now 4502 people signed up to SBC’s messaging service,</p> <p>During a recent Resilient Communities evening held by SBC, SB Alert was highlighted to the members of the public and examples shown of situations where the messaging system has provided valuable and timely information to people across a huge area – an increase in the number of registered users was noted after the Resilient Communities evening in April.</p> <p>Actions we are taking to improve/maintain performance: Further evenings are being scheduled over the coming months which should again impact positively on both the increase of active resilient communities and their activity, and also SB Alert members.</p> | | Jim Fraser |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 3,800 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 3,900 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 3,900 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 4,200 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 4,502 | | | | | | | | | | | | | | | | |
| Landfill Communities Fund - Number awarded | <p>CP04-P001g Landfill Communities Fund - Number awarded</p> <table border="1"> <caption>Landfill Communities Fund - Number awarded</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>0</td> </tr> <tr> <td>Q1 2016/17</td> <td>0</td> </tr> <tr> <td>Q2 2016/17</td> <td>6</td> </tr> <tr> <td>Q3 2016/17</td> <td>3</td> </tr> <tr> <td>Q4 2016/17</td> <td>0</td> </tr> </tbody> </table> <p>Legend: Quarters (blue bars), Family Group (previous yr) - Av. (red line), SBC (previous yr) - Av. (orange line), Scotland (previous yr) - Av. (green line).</p> | Quarter | Value | Q4 2015/16 | 0 | Q1 2016/17 | 0 | Q2 2016/17 | 6 | Q3 2016/17 | 3 | Q4 2016/17 | 0 | 0 | <p>How are we performing: The Scottish Landfill Communities Fund is a tax credit scheme linked to Scottish Landfill Tax, which encourages Landfill Operators to voluntarily participate in providing funding to facilitate community and environmental projects in areas affected by landfill activity. Berwickshire Community Councils’ Forum (BCCF) Environmental is the Approved Body registered to receive funding generated by the scheme. BCCF Environmental has reported that only one application has been progressed through the administration and decision making processes since the beginning of Q4 2016/17. An award has been made to Eastgate Theatre, Peebles (£5,195) but as yet the offer has not been formally accepted. BCCF Environmental has confirmed that 15 applications are currently progressing towards decision-making stage.</p> <p>Actions we are taking to improve/maintain performance:</p> | | Shona Smith |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 0 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 0 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 6 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 3 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 0 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|--|--|-------|--|--------|-------------|
| Landfill Communities Fund - Value of funds awarded | <p>CP04-P001h Landfill Communities Fund - Value of funds awarded</p> <p>Legend: ■ Quarters, — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | £0 | The fund is promoted via the SBC website and where possible, applications which appear to meet the criteria for Scottish Landfill Communities Fund are directed to BCCF Environmental for progression. | | Shona Smith |
| Landfill Communities Fund - Total Project Cost | <p>CP04-P001i Landfill Communities Fund - Total Project Cost</p> <p>Legend: ■ Quarters, — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | £0 | | | Shona Smith |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|---|---------|--------------------------|------------|------------|------------|---------|------------|----------|------------|----------|------------|--|---------|---|--|--|
| Community Grant - No. of grants awarded | <p>CP04-P001a Community Grant - No. of grants awarded</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>No. of grants awarded</th> </tr> </thead> <tbody> <tr> <td>Q4-2015/16</td> <td>15</td> </tr> <tr> <td>Q1-2016/17</td> <td>43</td> </tr> <tr> <td>Q2-2016/17</td> <td>10</td> </tr> <tr> <td>Q3-2016/17</td> <td>10</td> </tr> <tr> <td>Q4-2016/17</td> <td>7</td> </tr> </tbody> </table> | Quarter | No. of grants awarded | Q4-2015/16 | 15 | Q1-2016/17 | 43 | Q2-2016/17 | 10 | Q3-2016/17 | 10 | Q4-2016/17 | 7 | 6 | <p>How are we performing: The number of applications received this quarter is lower than equivalent Q4 2015/16. This is due to lack of available budget towards the end of 2016/17. Three areas (Eildon, Teviot & Liddesdale and Tweeddale) have been fully utilised and only minimal funding available in the remaining Berwickshire (£160) and Cheviot areas (£90). £986 remains in the generic Borders budget.</p> <p>The value of awards is also lower than in Q4 2015/16 for this reason.</p> <p>Where appropriate, applicants have been re-directed down other sources of funding. There are currently 8 applications awaiting decision in early April 2017 (Peebles Golf Club, Walkerburn Bowling Club, Galashiels Camera Club, Stow Community Park, Earlston Community Council, Selkirk Football Club, Rowlands (Selkirk) and Kelso Chamber of Trade) when more CGS funding becomes available.</p> | | |
| Quarter | No. of grants awarded | | | | | | | | | | | | | | | | |
| Q4-2015/16 | 15 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 43 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 10 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 10 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 7 | | | | | | | | | | | | | | | | |
| Community Grant - Value of funding granted | <p>Exec - Community Grant Scheme: Grants / Total Project Value</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Value of funding granted</th> </tr> </thead> <tbody> <tr> <td>Q4-2015/16</td> <td>£95,235</td> </tr> <tr> <td>Q1-2016/17</td> <td>£88,627</td> </tr> <tr> <td>Q2-2016/17</td> <td>£265,748</td> </tr> <tr> <td>Q3-2016/17</td> <td>£287,069</td> </tr> <tr> <td>Q4-2016/17</td> <td>£214,247</td> </tr> </tbody> </table> | Quarter | Value of funding granted | Q4-2015/16 | £95,235 | Q1-2016/17 | £88,627 | Q2-2016/17 | £265,748 | Q3-2016/17 | £287,069 | Q4-2016/17 | £214,247 | £13,211 | <p>Total value of project costs is higher than in Q4 2015/16. This is due to Community Grants Scheme match-funding being required for a major project in Peebles (Peebles Lawn Tennis Club - £198,948). Total value of project costs for CGS can fluctuate due to the flexibility of CGS accommodating both small community projects and large projects requiring match-funding.</p> | | |
| Quarter | Value of funding granted | | | | | | | | | | | | | | | | |
| Q4-2015/16 | £95,235 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | £88,627 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | £265,748 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | £287,069 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | £214,247 | | | | | | | | | | | | | | | | |
| Community Grant Award - Total Project Cost | <table border="1"> <thead> <tr> <th>Quarter</th> <th>Total Project Cost</th> </tr> </thead> <tbody> <tr> <td>Q4-2015/16</td> <td>£36,869</td> </tr> <tr> <td>Q1-2016/17</td> <td>£30,130</td> </tr> <tr> <td>Q2-2016/17</td> <td>£24,246</td> </tr> <tr> <td>Q4-2016/17</td> <td>£13,211</td> </tr> </tbody> </table> | Quarter | Total Project Cost | Q4-2015/16 | £36,869 | Q1-2016/17 | £30,130 | Q2-2016/17 | £24,246 | Q4-2016/17 | £13,211 | £214,247 | <p>Total cost of project funding is higher this quarter than in equivalent Q4 2015/16. This is due to CGS match-funding being required for a major project in Peebles (Peebles Lawn Tennis Club - £198,948).</p> | | | | |
| Quarter | Total Project Cost | | | | | | | | | | | | | | | | |
| Q4-2015/16 | £36,869 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | £30,130 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | £24,246 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | £13,211 | | | | | | | | | | | | | | | | |

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Shona Smith

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|---|--|------------|---|--------|-------------|
| National Lottery Funds - Overall Award Total | <p>CP04-P001f National Lottery Funds - Overall Award Total</p> | £1,141,413 | <p>How are we performing: The number of grants is higher in Q4 2016/17 than in Q4 2015/16 by around £34k. In 2015/16 only 7 awards were made but in 2016/17 12 awards were made. Diminished internal funds has prompted groups to explore external funding options.</p> | ✓ | Shona Smith |
| National Lottery Fund - Total Awards made up to £10,000 | <p>CP04-P001d National Lottery Fund - Total Awards made up to £10,000</p> | £88,668 | <p>Actions we are taking to improve or maintain performance: We continue to promote external funding streams on SBC's website along with internal funds to maximise leverage of funding into Scottish Borders. Where possible groups are directed to external funding streams to maximise limited internal funding and generate more income into Scottish Borders.</p> | ✓ | Shona Smith |
| National Lottery Fund - Total Awards made over £10,000 | <p>CP04-P001e National Lottery Fund - Total Awards made over £10,000</p> | £1,052,745 | <p>How are we performing: The awards total is significantly higher in Q4 2016/17 than in Q4 2015/16. 5 awards were made overall, 2 were over £200k (Newcastleton Fuel Project and SBC Pathway 2 Projects) and one over £100k (PND Borders). This is in comparison to last year's Q4 total of £669,832 with 7 awards made however only 2 of these were over £100k.</p> <p>Actions we are taking to maintain or improve performance: We continue to work closely with local Trusts, The Bridge and SBC Officers to provide assistance and support towards the development of major projects in the area to secure large scale funding. We also promote lottery larger</p> | ✓ | Shona Smith |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|------------|-------------|-------|---|--------|------------|
| | | | schemes via the SBC website and undertake regular webinars with Big Lottery Funding Officers. There are currently 109 projects in the pipeline at present, approximately 40 are large scale projects progressing towards funding applications or awaiting decision. | | |

| | | | | |
|---------|---|---|--|---------------------|
| Page 48 | <p>Quality of Life Fund – Total value of funds awarded (cumulative)</p> <p>CP04-P001j Quality of Life Fund - Total value of funds awarded (cumulative)</p> <p>£113,424.00</p> | <p>Observations: In Q4, £28.5k was allocated to "Quality of Life" projects, covering all 5 localities. This takes the total for the year to £113.4k across 87 projects, inclusive of a number of projects carried over from 2015/16. Average funding in the year was £1,304 per project and allocations ranged from £60 to £10,000.</p> | | <p>Jason Hedley</p> |
| | <p>Neighbourhood Small Schemes Fund – Total value of funds awarded (cumulative)</p> <p>CP04-P001k Neighbourhood Small Schemes Fund - Total value of funds awarded (cumulative)</p> <p>£288,747.00</p> | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | | | | | | | |
|--|--|---------------------|--------------------------|--------------------------|------------|------------|----|------------|----|------------|------------|------------|----|------------|---|----|-------------|----|----|----|---|--|------------|
| No. of Active community resilience plans (cumulative) | <p>Exec - Community Resilience Plans - Active and Progressing</p> <table border="1"> <caption>Exec - Community Resilience Plans - Active and Progressing</caption> <thead> <tr> <th>Quarter</th> <th>Active (CP04-P001l)</th> <th>Progressing (CP04-P001m)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>35</td> <td>15</td> </tr> <tr> <td>Q1 2016/17</td> <td>35</td> <td>17</td> </tr> <tr> <td>Q2 2016/17</td> <td>37</td> <td>13</td> </tr> <tr> <td>Q3 2016/17</td> <td>38</td> <td>12</td> </tr> <tr> <td>Q4 2016/17</td> <td>39</td> <td>12</td> </tr> </tbody> </table> | Quarter | Active (CP04-P001l) | Progressing (CP04-P001m) | Q4 2015/16 | 35 | 15 | Q1 2016/17 | 35 | 17 | Q2 2016/17 | 37 | 13 | Q3 2016/17 | 38 | 12 | Q4 2016/17 | 39 | 12 | 39 | <p>Observations: A resilient community coordinator evening was held in Duns in April. All active and progressing resilient community coordinators and deputies from the Berwickshire area were invited to attend this information evening to provide them with an update on the role of SBC in supporting resilient communities and their teams. This meeting also provided an opportunity for discussion in other areas of the Borders around the resilient community intuitive and how to join/expand and what provisions are provided etc. This evening was a pilot event for the roll out of similar meetings covering all other active areas of the Borders, with the hope of increasing interest and promoting the scheme.</p> | | Jim Fraser |
| Quarter | | Active (CP04-P001l) | Progressing (CP04-P001m) | | | | | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 35 | 15 | | | | | | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 35 | 17 | | | | | | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 37 | 13 | | | | | | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 38 | 12 | | | | | | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 39 | 12 | | | | | | | | | | | | | | | | | | | | | |
| No. of Progressing community resilience plans (cumulative) | 12 | | Jim Fraser | | | | | | | | | | | | | | | | | | | | |
| Page 49 The number of people carrying out volunteer work with SBC | <p>CP04-P001o The number of people carrying out volunteer work with SBC</p> <table border="1"> <caption>CP04-P001o The number of people carrying out volunteer work with SBC</caption> <thead> <tr> <th>Quarter</th> <th>Volunteers</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>280</td> </tr> <tr> <td>Q1 2016/17</td> <td>80</td> </tr> <tr> <td>Q2 2016/17</td> <td>90</td> </tr> <tr> <td>Q3 2016/17</td> <td>85</td> </tr> <tr> <td>Q4 2016/17</td> <td>84</td> </tr> </tbody> </table> | Quarter | Volunteers | Q4 2015/16 | 280 | Q1 2016/17 | 80 | Q2 2016/17 | 90 | Q3 2016/17 | 85 | Q4 2016/17 | 84 | 84 | <p>Observations: Due to staff changes and staff leaving within the SBC Community Learning and Development (CLD) service, some youth clubs didn't take place in the last quarter and consequently the number of young people volunteering fell to none.</p> <p>Walk It - Four new walks started in January and four new Walk Leaders joined additional walks and logged longer hours.</p> | | Shona Smith | | | | | | |
| Quarter | Volunteers | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 280 | | | | | | | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 80 | | | | | | | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 90 | | | | | | | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 85 | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 84 | | | | | | | | | | | | | | | | | | | | | | |

Corporate Priority 5: High Quality Environment

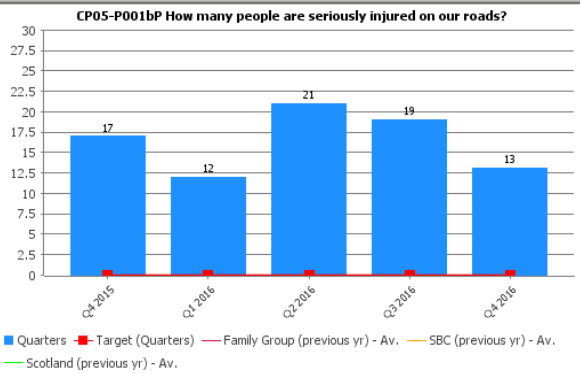

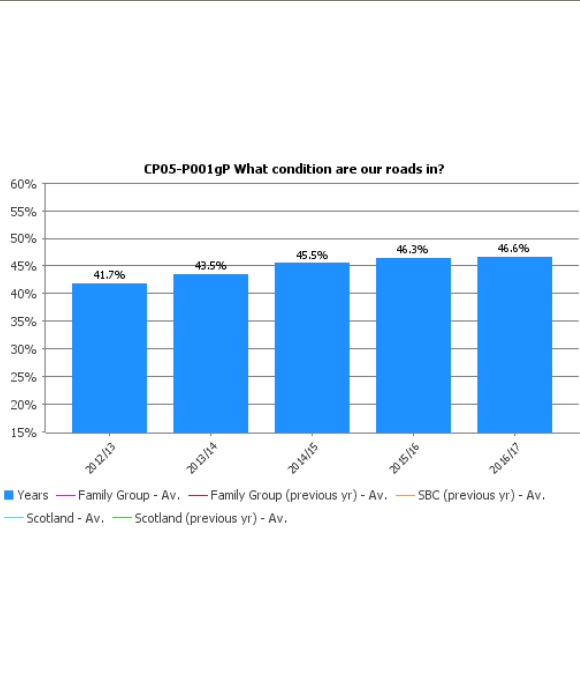

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|--|---------|------------|---------|------------|---------|-------|---------|-------|---------|-------|---------|-------|-------|--|--|-----------------|
| Annual Household Recycling Rate (%) - UNVERIFIED (cumulative rolling average) | <p>CP05-P001cP How much of our household waste is recycled (%) - UNVERIFIED (cumulative rolling average)</p> <table border="1"> <caption>Annual Household Recycling Rate (%) - UNVERIFIED (cumulative rolling average)</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015</td> <td>37.51</td> </tr> <tr> <td>Q1 2016</td> <td>38.03</td> </tr> <tr> <td>Q2 2016</td> <td>37.53</td> </tr> <tr> <td>Q3 2016</td> <td>37.22</td> </tr> <tr> <td>Q4 2016</td> <td>39.03</td> </tr> </tbody> </table> <p>■ Quarters ■ Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Value (%) | Q4 2015 | 37.51 | Q1 2016 | 38.03 | Q2 2016 | 37.53 | Q3 2016 | 37.22 | Q4 2016 | 39.03 | 39.03 | <p>Observations: Over the last four quarters there has been a small but consistent increase in recycling rate observed. This is thought to be related to the introduction of food waste kerbside collections and an increase in garden waste collected at the recycling centres.</p> <p>The tonnes of waste going to landfill have increased slightly over the period of the past four quarters. This could be related to economic activity. However, over this same time there has been a small but consistent decrease in the percentage of waste going to landfill. This is thought to be related to the introduction of food waste kerbside collections and an increase in garden waste collected at the recycling centres.</p> | | Ross Sharp-Dent |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4 2015 | 37.51 | | | | | | | | | | | | | | | | |
| Q1 2016 | 38.03 | | | | | | | | | | | | | | | | |
| Q2 2016 | 37.53 | | | | | | | | | | | | | | | | |
| Q3 2016 | 37.22 | | | | | | | | | | | | | | | | |
| Q4 2016 | 39.03 | | | | | | | | | | | | | | | | |
| Annual Household Waste Landfilled Rate (%) - UNVERIFIED (cumulative rolling average) | <p>CP05-P001dP How much of our household waste goes to landfill (%) - UNVERIFIED (cumulative rolling average)</p> <table border="1"> <caption>Annual Household Waste Landfilled Rate (%) - UNVERIFIED (cumulative rolling average)</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015</td> <td>62.22</td> </tr> <tr> <td>Q1 2016</td> <td>61.70</td> </tr> <tr> <td>Q2 2016</td> <td>62.20</td> </tr> <tr> <td>Q3 2016</td> <td>62.52</td> </tr> <tr> <td>Q4 2016</td> <td>60.71</td> </tr> </tbody> </table> <p>■ Quarters ■ Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Value (%) | Q4 2015 | 62.22 | Q1 2016 | 61.70 | Q2 2016 | 62.20 | Q3 2016 | 62.52 | Q4 2016 | 60.71 | 60.71 | <p>Note: This data is calendar year.</p> <p><i>A system error which has subsequently been resolved has resulted in a small increase in the recycling rates and decrease in the landfilled rates for the first three quarters of 2016.</i></p> | | Ross Sharp-Dent |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4 2015 | 62.22 | | | | | | | | | | | | | | | | |
| Q1 2016 | 61.70 | | | | | | | | | | | | | | | | |
| Q2 2016 | 62.20 | | | | | | | | | | | | | | | | |
| Q3 2016 | 62.52 | | | | | | | | | | | | | | | | |
| Q4 2016 | 60.71 | | | | | | | | | | | | | | | | |

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Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|---|---|---------|------------|---------|------------|---------|-------|---------|-------|---------|-------|---------|-------|--------|--|--|-----------------|
| Annual Household Waste 'Other Treatment' Rate (%) - UNVERIFIED (cumulative rolling average) | <p>CP05-P001eP How much of our household waste requires other treatment (%) - UNVERIFIED (cumulative rolling average)</p> <table border="1"> <caption>CP05-P001eP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015</td> <td>0.27</td> </tr> <tr> <td>Q1 2016</td> <td>0.27</td> </tr> <tr> <td>Q2 2016</td> <td>0.27</td> </tr> <tr> <td>Q3 2016</td> <td>0.27</td> </tr> <tr> <td>Q4 2016</td> <td>0.26</td> </tr> </tbody> </table> | Quarter | Value (%) | Q4 2015 | 0.27 | Q1 2016 | 0.27 | Q2 2016 | 0.27 | Q3 2016 | 0.27 | Q4 2016 | 0.26 | 0.26% | <p>Observations: The percentage of waste going to 'other treatment' has remained steady over the last four quarters. This is a small percentage and is related to material that was sent off for recycling but which identified as contamination through the sorting process.</p> <p>Note: This data is calendar year.</p> | | Ross Sharp-Dent |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4 2015 | 0.27 | | | | | | | | | | | | | | | | |
| Q1 2016 | 0.27 | | | | | | | | | | | | | | | | |
| Q2 2016 | 0.27 | | | | | | | | | | | | | | | | |
| Q3 2016 | 0.27 | | | | | | | | | | | | | | | | |
| Q4 2016 | 0.26 | | | | | | | | | | | | | | | | |
| Annual Average Community Recycling Centre (CRC) Recycling Rate (%) (cumulative rolling ave) | <p>CP05-P001fP How much of our waste do we recycle at Community Recycling Centres?</p> <table border="1"> <caption>CP05-P001fP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015</td> <td>51.06</td> </tr> <tr> <td>Q1 2016</td> <td>52.41</td> </tr> <tr> <td>Q2 2016</td> <td>54.74</td> </tr> <tr> <td>Q3 2016</td> <td>56.46</td> </tr> <tr> <td>Q4 2016</td> <td>56.23</td> </tr> </tbody> </table> | Quarter | Value (%) | Q4 2015 | 51.06 | Q1 2016 | 52.41 | Q2 2016 | 54.74 | Q3 2016 | 56.46 | Q4 2016 | 56.23 | 56.23% | <p>Observations: There has been an increase in the recycling centre recycling rates. This is related to increased garden waste tonnages being brought to the sites to be recycled, and also some improvements in the way that we obtain weights from sites where we cannot separately weigh recycling centre tonnages.</p> <p>Note: This data is calendar year.</p> | | Ross Sharp-Dent |
| Quarter | Value (%) | | | | | | | | | | | | | | | | |
| Q4 2015 | 51.06 | | | | | | | | | | | | | | | | |
| Q1 2016 | 52.41 | | | | | | | | | | | | | | | | |
| Q2 2016 | 54.74 | | | | | | | | | | | | | | | | |
| Q3 2016 | 56.46 | | | | | | | | | | | | | | | | |
| Q4 2016 | 56.23 | | | | | | | | | | | | | | | | |
| Number of people killed on Border Roads | <p>CP05-P001aP How many people are killed on our roads?</p> <table border="1"> <caption>CP05-P001aP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015</td> <td>1</td> </tr> <tr> <td>Q1 2016</td> <td>2</td> </tr> <tr> <td>Q2 2016</td> <td>7</td> </tr> <tr> <td>Q3 2016</td> <td>2</td> </tr> <tr> <td>Q4 2016</td> <td>1</td> </tr> </tbody> </table> | Quarter | Value | Q4 2015 | 1 | Q1 2016 | 2 | Q2 2016 | 7 | Q3 2016 | 2 | Q4 2016 | 1 | 1 | <p>Observations: In relation to roads in the Scottish Borders there was one fatality in the final quarter of 2016.</p> <p>There were a total of 13 serious casualties as a result of roads accidents in the Scottish Borders in Q4 of 2016. This was down on the previous two quarters. In order to meet national reduction targets, there should be 13 or less serious casualties per quarter.</p> | | David Girdler |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015 | 1 | | | | | | | | | | | | | | | | |
| Q1 2016 | 2 | | | | | | | | | | | | | | | | |
| Q2 2016 | 7 | | | | | | | | | | | | | | | | |
| Q3 2016 | 2 | | | | | | | | | | | | | | | | |
| Q4 2016 | 1 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|---|---|-------|---|---|---------------|
| <p>Number of people seriously injured on Border Roads</p> | <p>CP05-P001bP How many people are seriously injured on our roads?</p>  | 13 | |  | David Girdler |
| <p>Page 52</p> <p>What condition are our roads in? (% of roads requiring maintenance)</p> | <p>CP05-P001gP What condition are our roads in?</p>  | 46.6% | <p>How are we performing: The % of roads now considered as requiring maintenance has only increased by 0.3 percentage points since last year, and is comparable to many other rural local authorities with similar road network challenges.</p> <p>Actions we are taking to maintain or improve performance: During the financial year 2016/17, a mid-year review led to an extra £2.4m being committed to roads and infrastructure. When SBC agreed its capital plan in February this year, an extra 32.5% was committed towards roads and infrastructure for the period 2017/18 to 2019/20 (equating to an increase of almost £7m over the 3 years). A mid-year review will be undertaken during 2017/18 and will establish if additional investment is possible.</p> <p>However, SBC will continue to balance its capital investments priorities across the <i>entire</i> asset base and in future of years will look to shift the balance of investment in roads to <i>planned</i> rather than <i>reactive</i> works. The Roads service will continue to monitor condition and invest where appropriate to avoid further deterioration.</p> |  | David Girdler |

Corporate Priority 6: Developing our Workforce

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|---|---|-------------|---|--------|--------------|
| Percentage of Working Days Lost - Council Average | <p>CP06-P14 Percentage of Working Days Lost - Council Average</p> <p>■ Quarters ■ Family Group (previous yr) - Av. ■ SBC (previous yr) - Av. ■ Scotland (previous yr) - Av.</p> | 3.80% Q3 | Q4 data not available until mid-June. | tbc | Ian Angus |
| CP06-P45 Work Opportunities Scheme - Current Total Work Opportunities (incl. ESS supported employees) | <p>CP06-P45P How many people do we currently employ through our Work Opportunities Scheme? (CP06-P45P)</p> <p>■ Quarters ■ Target (Quarters) ■ Family Group (previous yr) - Av. ■ SBC (previous yr) - Av. ■ Scotland (previous yr) - Av.</p> | 50 | <p>Observations: There are currently 50 opportunities being provided within SBC through the Work Opportunities Policy.</p> | | Cathie Fancy |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|-----------|--|------------|--------------|------------|---|------------|----|------------|---|------------|----|------------|---|---|--------------|------------|---|----|----|------------|---|---|----|---|---|--|--------------|
| CP06-P31 Work Opportunities Scheme - Current Employability Fund Posts | <table border="1"> <caption>Executive - Supported Employment excl. ESS</caption> <thead> <tr> <th>Quarter</th> <th>CP06-P31P</th> <th>CP06-P32P</th> <th>CP06-P37P</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>0</td> <td>10</td> <td>37</td> </tr> <tr> <td>Q1 2016/17</td> <td>1</td> <td>9</td> <td>42</td> </tr> <tr> <td>Q2 2016/17</td> <td>1</td> <td>7</td> <td>36</td> </tr> <tr> <td>Q3 2016/17</td> <td>0</td> <td>10</td> <td>36</td> </tr> <tr> <td>Q4 2016/17</td> <td>0</td> <td>3</td> <td>36</td> </tr> </tbody> </table> | Quarter | CP06-P31P | CP06-P32P | CP06-P37P | Q4 2015/16 | 0 | 10 | 37 | Q1 2016/17 | 1 | 9 | 42 | Q2 2016/17 | 1 | 7 | 36 | Q3 2016/17 | 0 | 10 | 36 | Q4 2016/17 | 0 | 3 | 36 | 0 | SDS employability fund posts within SBC -2 individuals have benefited from a Employability Fund work placement within SBC this year. Other Employability Fund placements are delivered externally within large and small businesses throughout the Scottish Borders. | | Cathie Fancy |
| Quarter | CP06-P31P | CP06-P32P | CP06-P37P | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 0 | 10 | 37 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 1 | 9 | 42 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 1 | 7 | 36 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 0 | 10 | 36 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 0 | 3 | 36 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CP06-P32 Work Opportunities Scheme - Current Student Placements | | 3 | Student Placements - Students continue to approach SBC for paid work experience during the summer break and unpaid work experience from September as part of their studies. | | Cathie Fancy | | | | | | | | | | | | | | | | | | | | | | | | |
| CP06-P37 Work Opportunities Scheme - Current Modern Apprentices employed within SBC | | 36 | Apprentices – There are currently 24 male and 12 female apprentices employed by SBC. | | Cathie Fancy | | | | | | | | | | | | | | | | | | | | | | | | |
| CP06-P44 Work Opportunities Scheme - Current Other SBC opportunities | <table border="1"> <caption>CP06-P44P How many other work opportunities do we currently have? (CP06-P44P)</caption> <thead> <tr> <th>Quarter</th> <th>Quaters</th> </tr> </thead> <tbody> <tr> <td>Q4 2016/16</td> <td>3</td> </tr> <tr> <td>Q1 2016/17</td> <td>1</td> </tr> <tr> <td>Q2 2016/17</td> <td>1</td> </tr> <tr> <td>Q3 2016/17</td> <td>0</td> </tr> <tr> <td>Q4 2016/17</td> <td>11</td> </tr> </tbody> </table> | Quarter | Quaters | Q4 2016/16 | 3 | Q1 2016/17 | 1 | Q2 2016/17 | 1 | Q3 2016/17 | 0 | Q4 2016/17 | 11 | 11 | 11 individuals benefitted from “other” opportunities e.g. work experience, through the Work Opportunities Scheme during this quarter. | | Cathie Fancy | | | | | | | | | | | | |
| Quarter | Quaters | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2016/16 | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Corporate Priority 7: Assets and Resources

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | | | | | | | | | |
|--|--|---------|--------------------|------------|------------|------------|---------|------------|------|------------|------|------------|-------|-------|--|------|---------------|------|------|------|--------|--------|---|--|-------------|
| Council Tax - In Year Collection Level | <p>CP07-P001aP How much Council Tax is collected in a particular year?</p> <table border="1"> <caption>CP07-P001aP Data</caption> <thead> <tr> <th>Year</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>~32%</td> <td>~32%</td> <td>~32%</td> <td>~32%</td> </tr> <tr> <td>2015/16</td> <td>~58%</td> <td>~58%</td> <td>~58%</td> <td>~58%</td> </tr> <tr> <td>2016/17</td> <td>~84%</td> <td>~84%</td> <td>~84%</td> <td>96.63%</td> </tr> </tbody> </table> | Year | Q1 | Q2 | Q3 | Q4 | 2014/15 | ~32% | ~32% | ~32% | ~32% | 2015/16 | ~58% | ~58% | ~58% | ~58% | 2016/17 | ~84% | ~84% | ~84% | 96.63% | 96.63% | <p>How are we performing: The 2016/17 collectable debt increased by approximately £1.25 million from £47,355,879 at March 2016 to £48,611,485 at March 2017.</p> <p>Monies collected in 2016/17 increased by £1.285 million compared to the same period in 2015/16 resulting in an in year Council Tax collection rate of 96.63% which is the second highest collection level achieved in the last 10 years.</p> <p>Actions we are taking to improve/maintain performance: Improvement in collection has been achieved and will continue to be achieved from a combination of a dedicated staff resource and more effective arrangements with our Sheriff Officers.</p> | | Jenni Craig |
| Year | Q1 | Q2 | Q3 | Q4 | | | | | | | | | | | | | | | | | | | | | |
| 2014/15 | ~32% | ~32% | ~32% | ~32% | | | | | | | | | | | | | | | | | | | | | |
| 2015/16 | ~58% | ~58% | ~58% | ~58% | | | | | | | | | | | | | | | | | | | | | |
| 2016/17 | ~84% | ~84% | ~84% | 96.63% | | | | | | | | | | | | | | | | | | | | | |
| Occupancy Rates of Industrial and Commercial Units | <p>CP07-P001bP What % of industrial & commercial properties, owned by the Council, are occupied?</p> <table border="1"> <caption>CP07-P001bP Data</caption> <thead> <tr> <th>Quarter</th> <th>Occupancy Rate (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>93%</td> </tr> <tr> <td>Q1 2016/17</td> <td>90.6%</td> </tr> <tr> <td>Q2 2016/17</td> <td>88%</td> </tr> <tr> <td>Q3 2016/17</td> <td>89%</td> </tr> <tr> <td>Q4 2016/17</td> <td>88.8%</td> </tr> </tbody> </table> | Quarter | Occupancy Rate (%) | Q4 2015/16 | 93% | Q1 2016/17 | 90.6% | Q2 2016/17 | 88% | Q3 2016/17 | 89% | Q4 2016/17 | 88.8% | 88.8% | <p>Observations: The occupancy rate within SBC industrial and commercial properties has remained similar to last quarter, with a total of 8 new leases this quarter. A breakdown by locality is shown below to give a better understanding of where the availability is:</p> <ul style="list-style-type: none"> Berwickshire: 79.7%. (Q3 - 79.7%) Cheviot: 90.8%. (Q3 - 92.9%) Eildon: 91.7%. (Q3 - 93.1%) Teviotdale & Liddesdale: 84.6%. (Q3 - 81.3%) Tweeddale: 96.7%. (Q3 - 96.7%) | | Bryan McGrath | | | | | | | | |
| Quarter | Occupancy Rate (%) | | | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 93% | | | | | | | | | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 90.6% | | | | | | | | | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 88% | | | | | | | | | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 89% | | | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 88.8% | | | | | | | | | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By |
|---|---|---------------|--|--------|-------------|
| Capital Receipts Generated (cumulative) | <p>CP07-P001c Capital Receipts Generated (cumulative)</p> | £1,437,000.00 | <p>How are we performing: A total of four properties have been sold over the reporting period (16/17) resulting in a total of £1.437 million of capital receipts 2016/17.</p> <p>Actions we are taking to improve/maintain performance: Properties advertised for sale are now being marketed with planning permission for change of use in place, where it is felt that this will enhance the property value. This will also result in offers no longer being conditional upon obtaining planning permission for change of use.</p> | | Neil Hastie |
| Total no. of properties surplus to requirements | <p>Executive - Properties no longer required</p> | 19 | <p>How are we performing: Nineteen properties are surplus to the Council's requirements. Seven properties are actively being marketed through the Council's selling Agents. A further eight properties are under offer, two to Community Groups. Settlement dates have been set for two of these in the next reporting period.</p> <p>Actions we are taking to improve/maintain performance: The performance of the selling agent is monitored closely ensuring that particulars and web details are produced timeously and updated according to the status of the marketing period. Regular contact is maintained with the selling agent during the marketing process so that closing dates are set when interest is strong.</p> <p>Where missives are conditional realistic and workable timescales and deadlines are put in place to ensure that there is no slippage between financial years with properties under offer</p> | | Neil Hastie |
| Total no. of properties actively being marketed | | 7 | | | Neil Hastie |
| Total no. of properties under offer | | 8 | | | Neil Hastie |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | | | | | | | | | |
|--|--|-----------|------------|--------------|------------|----|---------|-----------|-----------|-----------|-----------|---------|-----------|-----------|-----------|-----------|---------|-----------|-----------|-----------|--------------|--------------|---|---|--------------|
| Electricity Consumption (KWh) – Quarterly | <p>CP07-P001gP How much electricity in kilowatt hours does the Council use? - Quarterly</p> <table border="1"> <caption>Electricity Consumption (KWh) - Quarterly</caption> <thead> <tr> <th>Year</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>2,100,000</td> <td>1,600,000</td> <td>2,800,000</td> <td>2,100,000</td> </tr> <tr> <td>2015/16</td> <td>2,000,000</td> <td>1,550,000</td> <td>2,650,000</td> <td>2,000,000</td> </tr> <tr> <td>2016/17</td> <td>1,950,000</td> <td>1,400,000</td> <td>2,700,000</td> <td>2,897,572</td> </tr> </tbody> </table> | Year | Q1 | Q2 | Q3 | Q4 | 2014/15 | 2,100,000 | 1,600,000 | 2,800,000 | 2,100,000 | 2015/16 | 2,000,000 | 1,550,000 | 2,650,000 | 2,000,000 | 2016/17 | 1,950,000 | 1,400,000 | 2,700,000 | 2,897,572 | 2,897,572 | <p>How are we performing: As can be seen from the data, electricity consumption in Q4 16/17 compared to the same period the previous year has reduced by around 11%. The cost of electricity for the same period has also reduced, however only by around 7%.</p> | ✔ | Martin Joyce |
| Year | Q1 | Q2 | Q3 | Q4 | | | | | | | | | | | | | | | | | | | | | |
| 2014/15 | 2,100,000 | 1,600,000 | 2,800,000 | 2,100,000 | | | | | | | | | | | | | | | | | | | | | |
| 2015/16 | 2,000,000 | 1,550,000 | 2,650,000 | 2,000,000 | | | | | | | | | | | | | | | | | | | | | |
| 2016/17 | 1,950,000 | 1,400,000 | 2,700,000 | 2,897,572 | | | | | | | | | | | | | | | | | | | | | |
| Electricity Consumption Cost (£) – Quarterly | <p>CP07-P001hP How much does the Council spend on electricity? - Quarterly</p> <table border="1"> <caption>Electricity Consumption Cost (£) - Quarterly</caption> <thead> <tr> <th>Year</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>£230,000</td> <td>£175,000</td> <td>£290,000</td> <td>£290,000</td> </tr> <tr> <td>2015/16</td> <td>£230,000</td> <td>£180,000</td> <td>£295,000</td> <td>£290,000</td> </tr> <tr> <td>2016/17</td> <td>£215,000</td> <td>£170,000</td> <td>£310,000</td> <td>£275,434</td> </tr> </tbody> </table> | Year | Q1 | Q2 | Q3 | Q4 | 2014/15 | £230,000 | £175,000 | £290,000 | £290,000 | 2015/16 | £230,000 | £180,000 | £295,000 | £290,000 | 2016/17 | £215,000 | £170,000 | £310,000 | £275,434 | £275,434 | <p>Looking at the year as a whole, 2016/17 was milder than 2015/16 (2373DD compared to 2469DD – around 4% Milder)</p> <p>Gas consumption fell by around 7% with associated costs falling by around 27%.</p> <p>Actions we are taking to improve/maintain performance: SBC continues to implement an Energy Efficiency Programme across its whole estate, along with a Property and Assets rationalisation programme to ensure that our future estate is for purpose, which will include energy efficiency.</p> | ✔ | Martin Joyce |
| Year | Q1 | Q2 | Q3 | Q4 | | | | | | | | | | | | | | | | | | | | | |
| 2014/15 | £230,000 | £175,000 | £290,000 | £290,000 | | | | | | | | | | | | | | | | | | | | | |
| 2015/16 | £230,000 | £180,000 | £295,000 | £290,000 | | | | | | | | | | | | | | | | | | | | | |
| 2016/17 | £215,000 | £170,000 | £310,000 | £275,434 | | | | | | | | | | | | | | | | | | | | | |
| Gas Consumption (KWh) – Quarterly | <p>CP07-P001iP How much gas in kilowatt hours does the Council use? - Quarterly</p> <table border="1"> <caption>Gas Consumption (KWh) - Quarterly</caption> <thead> <tr> <th>Year</th> <th>Q1</th> <th>Q2</th> <th>Q3</th> <th>Q4</th> </tr> </thead> <tbody> <tr> <td>2014/15</td> <td>2,000,000</td> <td>850,000</td> <td>4,300,000</td> <td>6,000,000</td> </tr> <tr> <td>2015/16</td> <td>2,500,000</td> <td>900,000</td> <td>3,900,000</td> <td>5,500,000</td> </tr> <tr> <td>2016/17</td> <td>2,300,000</td> <td>750,000</td> <td>4,100,000</td> <td>4,825,330.38</td> </tr> </tbody> </table> | Year | Q1 | Q2 | Q3 | Q4 | 2014/15 | 2,000,000 | 850,000 | 4,300,000 | 6,000,000 | 2015/16 | 2,500,000 | 900,000 | 3,900,000 | 5,500,000 | 2016/17 | 2,300,000 | 750,000 | 4,100,000 | 4,825,330.38 | 4,825,330.38 | | ✔ | Martin Joyce |
| Year | Q1 | Q2 | Q3 | Q4 | | | | | | | | | | | | | | | | | | | | | |
| 2014/15 | 2,000,000 | 850,000 | 4,300,000 | 6,000,000 | | | | | | | | | | | | | | | | | | | | | |
| 2015/16 | 2,500,000 | 900,000 | 3,900,000 | 5,500,000 | | | | | | | | | | | | | | | | | | | | | |
| 2016/17 | 2,300,000 | 750,000 | 4,100,000 | 4,825,330.38 | | | | | | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | | | | | | | | | |
|--------------------------------------|--|----------|------------|---------|------------|----|---------|---------|---------|----|---------|---------|---------|----|----------|----------|---------|----|----------|----------|---------|---------|--|--|--------------|
| Gas Consumption Cost (£) – Quarterly | <p>CP07-P001JP How much does the Council spend on gas? - Quarterly</p> <table border="1"> <caption>Gas Consumption Cost (£) - Quarterly Data</caption> <thead> <tr> <th>Quarter</th> <th>2014/15</th> <th>2015/16</th> <th>2016/17</th> </tr> </thead> <tbody> <tr> <td>Q1</td> <td>~70,000</td> <td>~75,000</td> <td>~55,000</td> </tr> <tr> <td>Q2</td> <td>~40,000</td> <td>~40,000</td> <td>~35,000</td> </tr> <tr> <td>Q3</td> <td>~120,000</td> <td>~105,000</td> <td>~85,000</td> </tr> <tr> <td>Q4</td> <td>~165,000</td> <td>~145,000</td> <td>~95,000</td> </tr> </tbody> </table> | Quarter | 2014/15 | 2015/16 | 2016/17 | Q1 | ~70,000 | ~75,000 | ~55,000 | Q2 | ~40,000 | ~40,000 | ~35,000 | Q3 | ~120,000 | ~105,000 | ~85,000 | Q4 | ~165,000 | ~145,000 | ~95,000 | £94,785 | | | Martin Joyce |
| Quarter | 2014/15 | 2015/16 | 2016/17 | | | | | | | | | | | | | | | | | | | | | | |
| Q1 | ~70,000 | ~75,000 | ~55,000 | | | | | | | | | | | | | | | | | | | | | | |
| Q2 | ~40,000 | ~40,000 | ~35,000 | | | | | | | | | | | | | | | | | | | | | | |
| Q3 | ~120,000 | ~105,000 | ~85,000 | | | | | | | | | | | | | | | | | | | | | | |
| Q4 | ~165,000 | ~145,000 | ~95,000 | | | | | | | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---------------------|---------------------|--------------------|-------------------|------------|-----|----|---|------------|----|---|---|------------|----|---|---|------------|----|---|---|------------|----|---|---|----|--|--|--------------|
| Number of Capital Projects where RAG status is "Green" | <p style="text-align: center;">Executive - Capital Projects</p> <table border="1"> <caption>Executive - Capital Projects Data</caption> <thead> <tr> <th>Quarter</th> <th>Green (CP07-P001mP)</th> <th>Amber (CP07-P001P)</th> <th>Red (CP07-P001mP)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>108</td> <td>16</td> <td>1</td> </tr> <tr> <td>Q1 2016/17</td> <td>99</td> <td>1</td> <td>1</td> </tr> <tr> <td>Q2 2016/17</td> <td>95</td> <td>3</td> <td>0</td> </tr> <tr> <td>Q3 2016/17</td> <td>95</td> <td>4</td> <td>0</td> </tr> <tr> <td>Q4 2016/17</td> <td>93</td> <td>4</td> <td>2</td> </tr> </tbody> </table> | Quarter | Green (CP07-P001mP) | Amber (CP07-P001P) | Red (CP07-P001mP) | Q4 2015/16 | 108 | 16 | 1 | Q1 2016/17 | 99 | 1 | 1 | Q2 2016/17 | 95 | 3 | 0 | Q3 2016/17 | 95 | 4 | 0 | Q4 2016/17 | 93 | 4 | 2 | 93 | <p>Observations: Of the 99 capital projects currently being managed by SBC, 2 have been assessed as red in terms of progress being made to deliver the project (time, quality, & budget) These are:</p> <ul style="list-style-type: none"> Wilton Lodge Park: The café project has experienced budget and project pressures as a direct consequence of 3rd party contractual performance failures. SBC is working to expedite completion <i>and</i> recover the additional costs incurred New Easter Langlee Waste Transfer Station: as planning consent was refused the project is now delayed and is likely to incur significant additional cost. <p>4 have been assessed as Amber:</p> <ul style="list-style-type: none"> Street Lighting Energy Efficiency Project: final phase of project delayed due to a procurement challenge which was successfully defended. Duns Primary School & Locality Support Centre: As a consequence of the contractor not achieving the planned completion date, an opportunity has arisen to instruct additional works to accommodate educational outcome requirements Broomlands Primary School: Work on site currently behind contractor's schedule. Officers are working with the contractor to ensure the completion is not delayed but there potential risk of delay. Council ICT Transformation: Work is ongoing with CGI to complete implementation of Business World. Digital Customer Access work has been delayed pending demonstration from CGI and their 3rd party providers that the proposed solution meets the Councils specification as set out in the business case. | | Martin Joyce |
| Quarter | | Green (CP07-P001mP) | Amber (CP07-P001P) | Red (CP07-P001mP) | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2015/16 | | 108 | 16 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 99 | 1 | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 95 | 3 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 95 | 4 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 93 | 4 | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Number of Capital Projects where RAG status is "Amber" | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Number of Capital Projects where RAG status is "Red" | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|---|---------|------------|------------|------------|------------|----|------------|----|------------|----|------------|----|----|---|--|------------------------------|
| Total Number of Contracts Awarded with Community Benefit Clauses (CBC) included | <p>CP07-P002aP Total Number of Contracts Awarded with Community Benefit Clauses (CBC) included</p> <table border="1"> <caption>CP07-P002aP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2016/16</td> <td>11</td> </tr> <tr> <td>Q1 2016/17</td> <td>4</td> </tr> <tr> <td>Q2 2016/17</td> <td>5</td> </tr> <tr> <td>Q3 2016/17</td> <td>0</td> </tr> <tr> <td>Q4 2016/17</td> <td>1</td> </tr> </tbody> </table> | Quarter | Value | Q4 2016/16 | 11 | Q1 2016/17 | 4 | Q2 2016/17 | 5 | Q3 2016/17 | 0 | Q4 2016/17 | 1 | 1 | <p>How are we performing: During the reporting period, the following contract has awarded with a Community Benefits clause</p> <ul style="list-style-type: none"> •Mental Health Housing Support Service <p>Actions we are taking to improve/maintain performance: Each contract opportunity is fully considered for added value. It should be noted that the number of the contracts awarded and start dates of those contracts will be subject to natural variation dependant on the timing of contract award, scope and scale of contract opportunities from the Council. It is therefore not possible to trend this indicator on a short term basis.</p> | | Kathryn Dickson; Shona Smith |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2016/16 | 11 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 4 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 5 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 0 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 1 | | | | | | | | | | | | | | | | |
| Number of new Employment and Skills opportunities delivered as a result of Community Benefit Clauses (CBC) | <p>CP07-P002bP Number of new Employment and Skills opportunities delivered as a result of Community Benefit Clauses (CBC)</p> <table border="1"> <caption>CP07-P002bP Data</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2016/16</td> <td>8</td> </tr> <tr> <td>Q1 2016/17</td> <td>12</td> </tr> <tr> <td>Q2 2016/17</td> <td>15</td> </tr> <tr> <td>Q3 2016/17</td> <td>14</td> </tr> <tr> <td>Q4 2016/17</td> <td>18</td> </tr> </tbody> </table> | Quarter | Value | Q4 2016/16 | 8 | Q1 2016/17 | 12 | Q2 2016/17 | 15 | Q3 2016/17 | 14 | Q4 2016/17 | 18 | 18 | <p>How are we performing: During this period of Quarter a further 32 opportunities have been delivered.</p> <ul style="list-style-type: none"> • 11 new jobs created; • 2 apprenticeship starts; • 5 work experience opportunities. <p>Further benefits created through Council contracts include:</p> <ul style="list-style-type: none"> • Engagement with over 1,400 school pupils at a variety of events in Kelso, Hawick and Galashiels schools; • Earlston Paths Group benefited from the supply of 20 tonnes of aggregate for their projects. <p>Actions we are taking to improve/maintain performance: Monitoring of all contracted community benefit clauses is in place to ensure delivery is achieved.</p> | | Kathryn Dickson; Shona Smith |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2016/16 | 8 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 12 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 15 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 14 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 18 | | | | | | | | | | | | | | | | |

Corporate Priority 8: Excellent Public Services

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|---|--|---------|--------------|------------|------------|------------|--------|------------|--------|------------|--------|------------|--------|--------|---|--|-----------|
| Total number of interactions (taken through our Customer Relationship Management (CRM) system) by Customer Services | <p>CP08-P066P How many transactions were logged as handled by Customer Services staff?</p> <table border="1"> <caption>Transaction Data</caption> <thead> <tr> <th>Quarter</th> <th>Transactions</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>46,672</td> </tr> <tr> <td>Q1 2016/17</td> <td>46,042</td> </tr> <tr> <td>Q2 2016/17</td> <td>44,665</td> </tr> <tr> <td>Q3 2016/17</td> <td>36,848</td> </tr> <tr> <td>Q4 2016/17</td> <td>44,523</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, ■ Target (Quarters), — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Transactions | Q4 2015/16 | 46,672 | Q1 2016/17 | 46,042 | Q2 2016/17 | 44,665 | Q3 2016/17 | 36,848 | Q4 2016/17 | 44,523 | 44,523 | <p>How we are performing:</p> <p>There has been an increase in the number of interactions for Quarter 4 by 7675 compared to Quarter 3 and a decrease of 2149 compared to the same period last year.</p> <p>Actions we are taking to improve/maintain performance:</p> <p>We actively promote the website and the Customer Services 0300 100 1800 line and are continually working to increase the number of services delivered digitally and to encourage self service.</p> | | Les Grant |
| Quarter | Transactions | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 46,672 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 46,042 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 44,665 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 36,848 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 44,523 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | | | | | | | |
|---|---|------------|---|------------|------------|--------|--------|------------|--------|--------|------------|--------|--------|------------|--------|--------|------------|--------|--------|--------|--|--|-----------|
| Face-to-Face interactions (taken through CRM) by Customer Services (CP08-P63) | <p>Exec - Customer Services Interactions logged on CRM</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>CP08-P063P</th> <th>CP08-P065P</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>16,709</td> <td>28,266</td> </tr> <tr> <td>Q1 2016/17</td> <td>16,051</td> <td>28,603</td> </tr> <tr> <td>Q2 2016/17</td> <td>16,575</td> <td>26,625</td> </tr> <tr> <td>Q3 2016/17</td> <td>13,659</td> <td>21,657</td> </tr> <tr> <td>Q4 2016/17</td> <td>16,185</td> <td>26,876</td> </tr> </tbody> </table> | Quarter | CP08-P063P | CP08-P065P | Q4 2015/16 | 16,709 | 28,266 | Q1 2016/17 | 16,051 | 28,603 | Q2 2016/17 | 16,575 | 26,625 | Q3 2016/17 | 13,659 | 21,657 | Q4 2016/17 | 16,185 | 26,876 | 16,185 | <p>How are we performing: There has been an increase of 2,526 in the number of Face-to Face interactions taken through CRM than the previous quarter.</p> <p>In comparison to quarter 4 of 2015/16 there has been a reduction of 524 Face-to-Face interactions.</p> <p>Actions we are taking to improve/maintain performance: Work is ongoing to move our services on-line</p> | | Les Grant |
| Quarter | CP08-P063P | CP08-P065P | | | | | | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 16,709 | 28,266 | | | | | | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 16,051 | 28,603 | | | | | | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 16,575 | 26,625 | | | | | | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 13,659 | 21,657 | | | | | | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 16,185 | 26,876 | | | | | | | | | | | | | | | | | | | | | |
| Voice interactions (taken through CRM) by Customer Services (CP08-P65) | | 26,876 | <p>How are we performing: The number of voice interactions in Quarter 4 has decreased by 1390 over the number taken in Quarter 4 2015/16.</p> <p>Actions we are taking to improve/maintain performance: We actively use media campaigns to promote our services and the Customer Services 0300 100 1800 line. We continue to promote the Customer Relationship Management (CRM) system corporately. Work on training new starts and existing staff is on-going. We are also working to channel shift customers to on-line self-service options.</p> | | Les Grant | | | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|---|---------|------------|------------|------------|------------|-----|------------|-----|------------|-----|------------|-----|-----|--|--|----------------|
| Number of Social Work Statutory Complaints Received | <p>CP08-P030P How many complaints were received by our Social Work service?</p> <table border="1"> <caption>CP08-P030P Data</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4-2016/16</td> <td>20</td> </tr> <tr> <td>Q1-2016/17</td> <td>29</td> </tr> <tr> <td>Q2-2016/17</td> <td>10</td> </tr> <tr> <td>Q3-2016/17</td> <td>30</td> </tr> <tr> <td>Q4-2016/17</td> <td>20</td> </tr> </tbody> </table> | Quarter | Value | Q4-2016/16 | 20 | Q1-2016/17 | 29 | Q2-2016/17 | 10 | Q3-2016/17 | 30 | Q4-2016/17 | 20 | 20 | <p>Observations: At present we are only reporting information up until the end February 2017. Due to an issue with the reporting mechanism we are unable to provide a definitive update to the number of complaints during March. This issue will be resolved shortly.</p> | | Sylvia Mendham |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4-2016/16 | 20 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 29 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 10 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 30 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 20 | | | | | | | | | | | | | | | | |
| Page 63 Number of Complaints Closed - All (excl. invalid & statutory Social Work) | <p>CP08-P010P How many complaints did we investigate to completion?</p> <table border="1"> <caption>CP08-P010P Data</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4-2016/16</td> <td>146</td> </tr> <tr> <td>Q1-2016/17</td> <td>175</td> </tr> <tr> <td>Q2-2016/17</td> <td>146</td> </tr> <tr> <td>Q3-2016/17</td> <td>130</td> </tr> <tr> <td>Q4-2016/17</td> <td>138</td> </tr> </tbody> </table> | Quarter | Value | Q4-2016/16 | 146 | Q1-2016/17 | 175 | Q2-2016/17 | 146 | Q3-2016/17 | 130 | Q4-2016/17 | 138 | 138 | <p>Observations: In Q4 the majority of complaints were classified as 'Unjustified' (36.4%) followed by 29.3% which were 'Invalid' and 'Justified' at 21.2%. In Q4 the majority of complaints were classified as 'Failure to deliver service' at 38%, followed by 'Policy' at 25% and 'Other' at 18%.</p> | | Les Grant; |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4-2016/16 | 146 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 175 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 146 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 130 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 138 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|--|---------|-----------------------------|------------|------------|------------|------|------------|------|------------|------|------------|------|------|--|--|-----------|
| Average times: the average time in working days to respond to complaints at stage one (SPSO-04a) | <p>SPSO-04a Average times: the average time in working days to respond to complaints at stage one (SPSO-04a)</p> <table border="1"> <caption>SPSO-04a Average times data</caption> <thead> <tr> <th>Quarter</th> <th>Average Time (Working Days)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>4.0</td> </tr> <tr> <td>Q1 2016/17</td> <td>3.5</td> </tr> <tr> <td>Q2 2016/17</td> <td>3.5</td> </tr> <tr> <td>Q3 2016/17</td> <td>3.5</td> </tr> <tr> <td>Q4 2016/17</td> <td>4.5</td> </tr> </tbody> </table> <p>■ Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Average Time (Working Days) | Q4 2015/16 | 4.0 | Q1 2016/17 | 3.5 | Q2 2016/17 | 3.5 | Q3 2016/17 | 3.5 | Q4 2016/17 | 4.5 | 4.5 | <p>How are we performing: There has been a slight increase in the average number of days taken to respond to complaints at stage one, compared with the same quarter last year. A few unexpected staff absences during the quarter has resulted a small number of complex complaints running over time and not being closed within the required time scale.</p> <p>Actions we are taking to improve/maintain performance: We use the Customer Relationship Management (CRM) System to manage complaints within the allocated timescales. We also provide refresher training where necessary.</p> | | Les Grant |
| Quarter | Average Time (Working Days) | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 4.0 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 3.5 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 3.5 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 3.5 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 4.5 | | | | | | | | | | | | | | | | |
| Average times: the average time in working days to respond to complaints at stage two (SPSO-04b) | <p>SPSO-04b Average times: the average time in working days to respond to complaints at stage two (SPSO-04b)</p> <table border="1"> <caption>SPSO-04b Average times data</caption> <thead> <tr> <th>Quarter</th> <th>Average Time (Working Days)</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>16.5</td> </tr> <tr> <td>Q1 2016/17</td> <td>15.5</td> </tr> <tr> <td>Q2 2016/17</td> <td>15.0</td> </tr> <tr> <td>Q3 2016/17</td> <td>15.0</td> </tr> <tr> <td>Q4 2016/17</td> <td>17.6</td> </tr> </tbody> </table> <p>■ Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Average Time (Working Days) | Q4 2015/16 | 16.5 | Q1 2016/17 | 15.5 | Q2 2016/17 | 15.0 | Q3 2016/17 | 15.0 | Q4 2016/17 | 17.6 | 17.6 | <p>How are we performing: There has been an increase in the average number of days taken to respond to complaints at stage two, when compared to the same quarter last year. (Should be responded to within 20 days)</p> <p>Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.</p> | | Les Grant |
| Quarter | Average Time (Working Days) | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 16.5 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 15.5 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 15.0 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 15.0 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 17.6 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|---|---------|---------------------------------|------------|------------|------------|-------|------------|-------|------------|-------|------------|-------|-------|--|--|-----------|
| Average times: the average time in working days to respond to complaints after escalation (SPSO-04c) | <p>SPSO-04c Average times: the average time in working days to respond to complaints after escalation (SPSO-04c)</p> <table border="1"> <caption>SPSO-04c Average times: the average time in working days to respond to complaints after escalation (SPSO-04c)</caption> <thead> <tr> <th>Quarter</th> <th>Average Time (Working Days)</th> </tr> </thead> <tbody> <tr> <td>Q4-2016/16</td> <td>19.5</td> </tr> <tr> <td>Q1-2016/17</td> <td>11.5</td> </tr> <tr> <td>Q2-2016/17</td> <td>18.5</td> </tr> <tr> <td>Q3-2016/17</td> <td>12.5</td> </tr> <tr> <td>Q4-2016/17</td> <td>17.5</td> </tr> </tbody> </table> | Quarter | Average Time (Working Days) | Q4-2016/16 | 19.5 | Q1-2016/17 | 11.5 | Q2-2016/17 | 18.5 | Q3-2016/17 | 12.5 | Q4-2016/17 | 17.5 | 18.1 | <p>How are we performing: There were 13 stage two complaints that were escalated. The average time taken to respond to the customer has increased compared to the previous quarter but slightly decreased compared to the same quarter last year.</p> <p>Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.</p> | | Les Grant |
| Quarter | Average Time (Working Days) | | | | | | | | | | | | | | | | |
| Q4-2016/16 | 19.5 | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 11.5 | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 18.5 | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 12.5 | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 17.5 | | | | | | | | | | | | | | | | |
| Performance against timescales: the number of complaints closed at stage one within 5 working days as % of total number of stage one complaints (SPSO-05a) | <p>SPSO-05a Performance against timescales: the number of complaints closed at stage one within 5 working days as % of total number of stage one complaints (SPSO-05a)</p> <table border="1"> <caption>SPSO-05a Performance against timescales: the number of complaints closed at stage one within 5 working days as % of total number of stage one complaints (SPSO-05a)</caption> <thead> <tr> <th>Quarter</th> <th>Percentage of Complaints Closed</th> </tr> </thead> <tbody> <tr> <td>Q4-2016/16</td> <td>85.5%</td> </tr> <tr> <td>Q1-2016/17</td> <td>84.5%</td> </tr> <tr> <td>Q2-2016/17</td> <td>85.5%</td> </tr> <tr> <td>Q3-2016/17</td> <td>85.5%</td> </tr> <tr> <td>Q4-2016/17</td> <td>84.3%</td> </tr> </tbody> </table> | Quarter | Percentage of Complaints Closed | Q4-2016/16 | 85.5% | Q1-2016/17 | 84.5% | Q2-2016/17 | 85.5% | Q3-2016/17 | 85.5% | Q4-2016/17 | 84.3% | 84.3% | <p>How are we performing: There has been a slight decrease of 1.2% in comparison to the same quarter last year, however overall the figure continues to remain fairly consistent.</p> <p>Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.</p> | | Les Grant |
| Quarter | Percentage of Complaints Closed | | | | | | | | | | | | | | | | |
| Q4-2016/16 | 85.5% | | | | | | | | | | | | | | | | |
| Q1-2016/17 | 84.5% | | | | | | | | | | | | | | | | |
| Q2-2016/17 | 85.5% | | | | | | | | | | | | | | | | |
| Q3-2016/17 | 85.5% | | | | | | | | | | | | | | | | |
| Q4-2016/17 | 84.3% | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|--|---------|-----------------|------------|------------|------------|-----|------------|-----|------------|-----|------------|------|-------|--|--|-----------|
| Performance against timescales: the number of complaints closed at stage two within 20 working days as % of total number of stage two complaints (SPSO-05b) | <p>SPSO-05b Performance against timescales: the number of complaints closed at stage two within 20 working days as % of total number of stage two complaints (SPSO-05b)</p> <table border="1"> <caption>SPSO-05b Performance Data</caption> <thead> <tr> <th>Quarter</th> <th>Performance (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2016/16</td> <td>~78</td> </tr> <tr> <td>Q1 2016/17</td> <td>~82</td> </tr> <tr> <td>Q2 2016/17</td> <td>~85</td> </tr> <tr> <td>Q3 2016/17</td> <td>~88</td> </tr> <tr> <td>Q4 2016/17</td> <td>84</td> </tr> </tbody> </table> <p>■ Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Performance (%) | Q4 2016/16 | ~78 | Q1 2016/17 | ~82 | Q2 2016/17 | ~85 | Q3 2016/17 | ~88 | Q4 2016/17 | 84 | 84% | <p>How are we performing: There has been an increase of 5.4% in comparison to the same period last year.</p> <p>Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to SPSO manage complaints within the allocated timescales. We also provide refresher training where necessary.</p> | | Les Grant |
| Quarter | Performance (%) | | | | | | | | | | | | | | | | |
| Q4 2016/16 | ~78 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | ~82 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | ~85 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | ~88 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 84 | | | | | | | | | | | | | | | | |
| Performance against timescales: the number of escalated complaints closed within 20 working days as a % of total number of escalated stage two complaints (SPSO-05c) | <p>SPSO-05c Performance against timescales: the number of escalated complaints closed within 20 working days as a % of total number of escalated stage two complaints (SPSO-05c)</p> <table border="1"> <caption>SPSO-05c Performance Data</caption> <thead> <tr> <th>Quarter</th> <th>Performance (%)</th> </tr> </thead> <tbody> <tr> <td>Q4 2016/16</td> <td>~82</td> </tr> <tr> <td>Q1 2016/17</td> <td>~50</td> </tr> <tr> <td>Q2 2016/17</td> <td>~82</td> </tr> <tr> <td>Q3 2016/17</td> <td>~68</td> </tr> <tr> <td>Q4 2016/17</td> <td>69.2</td> </tr> </tbody> </table> <p>■ Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Performance (%) | Q4 2016/16 | ~82 | Q1 2016/17 | ~50 | Q2 2016/17 | ~82 | Q3 2016/17 | ~68 | Q4 2016/17 | 69.2 | 69.2% | <p>How are we performing: There were 13 complaints within stage two that were escalated,</p> <p>Actions we are taking to improve/maintain performance: We use the Customer Relationship Management System to manage complaints within the allocated timescales. We also provide refresher training where necessary.</p> | | Les Grant |
| Quarter | Performance (%) | | | | | | | | | | | | | | | | |
| Q4 2016/16 | ~82 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | ~50 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | ~82 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | ~68 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 69.2 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| Short Name | Trend Chart | Value | Commentary | Status | Managed By | | | | | | | | | | | | |
|--|--|---------|------------|------------|------------|------------|--------|------------|--------|------------|--------|------------|--|-----|--|--|----------------|
| Freedom of Information (FOI) Requests Received | <p>CP08-P053 FOI Requests Received</p> <table border="1"> <caption>CP08-P053 FOI Requests Received</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>330</td> </tr> <tr> <td>Q1 2016/17</td> <td>250</td> </tr> <tr> <td>Q2 2016/17</td> <td>320</td> </tr> <tr> <td>Q3 2016/17</td> <td>300</td> </tr> <tr> <td>Q4 2016/17</td> <td>370</td> </tr> </tbody> </table> <p>■ Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Value | Q4 2015/16 | 330 | Q1 2016/17 | 250 | Q2 2016/17 | 320 | Q3 2016/17 | 300 | Q4 2016/17 | 370 | 372 | <p>Observations: The number of FOI requests received each quarter continues to rise, in line with national trends. Each FOI requires officer time to collate responses and depending on the request, can take significant amounts of time.</p> | | Nuala McKinlay |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 330 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 250 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 320 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 300 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 370 | | | | | | | | | | | | | | | | |
| Percentage of FOI Requests Completed on Time | <p>CP08-P054P What percentage of requests for information received, under the Freedom of Information Act, did we complete on time?</p> <table border="1"> <caption>CP08-P054P Percentage of requests for information received, under the Freedom of Information Act, did we complete on time?</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>84%</td> </tr> <tr> <td>Q1 2016/17</td> <td>91%</td> </tr> <tr> <td>Q2 2016/17</td> <td>92%</td> </tr> <tr> <td>Q3 2016/17</td> <td>92%</td> </tr> <tr> <td>Q4 2016/17</td> <td>92%</td> </tr> </tbody> </table> <p>■ Quarters ■ Target (Quarters) — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Value | Q4 2015/16 | 84% | Q1 2016/17 | 91% | Q2 2016/17 | 92% | Q3 2016/17 | 92% | Q4 2016/17 | 92% | 92% | <p>How are we performing: SBC has made good progress over the year, and steady progress over the longer term. Whilst we strive to reach 100%, many of the requests are very complex, and require information held across a number of departments.</p> <p>Actions we are taking to improve/maintain performance: All staff must undergo training on dealing with FOIs, and the streamlining of processes within departments, as well as the availability of information on SBC's new website, means that we can respond to the majority of FOI requests quickly and efficiently</p> | | Nuala McKinlay |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 84% | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 91% | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 92% | | | | | | | | | | | | | | | | |
| Q3 2016/17 | 92% | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 92% | | | | | | | | | | | | | | | | |
| Number of Facebook Engagements | <p>CP08-P159 Number of Facebook Engagements</p> <table border="1"> <caption>CP08-P159 Number of Facebook Engagements</caption> <thead> <tr> <th>Quarter</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Q4 2015/16</td> <td>45,000</td> </tr> <tr> <td>Q1 2016/17</td> <td>25,000</td> </tr> <tr> <td>Q2 2016/17</td> <td>32,000</td> </tr> <tr> <td>Q4 2016/17</td> <td>84,143</td> </tr> </tbody> </table> <p>■ Quarters — Family Group (previous yr) - Av. — SBC (previous yr) - Av. — Scotland (previous yr) - Av.</p> | Quarter | Value | Q4 2015/16 | 45,000 | Q1 2016/17 | 25,000 | Q2 2016/17 | 32,000 | Q4 2016/17 | 84,143 | 84,143 | <p>Observations: On Facebook, SBC posts reached an estimated 509,483 people, with 84,143 engaging (liking, commenting, sharing) with posts. Over Q4 the number of Facebook followers rose by over a thousand to 14,174.</p> <p>The most popular Facebook posts in Q4 were posts connected to Storm Doris and the "teaser" video ahead of the opening of Wilton Lodge Park playpark.</p> | | Tracey Graham | | |
| Quarter | Value | | | | | | | | | | | | | | | | |
| Q4 2015/16 | 45,000 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | 25,000 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | 32,000 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 84,143 | | | | | | | | | | | | | | | | |

Appendix 2 Scottish Borders Council Executive Committee – Quarterly Public Performance Report, June 2017 (Q4 2016/17)

| <p>Number of Twitter Engagements</p> | <p>CP08-P160 Number of Twitter Engagements</p> <table border="1"> <thead> <tr> <th>Quarter</th> <th>Number of Twitter Engagements</th> </tr> </thead> <tbody> <tr> <td>Q4 2016/16</td> <td>~17,500</td> </tr> <tr> <td>Q1 2016/17</td> <td>~25,000</td> </tr> <tr> <td>Q2 2016/17</td> <td>~17,500</td> </tr> <tr> <td>Q3 2016/17</td> <td>~17,500</td> </tr> <tr> <td>Q4 2016/17</td> <td>25,018</td> </tr> </tbody> </table> <p>Legend: ■ Quarters, — Family Group (previous yr) - Av., — SBC (previous yr) - Av., — Scotland (previous yr) - Av.</p> | Quarter | Number of Twitter Engagements | Q4 2016/16 | ~17,500 | Q1 2016/17 | ~25,000 | Q2 2016/17 | ~17,500 | Q3 2016/17 | ~17,500 | Q4 2016/17 | 25,018 | <p>25,018</p> | <p>Observations: During the quarter Twitter post links were clicked 25,018 times. The number of followers at Q4 end was 9,892.</p> <p>The most popular Twitter posts during this Quarter were regarding School transport cancellation in advance of storm Doris and other weather warnings.</p> | | <p>Tracey Graham</p> |
|--------------------------------------|---|---------|-------------------------------|------------|---------|------------|---------|------------|---------|------------|---------|------------|--------|---------------|---|--|----------------------|
| Quarter | Number of Twitter Engagements | | | | | | | | | | | | | | | | |
| Q4 2016/16 | ~17,500 | | | | | | | | | | | | | | | | |
| Q1 2016/17 | ~25,000 | | | | | | | | | | | | | | | | |
| Q2 2016/17 | ~17,500 | | | | | | | | | | | | | | | | |
| Q3 2016/17 | ~17,500 | | | | | | | | | | | | | | | | |
| Q4 2016/17 | 25,018 | | | | | | | | | | | | | | | | |



2016/17 UNAUDITED REVENUE OUTTURN

Report by the Chief Financial Officer EXECUTIVE COMMITTEE

20 June 2017

1 PURPOSE AND SUMMARY

- 1.1 **This report provides Members with a statement comparing final revenue outturn expenditure and income for 2016/17 with the final approved budget for the year and explanations for significant variances.**
- 1.2 An unaudited outturn underspend of £0.128m was achieved in the 2016/17 revenue budget. The £0.128m underspend (0.05% of final approved budget) was delivered following a number of earmarked balances approved by the Executive Committee during 2016/17. In total, these amount to £6.554m and relate to a number of initiatives across departments and specifically include £1.69m of carry forward for Devolved School Management (DSM). A high level summary of the outturn position in each Council department is detailed in section 4 of this report.
- 1.3 Overall, as required in the Financial Plan, savings of £12.36m were successfully delivered during 2016/17. Of these, £8.963m (73%) were delivered permanently. The remaining £3.397m (27%) of savings were achieved on a temporary basis and thus particular emphasis is being placed on permanent delivery of these savings during the early part of 2017/18.

2 RECOMMENDATIONS

- 2.1 **It is recommended that the Executive Committee:**
- (a) Agrees the content of this report and notes the outturn position prior to Statutory Audit;**
 - (b) Notes that this draft unaudited outturn position will inform the budgetary control process and financial planning process for the current and future years;**
 - (c) Approves the adjustments to earmarked balances noted above and in Appendix 1; and**
 - (d) Subject to the Statutory Audit approves the allocation of the 2016/17 underspend to the Early Retirement/Voluntary Severance (ER/VS) budget in 2017/18.**

3 BACKGROUND

- 3.1 On 9 February 2017, Council approved an updated Financial Strategy for the years 2017/18 - 2021/22. Specifically within the Financial Strategy, the key financial objectives were stated to:
- (a) set a prudent, sustainable budget in line with available resources;
 - (b) continue to invest in infrastructure through a sustainable capital programme financed by £19.952m loans charges per annum;
 - (c) maximise income while keeping fees charged to service users at an affordable level;
 - (d) continue to invest in corporate transformation and efficiency projects to deliver long term financial savings and service benefits;
 - (e) focus on preventative revenue and capital spend; and,
 - (f) maintain unallocated reserves of £5.638m for 2017/18 in line with the assessed risk register.
- 3.2 The assessment as at 31 March 2017 is that despite financial pressures arising during the 2016/17 financial year the approved strategy remains appropriate and assured with unallocated balances of £5.638m in place as planned.
- 3.3 2017/18 is the final year of the 5 year Financial Plan first published in 2013/14 and the Council has again set a rolling 5 year plan covering the period 2017/18 to 2021/22. The plan has been amended and updated each year since 2013/14 and to date savings of £26.87m through transformational change and service efficiencies have been delivered in a planned manner.
- 3.4 During 2016/17 detailed Revenue Monitoring Reports were reviewed by Corporate Management Team on a monthly basis allowing corporate management action to be taken during the year where required. In line with Financial Regulations quarterly monitoring reports were submitted to the Executive Committee. Where appropriate, approval was sought from the Executive Committee to vary the budgets through budget virements throughout the year.
- 3.5 Detailed budgetary control reports for 2016/17 were submitted for consideration by the Executive Committee on:
- (a) 16 August 2016 (as at the end of June);
 - (b) 15 November 2016 (as at the end of September);
 - (c) 14 February 2017 (as at the end of December).
- 3.6 Additionally, a further report requesting final virements and earmarked balances was presented to the Executive Committee on 21 March 2017.
- 3.7 In addition to reporting actual expenditure/income to date, these reports projected a final outturn position compared against latest approved budget and provided explanations for material variances. This report now compares the final, but unaudited, outturn for 2016/17 with final approved budgets.

- 3.8 It was agreed on the 20 January 2017 that all Services would impose a freeze on discretionary spend during the remainder of 2016/17 in order to assist the Council's overall financial position. The position at year-end is partly as a result of this planned management action.

4 FINAL OUTTURN STATEMENT

- 4.1 The revenue account for 2016/17 delivered a favourable variance of £0.128m. The outturn includes adjustments for earmarked budget brought forward from previous years and earmarked 2016/17 budgets carried forward to 2017/18. A high level summary of the outturn position in each Council department is shown below. The detailed outturn statement for the 2016/17 revenue budget is shown in Appendix 1.

4.2 **Chief Executive
Adverse £0.538m**

The outturn position for Chief Executive's reflects an adverse variance of £0.538m at 31 March 2017. This net position can be attributed to significant pressures arising from the Scottish Wide Area Network (SWAN) project (£0.575m). The Council is seeking to recover these costs as part of legal proceedings led by Dumfries & Galloway Council. The recognition of this potential income is not certain, however, and as such can only be reflected as a contingent asset within the Council's Statutory Accounts. A separate paper on the issues relating to SWAN is included elsewhere on this Executive Committee agenda as a private report. An additional pressure in IT of £0.272m due to phasing of expenditure between 2016/17 and 2017/18 has been met from other underspends within the wider Chief Executive's department delivered by the freeze on non-essential discretionary spend and specific Service items detailed in Appendix 1.

4.3 **People Department
Children & Young People
Favourable £0.397m**

At 31 March 2017, the Children & Young People department is carrying forward £0.548m in respect of Devolved School Management (DSM) balances for Primary Schools and £1.070m in Secondary Schools. The outturn is a net year-end favourable variance of £0.397m arising in the main from a £202k lower than anticipated spend in Central Schools, a £91k underspend in Children & Families Social Work as a result of reduced foster-care costs arising from placement management and staffing savings, and underspends of £55k in Early Years and £56k and in Additional Support Needs both arising from staff turnover savings.

4.4 **Adult Services including Social Care & Health Partnership
Favourable £0.003m**

Within Adult Services overall a minor underspend of £0.003m was delivered. This position finalises a year where the department encountered a variety of pressures through additional demand, provider costs and legislative pressures. In the main these were met by the direction of additional funding by the Social Care & Health Partnership to address the pressures during the financial year. Remaining service pressures experienced during the year were managed through non-recurring management actions such as vacancy management and ongoing care and

support plan review.

4.5 **Place**
Commercial Services
Favourable £0.088m

Within the Place department, Commercial Services has delivered a favourable variance at 31 March 2017 of £0.088m. This is attributable to a number of factors including strong last quarter trading performances from Fleet Management £0.037m and SBC Contracts £0.076m, higher bus subsidies income and lower Gala TI costs £0.027m, partially offset by an overspend on Property & Facilities of £0.068m.

4.6 **Neighbourhood Services**
Favourable £0.209m

Neighbourhood Services have achieved a favourable variance position at the 31 March 2017 of £0.209m. Lower than anticipated income of £0.101m was achieved within Customer services largely due to lower than projected penalty income and recovery of housing benefit overpayment in the last quarter of the year. Favourable dry weather conditions and reduced vehicle repairs during the last quarter resulted in reduced leachate costs of £0.073m from Langlee and reduced vehicle costs of £0.076m. Small underspends across Environmental Services in staffing, premises, materials and additional income have resulted in favourable variance of £0.108m. The residual underspend in Neighbourhood Services was generated through the freeze on non-essential discretionary spend in the last quarter of 2016/17.

4.7 **Regulatory Services**
Favourable £0.146m

A favourable variance at 31 March 2016 of £0.146m was attributable to additional income from Development Control fees, an underspend on advertising £0.050m, additional income in Legal from Licences £0.033m and an underspend in Assessors of £0.029m.

4.8 **Other Services**
Favourable £0.118m

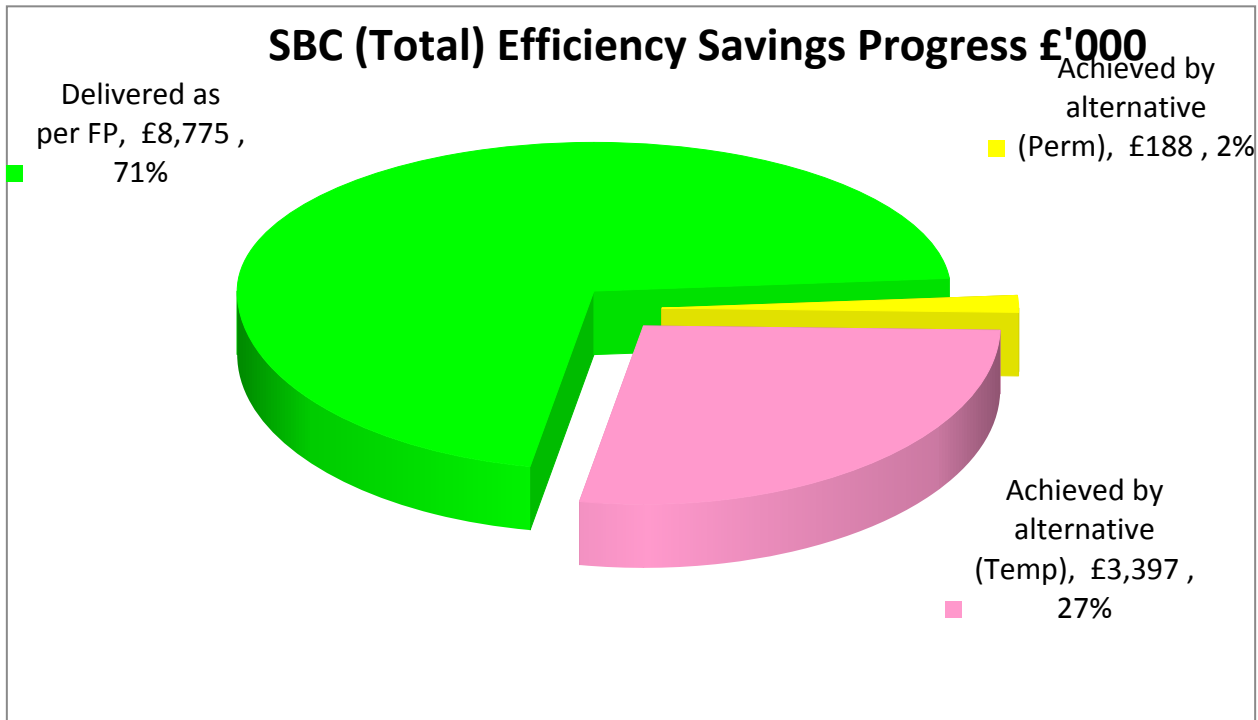
Overall, there was a favourable variance of £0.118m within Other Services at 31 March 2017. This is partly due to an underspend in Council Tax Reduction Scheme (CTRS) of £0.116m. Demand for CTRS is related to customer circumstances, awareness and Council Tax levels. Council Tax levels have been static for some time compared to generally increasing household income levels which reduces the number of households who are eligible. There is also an underspend of £0.157m in Housing benefit which is offset by an overspend in bad debt due to the write off of aged balances as part of the year end process. These will be reflected in the annual write off report presented elsewhere on this agenda.

4.9 **Council Tax**
Income Pressure £0.296m

The Council received marginally lower net income than was expected mid-year (0.56% of final approved budget). Original Financial Plan assumption was exceeded by £71k.

5 FINANCIAL PLAN SAVINGS

5.1 A summary of the delivery of all savings agreed within the 2016/17 Financial Plan is outlined in Appendix 2 to this report and is summarised for the Council as a whole on the following page:



5.2 Overall, savings of £12.36m were delivered during 2016/17. Of these, £8.963m (73%) were delivered permanently (£8.775m (71%) as intended within the Financial Plan and £0.188m (2%) by alternative means). The remaining £3.397m (27%) of savings were achieved on a temporary basis and thus these savings will require to be addressed permanently during 2017/18. The Corporate Management Team is placing particular emphasis on the permanent delivery of these remaining 2016/17 savings during the early part of 2017/18.

5.3 The chart above continues to highlight the ongoing sustained improvement overall in the value of savings delivered on a permanent basis with £8.963m of savings delivered permanently in 2016/17. £6.62m of savings were delivered on a permanent basis in 2015/16, £6.571m in 2014/15 and £4.579m in 2013/14, improving confidence in the robustness of the financial planning process. It should therefore be noted that a significantly greater level of savings were required in 2016/17 compared to previous years. The savings not yet delivered on a permanent basis however highlights the need for robust scrutiny and challenge by Senior Officers and Elected Members and reinforces the importance of budgetary control by managers and regular reporting during the financial year. Ongoing effort will be required going forward to further improve this delivery performance due to the scale of further savings required in 2017/18.

6 YEAR END POSITION

- 6.1 The favourable outturn position reported is subject to the statutory audit process. Considering the scale of the Corporate Transformation programme to be delivered in 2017/18 and the impact this may have on staffing complements in the Council, there is likely to be an increased pressure on the ER/VS budget. It is therefore proposed that following the audit process the 2016/17 year end underspend be allocated to supplement the existing ER/VS budget.

7 IMPLICATIONS

7.1 Financial

There are no costs attached to any of the recommendations contained in this report its content being specifically related to reporting the Revenue Account Outturn as at 31 March 2017.

7.2 Risk and Mitigations

The final outturn position reported is subject to the external audit. Additionally, the recurring impact of reported pressures during the financial year and the temporary achievement of £3.397m of planned efficiency savings will require to be addressed on a permanent and recurrent basis in 2017/18.

7.3 Equalities

It is anticipated there will be no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals contained in this report.

7.4 Acting Sustainably

There are no significant effects on the economy, community or environment.

7.5 Carbon Management

No effect on carbon emissions are anticipated from the recommendation of this report.

7.6 Rural Proofing

It is anticipated there will be no adverse impact on the rural area from the proposals contained in this report.

7.7 Changes to Scheme of Administration or Scheme of Delegation

No changes to either the Scheme of Administration or the Scheme of Delegation is required as a result of this report.

8 CONSULTATION

- 8.1 The Corporate Management Team, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit & Risk, the Chief Officer HR and the Clerk to the Council have been consulted and any comments have been reflected in the report.

Approved by

David Robertson
Chief Financial Officer

Signature

Author(s)

| Name | Designation and Contact Number |
|--------------|---|
| Suzy Douglas | Financial Services Manager 01835 824000 x5881 |

Background Papers:

Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Suzy Douglas can also give information on other language translations as well as providing additional copies.

Contact us at Suzy Douglas, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA; Tel: 01835 824000 X5881.

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**MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL
SUMMARY**

2016/17



| | Final Approved Budget (£'000) | Final Outturn Actual (£'000) | Variance pre adjustments (£'000) | Decrease/ (Increase) to Earmarked Balances (£'000) | Variance against final adjusted Budget (£'000) | Reasons for material variances |
|-------------------------------------|-------------------------------|------------------------------|----------------------------------|--|--|---|
| Chief Executive | 37,606 | 38,144 | (538) | 0 | (538) | The adverse variance in Chief Executive's can be attributed to the SWAN pressure creating additional costs as a result of slippage in migration of sites by Capita (£575k). Further pressures within the IT contract as a result of phasing of expenditure between 2016/17 and 2017/18 have been addressed through various underspends across the department as a result of restrictions on discretionary spend during the final quarter of 2016/17. |
| People | 161,683 | 160,809 | 875 | (474) | 400 | Children & Young People delivered an underspend of £395k with £202k coming from Central School budgets and managed savings in Early Years / Community Learning & Development / Additional Support Needs and Children & Families (Social Work). Adult Services has delivered a small net underspend of £3k. Within Social Care & Health a variety of additional demand, provider costs and legislative pressures were experienced during the year. In the main, these were met by the direction of additional funding by the SC&H partnership to address them during the course of the financial year. Remaining pressures attributable to a small degree of slippage in the transformation programme and further demand for social care has been largely offset by a number of non-recurring management actions such as vacancy management and ongoing care and support plan review. |
| Place | 35,697 | 35,253 | 444 | 0 | 444 | An underspend in Place can be attributed to an underspend in Neighbourhood Services due to discretionary spend restrictions, reduced staff and vehicle costs and reduced leachate costs coupled with good trading performance from SBc Contracts and Fleet Management in the final quarter of the year. |
| Loan Charges | 18,094 | 18,096 | (2) | 0 | (2) | |
| Other | 9,369 | 9,249 | 120 | 0 | 120 | The underspend in Other is partly due to an underspend in Council Tax Reduction Scheme (CTRS) of £0.116m. An underspend of £0.157m in Housing benefit is offset by an overspend in bad debt which has been incurred following the write off of aged balances as part of the year end process. |
| Total | 262,449 | 261,550 | 899 | (474) | 424 | |
| Financed by: | | | | | | |
| Revenue Support Grant | (170,200) | (170,200) | 0 | 0 | 0 | |
| Non-Domestic Rates | (33,594) | (33,594) | 0 | 0 | 0 | |
| Council Tax | (53,109) | (52,813) | (296) | 0 | (296) | Lower net income than expected mid-year (0.56% of final approved budget). Original Financial Plan assumption exceeded by £71k. |
| Reserves: | | | | | | |
| Earmarked Balances from 2015/16 | (12,720) | (12,720) | 0 | 0 | 0 | |
| Earmarked Balances for future years | 6,080 | 6,554 | (474) | 474 | 0 | |
| Transfers to\from Reserves | 1,094 | 1,094 | 0 | 0 | 0 | |
| | (262,449) | (261,679) | (770) | 474 | (296) | |
| Under/(Overspend) | 0 | (128) | 129 | (0) | 128 | |

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2016/17**
CHIEF EXECUTIVE



| Chief Executive | Final Approved Budget (£'000) | Final Outturn Actual (£'000) | Variance pre adjustments (£'000) | Decrease/ (Increase) to Earmarked Balances (£'000) | Variance against final adjusted Budget (£'000) | Reasons for material variances |
|--|-------------------------------|------------------------------|----------------------------------|--|--|--|
| Chief Executive | 414 | 411 | 3 | 0 | 3 | |
| Business Support | 5,662 | 5,552 | 110 | 0 | 110 | Staff turnover savings (£59k), additional recharge income (£7k) and savings from restrictions in non-essential discretionary spend (£44k). |
| Public Health | | | | | | |
| Gross Expenditure | 145 | 143 | 2 | 0 | 2 | |
| Income | (77) | (77) | 0 | 0 | 0 | |
| | 68 | 66 | 2 | 0 | 2 | |
| Strategic Policy | 724 | 708 | 16 | 0 | 16 | Staff turnover savings (£11k), savings from restrictions in non-essential discretionary spend (£5k). |
| Finance | 4,710 | 4,711 | (1) | 0 | (1) | |
| Housing Strategy & Services | 2,632 | 2,577 | 55 | 0 | 55 | Savings from restrictions in non-essential discretionary spend and reduced repairs & maintenance costs on Private Sector Leasing properties. |
| Human Resources | | | | | | |
| HR | 1,334 | 1,303 | 31 | 0 | 31 | Staff turnover savings (£15k) and savings from restrictions in non-essential discretionary spend (£16k). |
| HRSS | 598 | 556 | 42 | 0 | 42 | Additional salary sacrifice savings (£32k) and savings from restrictions in non-essential discretionary spend (£10k). |
| Sub-total Human Resources | 1,932 | 1,859 | 73 | 0 | 73 | |
| Corporate Transformation | | | | | | |
| Transformation | 821 | 826 | (5) | 0 | (5) | |
| Information Technology | 11,131 | 11,978 | (847) | 0 | (847) | The adverse variance in Chief Executive's can be attributed to the SWAN pressure creating additional costs as a result of slippage in migration of sites by Capita (£575k). This pressure is subject to ongoing legal recovery action. Balance of £272k relates to IT costs as a result of phasing of expenditure between 2016/17 and 2017/18. |
| Emergency Planning | 164 | 154 | 10 | 0 | 10 | Underspend in Resilient Communities budget (£6k), savings from restrictions in non-essential discretionary spend (£4k). |

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2016/17**
CHIEF EXECUTIVE



| Chief Executive | Final Approved Budget (£'000) | Final Outturn Actual (£'000) | Variance pre adjustments (£'000) | Decrease/ (Increase) to Earmarked Balances (£'000) | Variance against final adjusted Budget (£'000) | Reasons for material variances |
|---|-------------------------------|------------------------------|----------------------------------|--|--|--|
| Communications | 557 | 555 | 2 | 0 | 2 | Underspend in sports pitches (£20k), additional rates relief on Culture Trust facilities (£28k). |
| Economic Development | 1,538 | 1,546 | (8) | 0 | (8) | |
| Democratic Services | 1,352 | 1,343 | 9 | 0 | 9 | |
| Integrated Trusts | 6,527 | 6,479 | 48 | 0 | 48 | |
| Sub-total Corporate Transformation | 22,090 | 22,881 | (791) | 0 | (791) | |
| Recharge to Non-General Fund | (626) | (621) | (5) | 0 | (5) | |
| Total - Chief Executive | 37,606 | 38,144 | (538) | 0 | (538) | |

Key Highlights

Business Gateway (BG) completed a move to new premises in Hawick making way for expansion of a commercial operation in Selkirk. They helped 219 business starts and worked with a total of 648 businesses in the year. 39 grants were made from the Borders Business Fund as well as 4 loans. BG made 20 referrals to Resource Efficient Scotland (RES) for support with energy/resource efficiency activity, the largest number of referrals in the SE area.

Borders Railway Tourism Development Plan was completed with the successful implementation of Midlothian and Borders Tourism Action Group, a private sector collaboration. A new cycle tourism Strategy and Action Plan for the Scottish Borders was agreed and the Stage 1 finish for the Tour of Britain was successfully secured for Kelso town centre. Delivery of the 'Borders Railway Ambassador' programme continued to provide a warm welcome to visitors on the new railway.

Agreed the Hawick Action Plan with the Scottish Government and key stakeholders to support the regeneration of Hawick. Secured £3.625 million of funding from the Scottish Government to support regeneration initiatives in Hawick. Successful funding bid to Historic Environment Scotland for £866,500 to deliver a Jedburgh Conservation Area Regeneration Scheme from 2017 to 2022. Developed a new 'Town Centre Index' to help prioritise regeneration support in town centres. Agreed a Town Centre Regeneration Action Plan to deliver regeneration activity in the least resilient towns.

More than 24,000 additional premises are now covered by the Digital Scotland Superfast Broadband programme.

All SBC (but not all D&G) sites have now migrated over to Capita from Vodafone and the additional costs to the Council which have been charged over the past two financial years have now ceased. This pressure is subject to ongoing legal recovery action.

Key Challenges

The Chief Executive's department has supported the Corporate Transformation programme throughout the year to deliver savings and service improvements across the Council.

Key Risks

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2016/17**
PEOPLE



| People | Final Approved Budget (£'000) | Final Outturn Actual (£'000) | Variance pre adjustments (£'000) | Decrease/ (Increase) to Earmarked Balances (£'000) | Variance against final adjusted Budget (£'000) | Reasons for material variances |
|--|-------------------------------|------------------------------|----------------------------------|--|--|---|
| Children & Young People (CYP) | | | | | | |
| Early Years | 5,979 | 5,924 | 55 | 0 | 55 | Funding surplus arising from the roll-out of additional Early Years Provision. |
| Primary Schools | 31,977 | 31,712 | 265 | (342) | (77) | Staffing pressures arising from funding of over-established posts and reduced staff turnover. |
| Secondary Schools | 40,426 | 40,260 | 166 | (133) | 33 | Utility cost saving following introduction of energy efficiency measures. |
| Central Schools | 3,647 | 3,446 | 202 | 0 | 202 | Underspend arising from non-teaching staffing vacancies and delayed delivery of curricular improvement program. |
| Transportation | 3,663 | 3,668 | (5) | 0 | (5) | |
| School Meals | 1,782 | 1,765 | 17 | 0 | 17 | |
| Community Learning & Development | 1,154 | 1,129 | 26 | 0 | 26 | Underspend arising from staffing vacancies. |
| Additional Support Needs | 10,782 | 10,726 | 56 | 0 | 56 | Underspend arising from staffing vacancies. Includes a CFCR of £20k for Leadervalley School equipment. |
| Children & Families (Social Work) | 14,518 | 14,427 | 91 | 0 | 91 | Reduced spend on foster care fees and staff turnover savings. |
| Sub-total Children & Young People | 113,928 | 113,057 | 872 | (474) | 397 | |
| Adult Services | | | | | | |
| Older People | 7 | 7 | 0 | 0 | 0 | |
| People with Mental Health Needs | 100 | 104 | (4) | 0 | (4) | |
| Adults with Learning Disabilities | 3 | 3 | 0 | 0 | 0 | |
| Generic Services & Staff Teams | 721 | 729 | (8) | 0 | (8) | |
| Safer Communities | 516 | 462 | 54 | 0 | 54 | Underspend as a result of staff turnover savings, additional income and savings from restrictions in non-essential discretionary spend. |
| Services in the Criminal Justice System | 0 | 0 | 0 | 0 | 0 | |
| Sub-total Adult Services | 1,347 | 1,305 | 42 | 0 | 42 | |

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2016/17**
PEOPLE



| People | Final Approved Budget (£'000) | Final Outturn Actual (£'000) | Variance pre adjustments (£'000) | Decrease/ (Increase) to Earmarked Balances (£'000) | Variance against final adjusted Budget (£'000) | Reasons for material variances |
|---|-------------------------------|------------------------------|----------------------------------|--|--|--|
| Social Care & Health Partnership | | | | | | |
| Older People | 21,382 | 21,629 | (247) | 0 | (247) | <p>A range of significant pressures were experienced during 2016/17 which were positively addressed in full through the direction of the health and social care partnership's social care funding allocation. These included:</p> <ul style="list-style-type: none"> • The implementation of the Scottish Living Wage from 1st October 2016 • Substantial increases in the cost of care at home provision on contract retender • Increased demand for Older People, AWLD, PWPD and Borders Ability and Equipment (BAES) services above the level of increases budgeted for • Income foregone as a result of a national change in the assessment calculation for care cost contribution <p>In addition, the Older People service continues to incur a higher than budgeted level of need for residential home care which has yet to identify a permanent funding solution. This additional pressure, coupled to slippage in delivery of a small proportion of planned efficiencies and savings has been largely offset by the management of turnover of client care and support packages, ongoing care review and staffing vacancies during the year.</p> |
| Adults with Learning Disabilities (AWLD) | 15,448 | 15,261 | 187 | 0 | 187 | |
| People with Physical Disabilities (PWPD) | 3,448 | 3,343 | 105 | 0 | 105 | |
| People with Mental Health Needs | 2,132 | 2,014 | 118 | 0 | 118 | |
| Generic Services & Staff Teams | 4,745 | 4,850 | (105) | 0 | (105) | |
| Contribution from SB Cares | (747) | (650) | (97) | 0 | (97) | |
| Sub-total Social Care & Health Partnership | 46,408 | 46,447 | (39) | 0 | (39) | |
| Business Support | 0 | 0 | 0 | 0 | 0 | |
| Total - People | 161,683 | 160,809 | 875 | (474) | 400 | |

Key Highlights

Following the roll-out of 600 hours entitlement for 3 & 4 year olds and eligible 2 year olds in 2015/16 the Early Years Team have taken part in a successful trial of providing 1,140 hours and have plans to roll-out this increased provision in six sites in 2017/18.

Work has been ongoing to deliver the savings from the Business Support Review in Primary and Secondary schools and this work will continue in 2017/18.

The restructuring of the Additional Support Needs Service and the Children & Families Social Work Service have been successfully delivered with ambitious savings in both services fully delivered.

A Scottish Living Wage of £8.25 per hour for all staff who provide care to adults in the Scottish Borders was implemented from 1st October 2017 at a cost of £1.6m per annum. Over £3.9m of additional Scottish Government funding for social care was directed by the Health and Social Care Partnership during the financial year, which will increase to the full £5.3m allocated in 2017/18. Overall, the financial outturn position reported for the partnership is a small adverse variance of £39k. Given the extent of pressures experienced across the social care budget this year, this is a positive outcome and is the result of tight budget management and delivery of nearly all planned efficiency and savings targets.

Key Challenges

Delivering further savings of £1.34m as agreed by Council to be delivered in 2017/18 with contributions from all areas of the service.

Full delivery of the Business Support Review in schools and the adoption of a new Business Support model to deliver further savings.

Rolling out the Pupil Equity Fund to all relevant schools (£1.8m) and delivering required outcomes.

The Health and Social Care Partnership continues to experience unprecedented challenge in the forms of levels of demand for social care services and the increasing costs of service provision. Both these factors have resulted in considerable financial investment during 2016/17 in order to ensure that budgets are sufficiently affordable. The ongoing and increasing requirement for a further programme of transformation and efficiency will be challenging. As part of the wider Partnership transformation programme, social care services face considerable redesign challenges over the medium-term which will directly impact on the types of care provided and its cost.

Key Risks

Maintaining teacher numbers (1,075 FTE) to avoid risks to Corporate funding
 Failing to deliver savings agreed by Council as part of five year Financial Plan.

Having delegated adult social care functions to the Health and Social Care partnership, the key risk to the Council in respect of these services relates to the direction given by the Partnership in their respect going forward, the resources available for their provision and in particular, the requirement of the partnership to redesign services in order to deliver substantial savings to ensure the wider healthcare functions delegated to it are affordable. A medium-term financial plan for the partnership has yet to be balanced and the range of pressures across functions delegated to it, have yet to be sustainably addressed. Further cost pressures may arise during 2017/18 similar to 2016/17 and in particular, a key project workstream will be to scope the impact of the implementation of the Carers' Act from April 2018/19 which will have considerable financial consequences.

**MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL 2016/17
PLACE**

| Place | Final Approved Budget (£'000) | Final Outturn Actual (£'000) | Variance pre adjustments (£'000) | Decrease/ (Increase) to Earmarked Balances (£'000) | Variance against final adjusted Budget (£'000) | Reasons for material variances |
|---|-------------------------------|------------------------------|----------------------------------|--|--|--|
| Commercial Services | | | | | | |
| Infrastructure Asset Management | 1,932 | 1,930 | 2 | 0 | 2 | |
| Pay Parking | (46) | (46) | 0 | 0 | 0 | |
| Fleet Management | (221) | (258) | 37 | 0 | 37 | Implementation of reducing external contract works, successful Modern Apprentice training programme and recent Fleet replacement programme. |
| Passenger Transport | 2,035 | 2,008 | 27 | 0 | 27 | Higher bus subsidies income, lower maintenance and water costs at Gala TI, reduced costs on bus timetable printing. |
| Design Services | 107 | 86 | 21 | 0 | 21 | Over recovery of Architects revenue & capital income. |
| Projects | 194 | 201 | (7) | 0 | (7) | |
| Trading Contribution | (349) | (425) | 76 | 0 | 76 | Improved surfacing margin, reduced fleet repair costs and improved plant account recovery. |
| Property & Facilities Management | 3,469 | 3,536 | (67) | 0 | (67) | Catering underspend due to reduced food costs. Property underspend due to higher income, Office Accommodation underspend due to lower utility costs arising from Energy Efficiency Programme work. Partly offset by an overspend in the Property Maintenance Fund £114k. Includes a CFCR of £27k for school kitchen equipment. |
| Sub-total Commercial Services | 7,121 | 7,032 | 89 | 0 | 89 | |
| Neighbourhood Services | | | | | | |
| Customer Services | 2,487 | 2,588 | (101) | 0 | (101) | Under-recovery in Penalty Income (£55k) and Housing Benefit Overpayment Recovery (£71k), partially offset by savings as a result of restrictions on non-essential discretionary spend. |
| Waste | 8,870 | 8,714 | 156 | 0 | 156 | Underspends in leachate (£73k) due to a drier than anticipated spring, Collection (£76k) due to less vehicle repairs & maintenance costs and Strategy (£7k) for agency staff. |
| Safer Communities | 0 | 0 | 0 | 0 | 0 | Safer Community service moved to People, Adult Services. |
| Neighbourhood Operations | 12,507 | 12,353 | 154 | 0 | 154 | Underspends in Environmental Services due to staff turnover savings (£31k), premises related costs (£22k), materials (£27k), non-essential discretionary spend (£20k) and additional income from insurance payouts (£22k) and burials (£6k). Underspend within Roads through non-essential discretionary spend (£26k). |
| Sub-total Neighbourhood Services | 23,864 | 23,655 | 209 | 0 | 209 | |

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2016/17**
PLACE

| Place | Final Approved Budget (£'000) | Final Outturn Actual (£'000) | Variance pre adjustments (£'000) | Decrease/ (Increase) to Earmarked Balances (£'000) | Variance against final adjusted Budget (£'000) | Reasons for material variances |
|---|-------------------------------|------------------------------|----------------------------------|--|--|---|
| Regulatory Services | | | | | | |
| Assessor & Electoral Registration Officer | 624 | 595 | 29 | 0 | 29 | Staffing costs savings and an underspend on postage budget. |
| Legal Services | 657 | 624 | 33 | 0 | 33 | Additional income from Licences which is variable. Reduction in supplies and services due reduced legal fees costs. |
| Planning | 1,603 | 1,553 | 50 | 0 | 50 | Underspend on advertising for Development Management applications and late surge in income from development control fees. |
| Regulatory Services | 1,210 | 1,191 | 19 | 0 | 19 | Underspend on public health Burials, reduction in private water testing costs due to staff vacancies. |
| Audit & Risk | 379 | 378 | 1 | 0 | 1 | |
| Health & Safety | 239 | 225 | 14 | 0 | 14 | Underspend on staffing due to a recruitment delay. |
| Sub-total Regulatory Services | 4,712 | 4,566 | 146 | 0 | 146 | |
| Business Support | 0 | 0 | 0 | 0 | 0 | |
| Total - Place | 35,697 | 35,253 | 444 | 0 | 444 | |

Key Highlights

Higher than anticipated income and reduced costs in many service areas have contributed to a Place underspend of £444k. SBContracts and Fleet Management both had strong last quarter trading performances. There was reduced spending in the last quarter helped by the moratorium on non essential discretionary spending. Reduced spending and higher income helped Neighbourhood Operations deliver a £154k underspend. In Waste reduced leachate tankering as a result of dry weather and generally lower vehicle repairs costs contributed to a £156k underspend. Planning development control also saw a spike in income in the last two months which resulted in a £50k underspend.

Key Challenges

Significant service specific savings have been met in 2016/17 and further major savings require to be delivered in the financial plan in 2017/18. Key financial plan challenges will centre on projects in the Corporate Transformation Programme including delivery of the Roads Review, implementation of the Waste Management strategy, Customer First as well as the delivery of Property & Assets rationalisation strategy will provide the main challenges in the coming period.

Key Risks

Key future financial risks continue to include external factors such the construction market which impacts on SBContracts ability to generate profits, the level of Planning Fee income and adverse weather which can have a financial impact on areas such Neighbourhood Services, Waste and SBContracts. Welfare Reform will also impact on how the temporary housing service is funded and this will depend on the impact of the roll out of Universal credit which still remains difficult to predict.

MONTHLY REVENUE MANAGEMENT REPORT
SCOTTISH BORDERS COUNCIL **2016/17**
OTHER



| Other | Final Approved Budget (£'000) | Final Outturn Actual (£'000) | Variance pre adjustments (£'000) | Decrease/ (Increase) to Earmarked Balances (£'000) | Variance against final adjusted Budget (£'000) | Reasons for material variances |
|--|-------------------------------|------------------------------|----------------------------------|--|--|---|
| Corporate Transformation | 818 | 791 | 27 | 0 | 27 | Existing Council staff utilised to deliver projects rather than engaging additional resources. |
| Early Retirement/Voluntary Severance | 760 | 760 | 0 | 0 | 0 | |
| Fairer Scotland | 7 | 6 | 1 | 0 | 1 | |
| Loan Charges | 17,813 | 17,815 | (2) | 0 | (2) | |
| Capital Financed from Current Revenue (CFCR) | 281 | 281 | 0 | 0 | 0 | |
| Interest on Revenue Balances IORB | (20) | (33) | 13 | 0 | 13 | Higher cash balance resulting in increased interest received. |
| Contribution to Property Maintenance | 2,176 | 2,176 | 0 | 0 | 0 | |
| Provision for Bad Debts | 125 | 264 | (139) | 0 | (139) | |
| Housing Benefits | | | | | | |
| Gross Expenditure | 31,310 | 30,760 | 550 | 0 | 550 | |
| Income | (30,438) | (30,045) | (393) | 0 | (393) | |
| | 872 | 715 | 157 | 0 | 157 | Underspend attributable to normal fluctuations in claimant numbers and claim entitlement throughout the subsidy year. |
| Discretionary Housing Payments | | | | | | |
| Gross Expenditure | 727 | 730 | (3) | 0 | (3) | |
| Income | (500) | (500) | 0 | 0 | 0 | |
| | 227 | 230 | (3) | 0 | (3) | |
| Council Tax Reduction Scheme (CTRS) | 5,086 | 4,970 | 116 | 0 | 116 | Lower than anticipated CTRS awarded. |
| Non Domestic rates Relief | 119 | 155 | (36) | 0 | (36) | Higher than expected discretionary relief applications being made which met the relevant qualifying criteria. |
| Commercial Rents | (1,225) | (1,209) | (16) | 0 | (16) | Shortfall in rental income. |
| Scottish Welfare Fund | 424 | 424 | 0 | 0 | 0 | |
| Total - Other | 27,463 | 27,345 | 118 | 0 | 118 | |

Key Highlights

92 property enquiries were received in 2016/17 which resulted in 31 new property leases. This in turn will generate £160k in annual rental income. The current occupancy level is 88.8% for the portfolio of industrial units, yards, offices and shops. Early Retirement/Voluntary Severance saw a total reduction of 14.51 FTE. The number of Housing Benefit/Council Tax Reduction Scheme new claims dealt with in 2016/17 was 3,223. The number of changes reported totalled 25,646. The number of DHP applications received in 2016/17 was 1,038. The Scottish Welfare Fund awarded 1,425 crisis and community grants.

Key Challenges

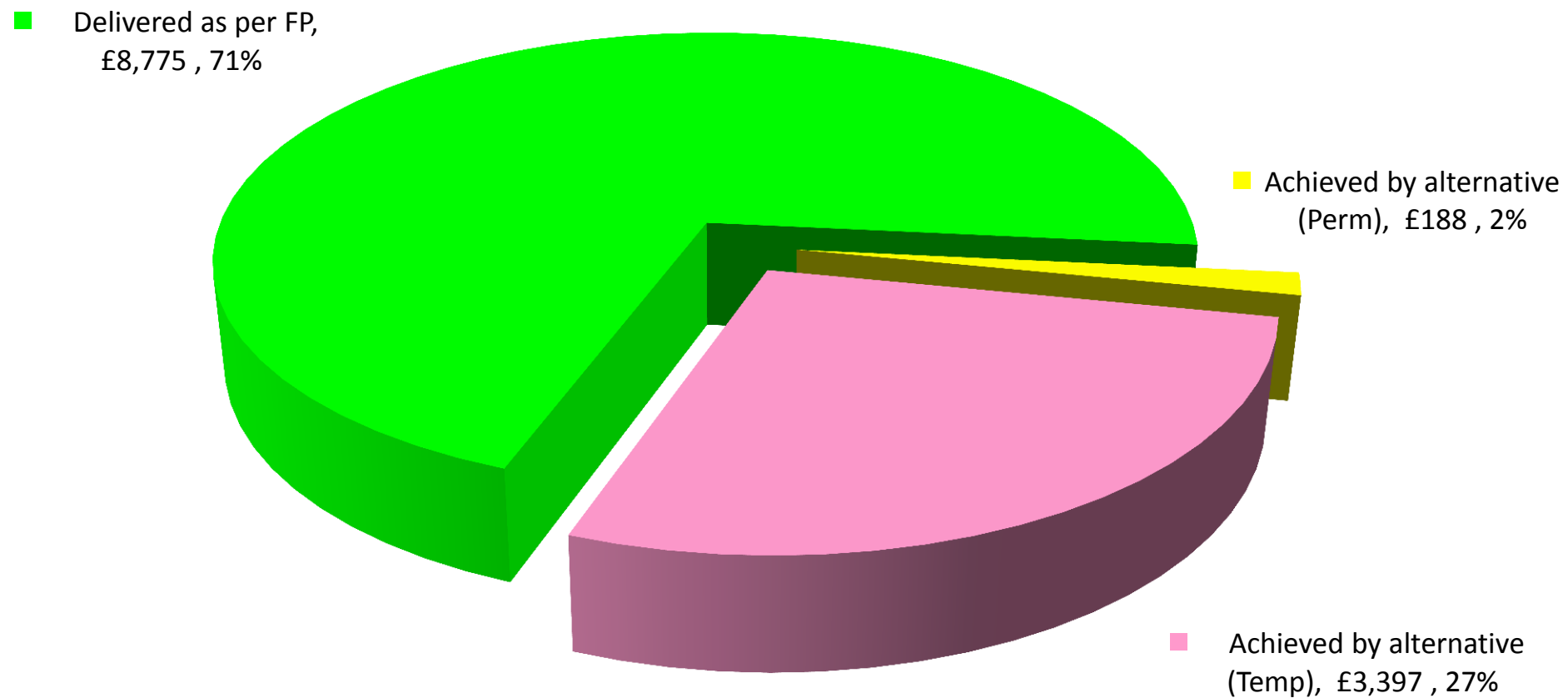
Loan charges are dependant on progress with the Capital Plan and borrowing required throughout the year.

Key Risks

Significant savings require to be delivered through the Corporate Transformation programme during 2017/18. Variability in Housing Benefit payments and income can impact on the outturn position.

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SBC (Total) Efficiency Savings Progress £'000

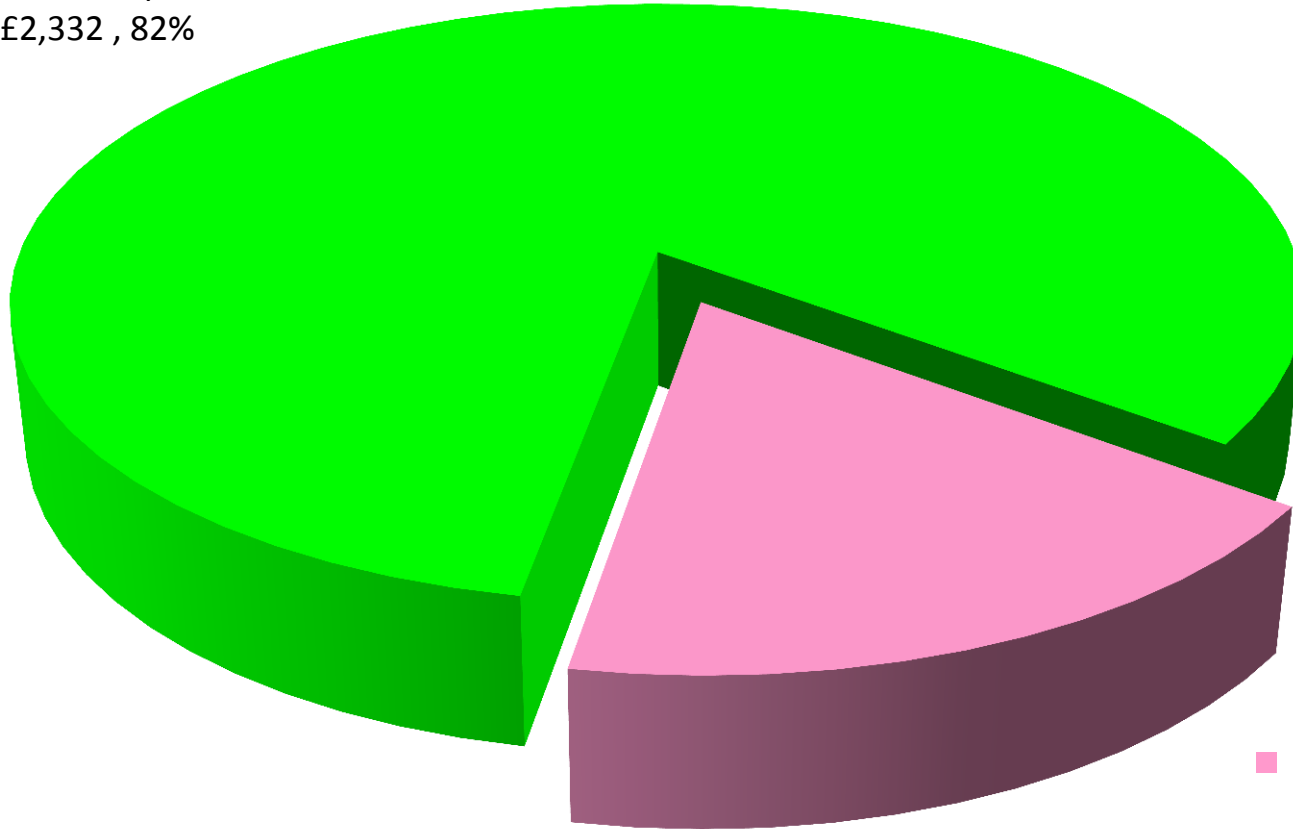


FINANCIAL PLAN EFFICIENCY PROGRESS 2016/17

| Status | Saving £'000 |
|--------------------------------|---------------------|
| Delivered as per FP | £ 8,775 |
| Profiled to be achieved | £ - |
| Achieved by alternative (Perm) | £ 188 |
| Achieved by alternative (Temp) | £ 3,397 |
| | <u>12,360</u> |

Chief Executive & Other Efficiency Savings Progress £'000

■ Delivered as per FP,
£2,332 , 82%



■ Achieved by alternative
(Temp), £499 , 18%

FINANCIAL PLAN EFFICIENCY PROGRESS 2016/17

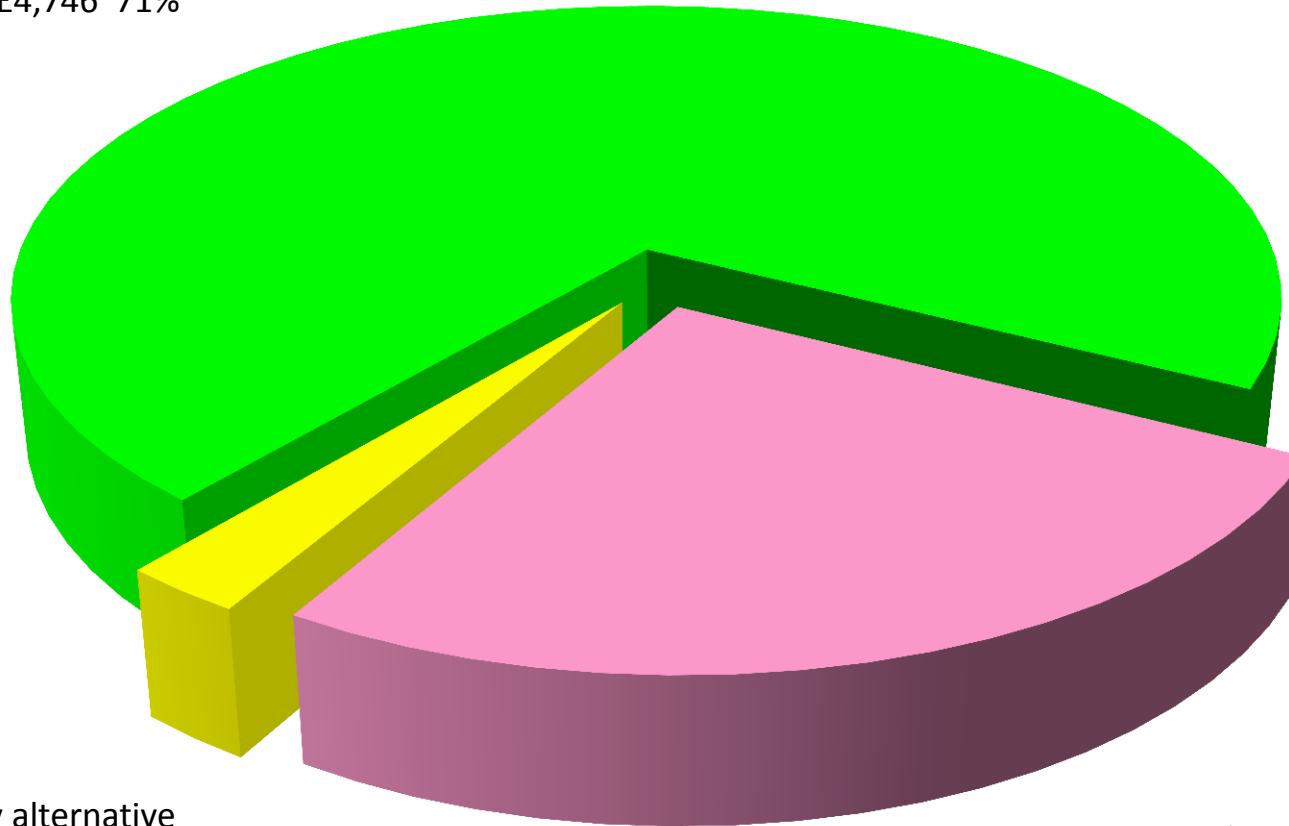
CHIEF EXECUTIVE & OTHER

Savings :

| | £'000 | Delivered as per FP | Profiled to be achieved | Achieved by alternative (Perm) | Achieved by alternative (Temp) | Not Achieved | Comment | Perm/Temp | Status | Saving £'000 |
|---|--------------|---------------------|-------------------------|--------------------------------|--------------------------------|--------------|---|-----------|--------------------------------|--------------|
| Savings in back office support services | 397 | 302 | | | 95 | | | | Delivered as per FP | £ 2,332 |
| Savings in Housing Strategy & Services | 11 | | | | 11 | | | | Profiled to be achieved | £ - |
| HR - Reduction to training and occupational health | 60 | | | | 60 | | | | Achieved by alternative (Perm) | £ - |
| Reduction in management structure costs | 110 | 110 | | | | | | | Achieved by alternative (Temp) | £ 499 |
| CYP Business Support and admin review | 211 | 211 | | | | | | | Not Achieved | £ - |
| Employee Benefits | 70 | 61 | | | 9 | | | | | |
| Reduce management fee to Sports Trusts | 60 | 60 | | | | | | | | 2,831 |
| Cultural Services review | 118 | 118 | | | | | | | | |
| Reduce the number of Halls and Community Centres | 100 | 100 | | | | | | | | |
| Efficiencies in Culture and Sport funding | 200 | 200 | | | | | | | | |
| Printer Refresh - restated savings | 100 | | | | 100 | | | | | |
| Reduction in external printing costs | 10 | | | | 10 | | | | | |
| Savings from insurance retendering | 21 | 21 | | | | | | | | |
| Procurement savings across all departments | 143 | 124 | | | 19 | | | | | |
| Reduce mileage usage by 20% | 14 | 14 | | | | | | | | |
| Savings on property maintenance | 100 | 100 | | | | | | | | |
| ICT investment in new technologies | 150 | | | | 150 | | | | | |
| Reduction in Loans Charges | 225 | 225 | | | | | | | | |
| Additional income from long term empty properties | 500 | 500 | | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | | | |
| Savings in back office support services | 33 | 33 | | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | | | |
| Employee Benefits Strategy | 15 | 15 | | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | | | |
| Cultural Services Review | 138 | 138 | | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | | | |
| Reduction in external printing costs | 15 | | | | 15 | | Saving requirement brought forward from 2015/16 as only met temporarily last year | | | |
| Reduction in printing contract through contract renewal | 30 | | | | 30 | | | | | |
| | 2,831 | 2,332 | 0 | 0 | 499 | 0 | | | | |

People Efficiency Savings Progress £'000

■ Delivered as per FP
£4,746 71%



■ Achieved by alternative means (Perm) £174
3%

■ Achieved by alternative means (Temp) £1,730
26%

FINANCIAL PLAN EFFICIENCY PROGRESS 2016/17

PEOPLE

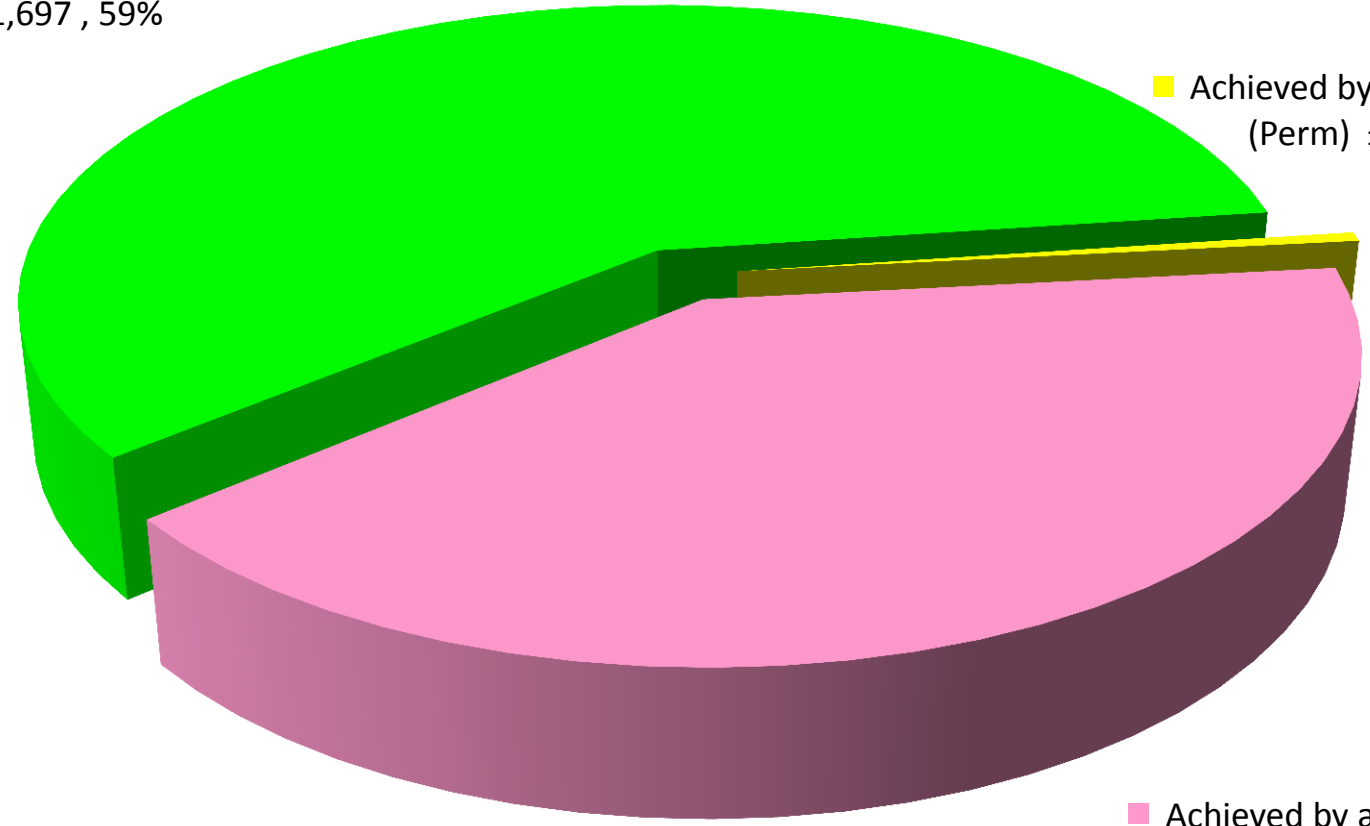
Savings :

| | £'000 | Delivered as per FP | Profiled to be achieved | Achieved by alternative (Perm) | Achieved by alternative (Temp) | Not Achieved | Comment | Perm/Temp | Status | Saving £'000 |
|--|--------------|---------------------|-------------------------|--------------------------------|--------------------------------|--------------|---------|-----------|---|--------------|
| CYP management review | 234 | 234 | | | | | | | Delivered as per FP | £ 4,746 |
| Delivery of Inclusion for All | 612 | 524 | | | 88 | | | | Profiled to be achieved | £ - |
| Early Year review | 571 | 571 | | | | | | | Achieved by alternative means (Temp) | £ 1,730 |
| Learning Delivery Framework review | 454 | 354 | | | 100 | | | | Achieved by alternative means (Perm) | £ 174 |
| Focused education delivery | 318 | 238 | | | 80 | | | | Not Achieved | £ - |
| Redesign of elements of the Children & Families Social Work service | 350 | 280 | | | 70 | | | | | |
| Closing the Gap | 460 | 460 | | | | | | | | |
| Review of business management & specialist posts | 300 | 247 | | | 53 | | | | | |
| CYP Business Support and admin review | 100 | | | | 100 | | | | | |
| Strategy for Supporting Independence | 100 | | | | 100 | | | | | |
| Strategy and delivery model for the provision of night support | 50 | 50 | | | | | | | | |
| Targeted reduction of complex homecare packages | 166 | 166 | | | | | | | | |
| Reduce commissioned services from The Leadership Group | 50 | 50 | | | | | | | | |
| Review of commissioned services within Children & Young People | 170 | 14 | | 66 | 90 | | | | | |
| Implementation of Arms-Length Organisation | 547 | 50 | | | 497 | | | | | |
| Review of contracts with voluntary organisations | 58 | 58 | | | | | | | | |
| Review of contracts and commissioning arrangements | 320 | 120 | | | 200 | | | | | |
| Review of cleaning arrangements in schools | 30 | 30 | | | | | | | | |
| Review of PPP contract | 107 | | | | 107 | | | | | |
| Reduce mileage usage by 20% | 80 | 80 | | | | | | | | |
| Reprovision reviewing process for Care packages | 131 | 131 | | | | | | | | |
| Review of Adults with Learning Disabilities to meet demand | 549 | 549 | | | | | | | | |
| Review of Older People to meet demand | 234 | 234 | | | | | | | | |
| Redesign of Assessment & Care Management model | 100 | 100 | | | | | | | | |
| Reduce mileage usage by 20% | 30 | 30 | | | | | | | | |
| Primary school meals | 6 | 6 | | | | | | | | |
| Increased fees & charges | 12 | 12 | | | | | | | | |
| Convert short stay beds to long stay beds | 104 | 104 | | | | | | | | |
| Bordercare Inflationary Charge | 4 | 4 | | | | | | | | |
| Review of all Social Work Business Support Services - Adults | 48 | 48 | | | | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | |
| Management & Admin Review of Children & Young People | 90 | | | 90 | | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | |
| Strategy for Supporting Independence | 100 | | | | 100 | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | |
| Review Day Services for Older People | 102 | 2 | | | 100 | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | |
| Review Provision of Secondary Education | 18 | | | 18 | | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | |
| More efficient use of premises for evening lets (2014-15 Full Year Effect) | 45 | | | | 45 | | | | Saving requirement brought forward from 2015/16 as only met temporarily last year | |
| | 6,650 | 4,746 | 0 | 174 | 1,730 | 0 | | | | |

Place Efficiency Savings Progress £'000

■ Delivered as per FP,
£1,697 , 59%

■ Achieved by alternative
(Perm) £14 0%



■ Achieved by alternative
(Temp) £1,168 41%

FINANCIAL PLAN EFFICIENCY PROGRESS 2016/17

PLACE

Savings :

| | £'000 | Delivered as per FP | Profiled to be achieved | Achieved by alternative (Perm) | Achieved by alternative (Temp) | Not Achieved | Comment | Perm/Temp | Status | Saving £'000 |
|---|--------------|---------------------|-------------------------|--------------------------------|--------------------------------|--------------|---------|-----------|--------------------------------|--------------|
| Savings in Health & Safety | 2 | 2 | | | | | | | Delivered as per FP | £ 1,697 |
| Review of delivery of Council Welfare Benefits service | 72 | 72 | | | | | | | Profiled to be achieved | £ - |
| Savings within Audit & Risk | 43 | 43 | | | | | | | Achieved by alternative (Perm) | £ 14 |
| Restructuring of the Planning Service | 30 | 30 | | | | | | | Achieved by alternative (Temp) | £ 1,168 |
| Permanent manpower saving from the Planning structure | 45 | 33 | | | 12 | | | | Not Achieved | £ - |
| Temporary manpower saving from the Planning structure | 28 | 28 | | | | | | | | |
| Property & Facilities | 75 | 45 | | | 30 | | | | | |
| Savings within Customer Services | 106 | 106 | | | | | | | | 2,879 |
| Review of Service Directorate | 250 | 172 | | | 78 | | | | | |
| Savings in Estates Management | 50 | 50 | | | | | | | | |
| Manpower savings in Infrastructure & Asset Management | 147 | 136 | | | 11 | | | | | |
| Joint-Venture Assessors service with Dumfries & Galloway | 10 | | | | 10 | | | | | |
| Reduce PAT testing | 12 | 12 | | | | | | | | |
| Reviewing and reducing external services expenditure | 25 | 25 | | | | | | | | |
| Property rationalisation savings | 69 | | | 14 | 55 | | | | | |
| Asset disposal & estate rationalisation | 0 | | | | | | | | | |
| Energy Efficiency project | 88 | 62 | | | 26 | | | | | |
| Integrated Waste Management Plan | 96 | 96 | | | | | | | | |
| Modernise Winter operations | 100 | | | | 100 | | | | | |
| Review of toilet provision | 70 | | | | 70 | | | | | |
| Bus Subsidies | 200 | | | | 200 | | | | | |
| Neighbourhoods home to work mileage | 20 | | | | 20 | | | | | |
| Reduce mileage usage by 20% | 71 | 71 | | | | | | | | |
| Review of Street Lighting provision (SLEEP project) | 176 | 176 | | | | | | | | |
| Review of Statutory Services | 200 | 28 | | | 172 | | | | | |
| Increase major adaptation grant administration fee | 5 | 5 | | | | | | | | |
| Charge for Pre-Planning advice | 10 | | | | 10 | | | | | |
| Planning fee Income | 35 | | | | 35 | | | | | |
| Place fees & charges | 80 | | | | 80 | | | | | |
| Regulated Bus fares | 35 | 17 | | | 18 | | | | | |
| Charge Estate Management time | 25 | | | | 25 | | | | | |
| Increase the charging level on capital projects work. | 34 | 34 | | | | | | | | |
| Increase the surplus budget of the Fleet Management service | 15 | 15 | | | | | | | | |
| Increased income from ceremonies | 16 | 16 | | | | | | | | |
| Increased income from burial fees | 20 | 20 | | | | | | | | |
| Change in timing of charging for headstones | 38 | 38 | | | | | | | | |
| Second homes Council Tax | 140 | 140 | | | | | | | | |
| Develop an Integrated Waste Plan | 150 | 39 | | | 111 | | | | | |
| Review of Neighbourhood Services | 192 | 89 | | | 103 | | | | | |
| Review of Passenger Transport | 33 | 33 | | | | | | | | |
| Savings from rates appeals | 46 | 44 | | | 2 | | | | | |
| Savings from rates appeals | 20 | 20 | | | | | | | | |
| | 2,879 | 1,697 | 0 | 14 | 1,168 | 0 | | | | |

Saving requirement brought forward from 2015/16 as only met temporarily last year
 Saving requirement brought forward from 2015/16 as only met temporarily last year
 Saving requirement brought forward from 2015/16 as only met temporarily last year
 Saving requirement brought forward from 2015/16 as only met temporarily last year



BALANCES AT 31 MARCH 2017

Report by Chief Financial Officer

EXECUTIVE COMMITTEE

20 June 2017

1 PURPOSE AND SUMMARY

- 1.1 This report provides the Executive Committee with an analysis of the Council's balances as at 31 March 2017.**
- 1.2 The Council's General Fund useable reserve (non-earmarked) balance is £5.638m at the end of the financial year. The 2016/17 balances are before a series of technical accounting adjustments, the effect of which are expected to be broadly neutral. Adjustments required as a result of the Statutory Audit process will be reported at the conclusion of the Audit. There are a number of areas of potential pressures identified for 2017/18 which, if not addressed during the financial year, may require the drawdown of further resources from the useable reserve.
- 1.3 The total of all useable balances, excluding developer contributions, at 31 March 2017 is £25.467 compared to £29.910m at 31 March 2016. It should be noted that the 2016/17 figures include £6.554m of balances earmarked for use in 2017/18 and future years (2015/16 £12.720m of balances earmarked for use in 2016/17 and future years).

2 RECOMMENDATIONS

- 2.1 It is recommended that the Executive Committee:**
 - (a) Notes the revenue balances as at 31 March 2017 as per Appendices 1 & 2 including movement in the Allocated Reserve since the last reporting period; and**
 - (b) Notes the balance in the Capital Fund as per Appendix 3.**

3 ACCOUNTS AND FUNDS OPERATED BY THE COUNCIL

3.1 Income and expenditure relating to the Council's services are accounted for and financed through the following funds (as required or permitted by statute):

- (a) General Fund
- (b) Corporate Property Repairs & Renewals Fund
- (c) Insurance Fund
- (d) Plant & Vehicles renewals Fund
- (e) Capital Fund

3.2 The unaudited balances on these Funds represent the Council's useable reserves which at the 31 March 2017, is as follows:

| BALANCES | 2015/16 £m | 2016/17 £m |
|---|-----------------------|-----------------------|
| Earmarked Balances (non DSM) | 10.814 | 4.865 |
| Earmarked Balances (DSM) | 1.906 | 1.689 |
| Allocated Balances | 3.721 | 5.899 |
| Revenue (Unallocated Reserve) | 5.638 | 5.638 |
| Corporate Property Repairs & Renewals Fund | 0.102 | 0 |
| Insurance Fund | 1.321 | 1.125 |
| Plant & Vehicles Renewals Fund | 5.017 | 4.901 |
| Capital Fund (exc. Developer Contributions) | 1.391 | 1.350 |
| | 29.910 | 25.467 |

3.3 The balances shown above are before a series of technical adjustments which are required to reflect international accounting requirements. These adjustments are expected to be broadly neutral in terms of the final balances and will be confirmed following finalisation of the Council's statutory accounts.

4 BALANCES AT 31 MARCH 2017

4.1 Appendix 1 summarises the projected transactions and resultant balances at 31 March 2017 on the General Fund and Appendix 2 shows the projected non-General Fund balances. The net effect is the useable General Fund balance after earmarked funds and allocated reserves is £5.638m at 31 March 2017.

4.2 During 2016/17 General Fund reserves have been adjusted as follows:

| | Increase / (Draw down) £ | Executive Committee Reporting |
|--|---|--|
| Opening 2016/17 balance | 7.082m | |
| Planned draw down of £1.284m to support IT transformation | (1.284m) | August 2016 |
| Planned draw down of £0.160m to support 2016/17 Financial Plan | (0.160m) | August 2016 |
| Total adjustments in year | (1.444m) | |
| Balance at 31 st March 2016 | 5.638m | |

4.3 The Corporate Financial Risk Register was considered at the Council Meeting on 9 February 2017 and identifies potential risks which include failure to control budgets within approved limits, severe weather events, the economic downturn, potential contractual claims and unplanned emergencies. The accumulated financial risk in the Risk Register is assessed to be at £10.870m and the projected useable General Fund balance, at £5.638m, is sufficient to cover 52% of risks identified at that time. £5.638m is the recommended level of General Fund Reserve identified in the Financial Strategy approved by Council on 9 February 2017. The general fund reserve will continue to be monitored through the Corporate Financial Risk Register on a regular basis.

4.4 It was reported in the February 2017 monitoring report to the Executive Committee that during 2016/17 allocated reserves were increased by £3.706m and £0.851m reserves had been released to support the 2016/17 revenue budget. The only change to the Allocated Balances since this last reporting position is shown in the table below and comprises:

- (a) a further draw down of £0.316m from the ER/VS reserve into the revenue budget.

4.5 Allocated Balances as at the 31 March 2017 are £5.899m as follows:

| ALLOCATED BALANCES | 31st March 2016 £m | Increase during 2016/17 £m | Released during 2016/17 £m | 31st March 2017 £m |
|--|--|---------------------------------------|---------------------------------------|--|
| Children's Placements Financial Plan | 0.270 | 0 | (0.270) | 0 |
| Project funding from Police & Fire reserves | 0.031 | 0 | (0.031) | 0 |
| SB Cares (PVG checks) | 0.052 | 0 | (0.052) | 0 |
| CFCRs not yet applied to capital 2014/15 | 0.228 | 0 | (0.025) | 0.203 |
| General Financial Plan | 0.322 | 1.506 | (0.322) | 1.506 |
| Municipal Mutual | 0.368 | 0 | (0.126) | 0.242 |
| Adverse Weather (previously Winter Maintenance) | 0.650 | 0.200 | 0 | 0.850 |
| Approved contribution to Energy Efficiency & Change Fund | 0.300 | 0 | 0 | 0.300 |
| ER/VS | 0.539 | 0 | (0.341) | 0.198 |
| IT transformation | 0.600 | 2.000 | 0 | 2.600 |
| Total | 3.360 | 3.706 | (1.167) | 5.899 |

4.6 Appendix 3 details the balances currently held in the Capital Fund. These balances are temporarily held in the Loans Fund and will attract interest at the end of the financial year. The Fund can only be used for capital purposes or to repay external debt.

5 IMPLICATIONS

5.1 Financial

There are no financial implications beyond those contained in the report and appendices.

5.2 **Risk and Mitigations**

The major risks associated with this report are that the level of projected balances proves to be insufficient. Service budget pressures plus unexpected liabilities are the most likely sources of pressure on reserves. Current pressures being highlighted through the 2017/18 revenue monitoring process increase the likelihood of a draw down from reserves being required in 2017/18. These risks are being managed through regular monitoring of financial activity in all funds of the Council, including regular revenue and capital budgetary control reports to the Executive Committee. In addition the Corporate Financial Risk Register is regularly reviewed by senior Finance staff.

5.3 **Equalities**

There are no adverse equality issues arising from the report.

5.4 **Acting Sustainably**

There are no economic, social or environmental effects associated with this report.

5.5 **Carbon Management**

There are no effects on carbon emissions associated with this report.

5.6 **Rural Proofing**

This report does not relate to a new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

5.7 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to the Schemes of Administration or Delegation as a result of this report.

6 CONSULTATION

6.1 The Corporate Management Team, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit & Risk, the Chief Officer HR, and the Clerk to the Council have been consulted and any comments have been reflected in the report.

Approved by

David Robertson
Chief Financial Officer

Signature

Author(s)

| | |
|--------------|---|
| Suzy Douglas | Financial Services Manager 01835 824000 X5881 |
|--------------|---|

Background Papers:
Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Treasury & Capital Team can also give information on other language translations as well as providing additional copies.

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SCOTTISH BORDERS COUNCIL
GENERAL FUND BALANCES AT 31 MARCH 2017

| | GENERAL FUND £'000's | GENERAL FUND (DSM) £'000's | GENERAL FUND (EAR-MARKED) £'000's | ALLOCATED RESERVES £'000's | TOTAL £'000's |
|--|-------------------------|----------------------------------|---|----------------------------------|------------------|
| Balance at 1 April 2016 | 7,082 | 1,905 | 10,815 | 3,360 | 23,162 |
| Projected Income (RSG, NDR, Council Tax) | 256,607 | | | | 256,607 |
| Projected Net Revenue Expenditure | (261,551) | | | | (261,551) |
| Earmarked Balances from previous year | 12,720 | (1,905) | (10,815) | | 0 |
| Earmarked Balances to future years | (6,554) | 1,690 | 4,865 | | 0 |
| Allocation of 2015/16 underspend to IT transformation | (1,284) | | | 1,284 | 0 |
| Funding allocated Financial Plan Revenue | 801 | | | (801) | 0 |
| Funding unallocated Financial Plan Revenue | 161 | | | | 161 |
| Drawdown of funding unallocated Financial Plan Revenue | (161) | | | | (161) |
| Reversal of Culture CFCR (Vehicle Replacement Fund) | 25 | | | (25) | 0 |
| 2016/17 underspend to IT Transformation in 2017/18 | (177) | | | 177 | 0 |
| 2016/17 underspend in Loan Charges to Financial Plan allocated reserve | (1,506) | | | 1,506 | 0 |
| Drawdown from ERVS Allocated Reserve | 341 | | | (341) | 0 |
| Available budget in 2016/17 to adverse weather allocated reserve | (200) | | | 200 | 0 |
| 2016/17 underspend to IT Transformation in 2017/18 | (539) | | | 539 | 0 |
| Adjustment for 2016/17 provisional outturn | (128) | | | | (128) |
| Projected Balance at 31 March 2017 | 5,638 | 1,689 | 4,865 | 5,899 | 18,091 |

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SCOTTISH BORDERS COUNCIL
REVENUE FUND BALANCES AT 31 MARCH 2017
(EXCLUDING GENERAL FUND)

| | CORPORATE PROPERTY REPAIRS & RENEWALS FUND £'000's | PLANT & VEHICLES RENEWAL FUND £'000's | INSURANCE FUND £'000's | TOTAL £'000's |
|---|---|--|---------------------------|------------------|
| Balance at 1 April 2016 | 102 | 5,188 | 1,321 | 6,610 |
| Projected Income | 2,176 | 2,130 | 1,497 | 5,803 |
| | <u>2,278</u> | <u>7,318</u> | <u>2,817</u> | 12,413 |
| Projected Expenditure | 2,278 | 2,417 | 1,693 | 6,388 |
| Contribution to Reserves | | | | - |
| Transfer to/from General Fund | | | | - |
| Projected Balance at 31 March 2017 | - | 4,901 | 1,125 | 6,026 |

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SUMMARY OF CAPITAL FUND

| | Balance as at 31/03/16 £'000 | Balance as at 31/03/17 £'000 |
|--|---|---|
| DEVELOPER CONTRIBUTIONS | | |
| Waverley Railway | 18 | - |
| Technical Services | 324 | 494 |
| Education & Lifelong Learning | 1,983 | 3,088 |
| Planning & Economic Development | - | - |
| Social Work - Affordable Housing | 556 | 650 |
| Accrued Interest | 491 | 501 |
| Sub Total Developer Contributions | <u>3,372</u> | <u>4,733</u> |
| Capital Receipts | 1,390 | 1,350 |
| Total | <u><u>4,762</u></u> | <u><u>6,083</u></u> |

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CAPITAL FINANCIAL PLAN 2016/17 – FINAL UNAUDITED OUTTURN

Report by Chief Financial Officer

EXECUTIVE COMMITTEE

20 June 2017

1 PURPOSE AND SUMMARY

- 1.1 This report provides the Executive Committee with a statement comparing the final capital outturn for 2016/17 with the final budget for the year and identifies the main reasons for any significant variations.**
- 1.2 The final capital outturn statement for 2016/17 is included at Appendix 1 and includes reasons that have been identified by the Project Managers and Budget Holders for the variances to the final approved budget. This identifies an outturn expenditure of £51.547m which is £7.740m below the final revised budget of £59.266m.
- 1.3 The chart in paragraph 4.9 shows that there has been an increase in the cumulative net movement during 2016/17, compared to the previous financial years.

2 RECOMMENDATIONS

- 2.1 It is recommended that the Executive Committee:**
 - (a) Agrees the final outturn statement in Appendix 1;**
 - (b) Notes the adjustments to funding in Appendix 1;**
 - (c) Notes the final block allocations in Appendix 2;**
 - (d) Approves the block allocations in Appendix 3; and**
 - (e) Notes the whole project costs detailed in Appendix 4.**

3 BACKGROUND

- 3.1 The Council approved the original Capital Financial Plan for 2016/17 on 11 February 2016 and detailed budgetary control reports were presented to the Executive Committee in September and November 2016 and February 2017.
- 3.2 The monitoring reports contained actual expenditure to date, together with the latest budget and projected outturn. The resultant variances were then analysed between in-year variances (i.e. timing issues) and overall project savings or overspends. Comments were provided for material variances. The variances at 31 March 2017 will adjust the 2017/18 budget in line with the Financial Regulations.
- 3.3 The table below shows the movements in the resources of the Capital Plan since the last monitoring report to the Executive Committee on 14 February 2016:

| | £000s |
|--|---------------|
| Capital Plan 2016/17 as Approved Executive Committee 14 February 2017 | 59,198 |
| Cycling & Walking Safer Streets – Executive 21 st March 2017 | 59 |
| Synthetic Pitch Replacement Fund – Executive 14 th Feb 2017 | 88 |
| Technical adjustment for CFCR | (21) |
| Technical adjustment – Police & Fire funds 2013/14 | (58) |
| Revised Capital Plan 2016/17 | 59,266 |

- 3.4 To complete the annual cycle of reporting this report compares the final budget for the year with the final, but as yet unaudited, outturn.

4 FINAL OUTTURN STATEMENT

- 4.1 Appendix 1 to this report contains the final outturn statement for the Capital Financial Plan for 2016/17 for each of the departments in the Plan with the actual expenditure to 31 March 2017. The latest approved budget includes all approvals made up to and including 31 March 2017.
- 4.2 The final outturn shows a net variance of £7.72m against the current approved budget, of which the expenditure movements between financial years is £7.443m. This makes the total net movement between 2016/17 and future financial years £24.040m (31.7% of total budget). See the chart in paragraph 4.6 below.
- 4.3 As a result of the £7.443m of net budget movement between years identified in the programme (see Appendix 1), the estimated borrowing element of the capital financing for 2016/17 has been reduced. This will have a short term revenue benefit for the Council due to the delay of statutory capital repayments through the revenue account and any interest payments on external borrowing.
- 4.4 Appendix 2 contains a summary of the final out-turn position for each block

contained within the 2016/17 Capital Plan.

- 4.5 Appendix 3 contains a summary for each block allocation within the 2017/18 Capital Plan of approved and proposed proposals for various projects and programmes.
- 4.6 Appendix 4 contains a list of estimated whole project costs for single projects where the project will has not been completed in the financial year 2016/17.
- 4.7 Key highlights from variances in Appendix 1 are:
- (a) **Street Lighting Energy Efficiency Project**
Final phase of project delayed due to Procurement challenge which was successfully defended. Goods have been ordered but due to lead times a timing movement of £0.516m is required.
 - (b) **Duns Primary School & Locality Support Centre**
As a consequence of a small delay to the original completion date of the project, and by subsequent agreement with Hub South East, it has been possible to instruct a number of desirable amendments prior to the school opening in August 2017 which has resulted in a timing movement of £0.501m
 - (c) **Broomlands Primary School**
While work on site is currently behind programme, the contractor has intimated that they still intend to complete as planned in November 2017. Given the variance in the project cashflow profile however, this has resulted in a timing movement of £1.019m.
 - (d) **ICT Transformation**
Work is ongoing with CGI to complete implementation of Business World. The work for Digital Customer Access has been paused pending demonstration from CGI and their 3rd party providers that the solution is best placed to meet our overall future strategic objectives. This has resulted in a timing movement of £2.642m

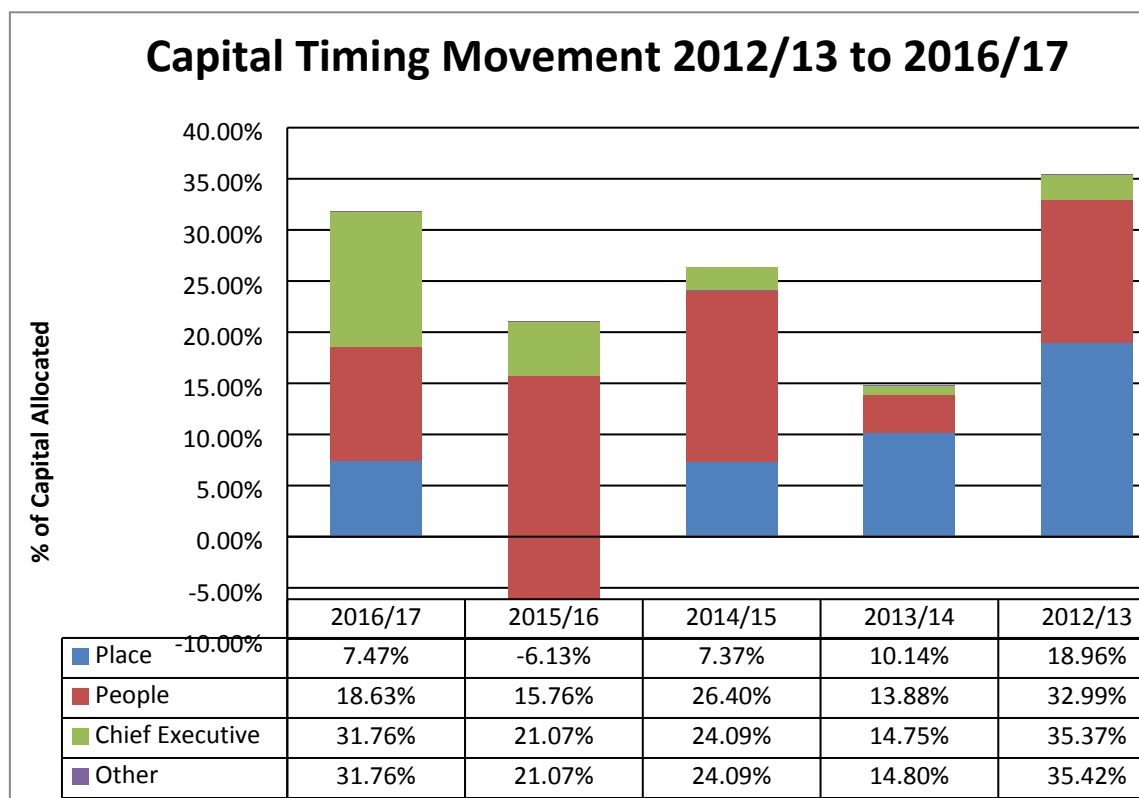
4.8 **Emergency & Unplanned Schemes**

The table below provides an update on the position for Emergency & Unplanned Schemes:

| | £000s |
|--|--------------|
| Budget per Capital Financial Plan monitoring report, Executive Committee 14 February 2017 | 88 |
| Allocation to Hawick Town Centre & Trimontium – approved 2 March 2017 | (110) |
| Overspend – Transport Interchange | (3) |
| Cost saving – Waverly Black Path | 2 |
| Cost saving – Wheelie Bins | 10 |
| Cost saving – Eshiels recycling | 20 |
| Kelso High School – unrequired contingency | 129 |

| | |
|-----------------------------------|----------|
| Cost saving – Stow Primary School | 3 |
| Cost saving – Fir compartments | 10 |
| Allocation to ICT Transformation | (148) |
| Out-turn Balance | 1 |

4.9 The total timing movements during 2016/17 to future years have slightly increased compared to the immediate preceding year, as shown in the table below.



4.10 The main items which have impacted on the total 2016/17 timing movement to future years are:

- (a) Street Lighting Energy Efficiency – due to procurement challenge
- (b) Roads & Bridges Block- due to funds being successfully recouped via Bellwin claim
- (c) Broomlands Primary School – due to revised contractor schedule of works
- (d) Early Learning and Childcare Block – due to rephrasing of key projects.
- (e) ICT Transformation – due to delayed Digital Customer Access
- (f) Great Tapestry of Scotland – Building – due to opportunity and agreement of revised site location.

4.11 The circumstances for the requirement to re-profile project budgets have been reported to Committee throughout the year and, in some circumstances, have been out with the control of the Council.

5 IMPLICATIONS

5.1 Financial

There are no financial implications beyond those contained in the report and Appendix 1.

5.2 Risk and Mitigations

There is a small risk that the final outturn may change as the quality assurance and external audit continues on the final accounts for 2016/17.

The Risk implications associated with the increase in total net movement between years for capital programmes and projects will be evaluated and appropriate mitigation actions put in place. Improvements to fully achieve the Accounts Commission good practice recommendations '*Major capital investment in councils*' were agreed with the Service Director Assets & Infrastructure during recent Internal Audit assurance work on Capital Investment which are designed to enhance information on capital projects (quality, risk and delivery of benefits) and enable more effective review, scrutiny and challenge by Elected Members. Internal Audit findings were presented to the Council's Audit and Risk Committee on 28 March 2017

5.3 Equalities

No Equalities Impact Assessment has been carried out in relation to the contents of this report; it is, however, expected that for individual projects this work will have been undertaken by the relevant project manager/ budget holder prior to budget being approved.

5.4 Acting Sustainably

There are no direct economic, social or environmental issues with this report although there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

5.5 Carbon Management

There are no direct carbon emissions impacts as a result of this monitoring report; however, there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

5.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

5.7 Changes to Scheme of Administration or Scheme of Delegation

No changes to the Scheme of Administration or Delegation are required as a result of this report.

6 CONSULTATION

- 6.1 The Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted in the preparation of this report and any comments received incorporated into the report.
- 6.2 The Service Director Assets & Infrastructure has been consulted in the preparation of this report and the content of the detailed appendices and any comments incorporated.

Approved by

David Robertson
Chief Financial Officer

Signature

Author(s)

| Name | Designation and Contact Number |
|----------------|---|
| Kirsty Robb | Capital and Investments Manager, 01835 825349 |
| Doreen Pringle | Senior Finance Officer - Capital, 01835 824000 Ext 5961 |

Background Papers: n/a

Previous Minute Reference: n/a

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. The Capital and Investments Team can also give information on other language translations as well as providing additional copies.

Contact us at Capital and investments Team, Council HQ,
treasuryteam@scotborders.gov.uk, 01835 825249

Scottish Borders Council
Capital Financial Plan 2016/17 TO 2018/19

SUMMARY

PLACE

Road & Transport Infrastructure
Flood and Coastal Protection
Waste Management
Land and Property Infrastructure
TOTAL PLACE

PEOPLE

School Estate
Social Care Infrastructure
Sports Infrastructure
Culture and Heritage
TOTAL PEOPLE

CHIEF EXECUTIVE

Sports Infrastructure
Economic Regeneration
Chief Executive Other
TOTAL CHIEF EXECUTIVE

OTHER

Waste Collection vehicles - Non P&V Fund
Plant & Vehicle Replacement - P&V Fund
Other Fleet
TOTAL OTHER

Emergency/Unplanned Schemes
Planned Programme Adjustments (Match Funding)
Energy Efficiency Fund
TOTAL SBC CAPITAL

| | 2016/17 | | | | | | 2017/18 | | | 2018/19 | | |
|---|--------------------|-------------------|------------------------|----------------|---------------------------|-----------------|------------------------|--------------|------------------|------------------------|--------------|------------------|
| | Actual to 31/03/17 | Projected Outturn | Latest Approved Budget | Variance | Timing Movement Fwd (Bwd) | Budget Movement | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| PLACE | | | | | | | | | | | | |
| Road & Transport Infrastructure | 7,995 | 7,995 | 9,099 | (1,104) | (1,046) | (58) | 10,856 | 1,139 | 11,995 | 9,639 | 0 | 9,639 |
| Flood and Coastal Protection | 7,705 | 7,705 | 7,929 | (224) | (214) | (10) | 2,175 | 214 | 2,389 | 2,459 | 0 | 2,459 |
| Waste Management | 654 | 654 | 891 | (237) | (200) | (37) | 5,724 | 200 | 5,924 | 605 | 0 | 605 |
| Land and Property Infrastructure | 4,342 | 4,342 | 5,010 | (668) | (639) | (29) | 5,150 | 639 | 5,789 | 2,981 | 0 | 2,981 |
| TOTAL PLACE | 20,696 | 20,696 | 22,929 | (2,233) | (2,099) | (134) | 23,905 | 2,192 | 26,097 | 15,684 | 0 | 15,684 |
| PEOPLE | | | | | | | | | | | | |
| School Estate | 19,599 | 19,599 | 22,029 | (2,430) | (2,334) | (96) | 13,080 | 2,633 | 15,713 | 6,159 | (300) | 5,859 |
| Social Care Infrastructure | 1,446 | 1,446 | 1,530 | (84) | (41) | (43) | 318 | 41 | 359 | 201 | 0 | 201 |
| Sports Infrastructure | 559 | 559 | 686 | (127) | (127) | 0 | 430 | 127 | 557 | 290 | 0 | 290 |
| Culture and Heritage | 95 | 95 | 101 | (6) | (6) | 0 | 1,457 | 9 | 1,466 | 536 | 0 | 536 |
| TOTAL PEOPLE | 21,699 | 21,699 | 24,346 | (2,647) | (2,508) | (139) | 15,285 | 2,810 | 18,095 | 7,186 | (300) | 6,886 |
| CHIEF EXECUTIVE | | | | | | | | | | | | |
| Sports Infrastructure | 1,198 | 1,198 | 1,291 | (93) | (108) | 15 | 137 | 108 | 245 | 1,168 | 0 | 1,168 |
| Economic Regeneration | 129 | 129 | 108 | 21 | 10 | 11 | 6,864 | (10) | 6,854 | 3,402 | 0 | 3,402 |
| Chief Executive Other | 5,305 | 5,305 | 7,911 | (2,606) | (2,753) | 147 | 2,782 | 2,753 | 5,535 | 3,540 | 0 | 3,540 |
| TOTAL CHIEF EXECUTIVE | 6,632 | 6,632 | 9,310 | (2,678) | (2,851) | 173 | 9,783 | 2,851 | 12,634 | 8,110 | 0 | 8,110 |
| OTHER | | | | | | | | | | | | |
| Waste Collection vehicles - Non P&V Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,100 | 0 | 1,100 |
| Plant & Vehicle Replacement - P&V Fund | 2,417 | 2,417 | 2,502 | (85) | 0 | (85) | 2,000 | 0 | 2,000 | 2,000 | 0 | 2,000 |
| Other Fleet | 103 | 103 | 91 | 12 | 0 | 12 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER | 2,520 | 2,520 | 2,593 | (73) | 0 | (73) | 2,000 | 0 | 2,000 | 3,100 | 0 | 3,100 |
| Emergency/Unplanned Schemes | 0 | 0 | 88 | (88) | 15 | (103) | 275 | (15) | 260 | 300 | 0 | 300 |
| Planned Programme Adjustments (Match Funding) | 0 | 0 | 0 | 0 | 0 | 0 | (3,993) | 0 | (3,993) | 2,100 | 0 | 2,100 |
| Energy Efficiency Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL SBC CAPITAL | 51,547 | 51,547 | 59,266 | (7,719) | (7,443) | (276) | 47,255 | 7,838 | 55,093 | 36,480 | (300) | 36,180 |

| PLACE | R A G | 2016/17 | | | | | 2017/18 | | | 2018/19 | | | |
|--|-------------|--------------------|-------------------|------------------------|----------------|---------------------------|-----------------|------------------------|--------------|------------------|------------------------|----------|------------------|
| | | Actual to 31/03/17 | Projected Outturn | Latest Approved Budget | Variance | Timing Movement Fwd (Bwd) | Budget Movement | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| Road & Transport Infrastructure | | | | | | | | | | | | | |
| | A | 44 | 44 | 120 | (76) | (76) | 0 | 340 | 76 | 416 | 5 | 0 | 5 |
| | A | 137 | 137 | 135 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| | A | 0 | 0 | 50 | (50) | (50) | 0 | 150 | 50 | 200 | 100 | 0 | 100 |
| | A | 5,889 | 5,889 | 5,970 | (81) | (94) | 13 | 6,738 | 94 | 6,832 | 5,360 | 0 | 5,360 |
| | A | 202 | 202 | 218 | (16) | (16) | 0 | 200 | 16 | 216 | 250 | 0 | 250 |
| | A | 1,040 | 1,040 | 1,556 | (516) | (516) | 0 | 2,100 | 516 | 2,616 | 0 | 0 | 0 |
| | G | 42 | 42 | 42 | 0 | 0 | 0 | 50 | 0 | 50 | 50 | 0 | 50 |
| | A | 183 | 183 | 204 | (21) | (21) | 0 | 237 | 71 | 308 | 198 | 0 | 198 |
| | A | 10 | 10 | 28 | (18) | (18) | 0 | 226 | 18 | 244 | 1,916 | 0 | 1,916 |
| | A | 50 | 50 | 37 | 13 | 13 | 0 | 460 | 22 | 482 | 0 | 0 | 0 |
| | A | 159 | 159 | 192 | (33) | 2 | (35) | 61 | 6 | 67 | 265 | 0 | 265 |
| | G | 35 | 35 | 35 | 0 | 0 | 0 | 60 | 0 | 60 | 450 | 0 | 450 |
| | A | 0 | 0 | 270 | (270) | (270) | 0 | 0 | 270 | 270 | 1,045 | 0 | 1,045 |
| | A | 68 | 68 | 95 | (27) | 0 | (27) | 234 | 0 | 234 | 0 | 0 | 0 |
| | A | 28 | 28 | 30 | (2) | 0 | (2) | 0 | 0 | 0 | 0 | 0 | 0 |
| | A | 108 | 108 | 117 | (9) | 0 | (9) | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 7,995 | 7,995 | 9,099 | (1,104) | (1,046) | (58) | 10,856 | 1,139 | 11,995 | 9,639 | 0 | 9,639 |
| Flood and Coastal Protection | | | | | | | | | | | | | |
| | A | 40 | 40 | 50 | (10) | 0 | (10) | 0 | 0 | 0 | 0 | 0 | 0 |
| | A | 6,378 | 6,378 | 6,482 | (104) | (104) | 0 | 485 | 104 | 589 | 0 | 0 | 0 |
| | A | 1,114 | 1,114 | 1,053 | 61 | 61 | 0 | 945 | (61) | 884 | 1,945 | 0 | 1,945 |
| | A | 28 | 28 | 34 | (6) | (6) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | A | 88 | 88 | 225 | (137) | (137) | 0 | 258 | 143 | 401 | 164 | 0 | 164 |
| | A | 57 | 57 | 85 | (28) | (28) | 0 | 487 | 28 | 515 | 350 | 0 | 350 |
| | | 7,705 | 7,705 | 7,929 | (224) | (214) | (10) | 2,175 | 214 | 2,389 | 2,459 | 0 | 2,459 |
| Waste Management | | | | | | | | | | | | | |
| | A | 188 | 188 | 175 | 13 | 13 | 0 | 216 | (13) | 203 | 379 | 0 | 379 |
| | A | 36 | 36 | 45 | (9) | 0 | (9) | 46 | 0 | 46 | 48 | 0 | 48 |
| | A | 10 | 10 | 19 | (9) | (9) | 0 | 70 | 9 | 79 | 23 | 0 | 23 |
| | A | 27 | 27 | 34 | (7) | (7) | 0 | 0 | 7 | 7 | 0 | 0 | 0 |
| | A | 4 | 4 | 54 | (50) | (50) | 0 | 0 | 50 | 50 | 0 | 0 | 0 |
| | A | 0 | 0 | 10 | (10) | (10) | 0 | 257 | 10 | 267 | 0 | 0 | 0 |
| | A | 252 | 252 | 357 | (105) | (105) | 0 | 5,135 | 105 | 5,240 | 9 | 0 | 9 |
| | A | 7 | 7 | 12 | (5) | 0 | (5) | 0 | 0 | 0 | 0 | 0 | 0 |
| | A | 120 | 120 | 152 | (32) | (12) | (20) | 0 | 12 | 12 | 146 | 0 | 146 |

Scottish Borders Council
Capital Financial Plan 2016/17 TO 2018/19

| PLACE | R A G | 2016/17 | | | | | 2017/18 | | | 2018/19 | | | |
|---|-------------|--------------------|-------------------|------------------------|----------------|---------------------------|-----------------|------------------------|--------------|------------------|------------------------|----------|------------------|
| | | Actual to 31/03/17 | Projected Outturn | Latest Approved Budget | Variance | Timing Movement Fwd (Bwd) | Budget Movement | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| Easter Langlee Cell 3 Leachate Pumping System | A | 13 | 13 | 32 | (19) | (19) | 0 | 0 | 19 | 19 | 0 | 0 | 0 |
| Kelso Recycling Centre | G | (3) | (3) | 0 | (3) | 0 | (3) | 0 | 0 | 0 | 0 | 0 | 0 |
| CCTV Community Recycling Centres | A | 0 | 0 | 1 | (1) | (1) | 0 | 0 | 1 | 1 | 0 | 0 | 0 |
| Total Waste Management | | 654 | 654 | 891 | (237) | (200) | (37) | 5,724 | 200 | 5,924 | 605 | 0 | 605 |
| Land and Property Infrastructure | | | | | | | | | | | | | |
| Play Facilities | A | 85 | 85 | 101 | (16) | (16) | 0 | 60 | 16 | 76 | 53 | 0 | 53 |
| Cemetery Land Acquisition & Development Block | A | 5 | 5 | 19 | (14) | 0 | (14) | 0 | 0 | 0 | 0 | 0 | 0 |
| Drainage - Parks and Open Spaces Block | A | 35 | 35 | 66 | (31) | (30) | (1) | 50 | 30 | 80 | 50 | 0 | 50 |
| Additional Drainage - Parks & Open Spaces Block | A | 4 | 4 | 3 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| Wilton Lodge Park | A | 1,668 | 1,668 | 1,633 | 35 | 35 | 0 | 326 | (35) | 291 | 0 | 0 | 0 |
| Combined Depot Enhancements | A | 81 | 81 | 92 | (11) | (11) | 0 | 295 | 11 | 306 | 0 | 0 | 0 |
| Structural/H&S Works Block | A | 467 | 467 | 474 | (7) | (27) | 20 | 0 | 0 | 0 | 0 | 0 | 0 |
| Asbestos Management Block | A | 64 | 64 | 57 | 7 | 0 | 7 | 0 | 0 | 0 | 0 | 0 | 0 |
| Building Systems Efficiency Upgrades Block | A | 73 | 73 | 123 | (50) | (44) | (6) | 0 | 0 | 0 | 0 | 0 | 0 |
| Building Thermal Efficiency Upgrades Block | A | 378 | 378 | 430 | (52) | (29) | (23) | 0 | 0 | 0 | 0 | 0 | 0 |
| Electrical Infrastructure Upgrades Block | A | 114 | 114 | 149 | (35) | (22) | (13) | 0 | 0 | 0 | 0 | 0 | 0 |
| Fixed Assets Block | A | 2 | 2 | 20 | (18) | (18) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Health & Safety Works | | | | | | | | 635 | 27 | 662 | 635 | 0 | 635 |
| Building Upgrades | | | | | | | | 630 | 113 | 743 | 630 | 0 | 630 |
| Demolition & Site Preparation Block | A | 64 | 64 | 75 | (11) | (11) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Galashiels Masterplan | A | 87 | 87 | 50 | 37 | 37 | 0 | 100 | (37) | 63 | 0 | 0 | 0 |
| Office Accommodation Transformation Block | A | 133 | 133 | 163 | (30) | (30) | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contaminated Land Block | A | 35 | 35 | 75 | (40) | (40) | 0 | 95 | 40 | 135 | 38 | 0 | 38 |
| Cleaning Equipment Replacement Block | G | 54 | 54 | 54 | 0 | 0 | 0 | 50 | 0 | 50 | 50 | 0 | 50 |
| Energy Efficiency Works | A | 820 | 820 | 1,002 | (182) | (182) | 0 | 1,570 | 182 | 1,752 | 1,045 | 0 | 1,045 |
| Parks & Open Spaces - upgrades | G | 0 | 0 | 0 | 0 | 0 | 0 | 129 | 0 | 129 | 230 | 0 | 230 |
| Bannerfield Play Area | G | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 3 | 0 | 0 | 0 |
| Clovenfords Play Park | A | 1 | 1 | 2 | (1) | (1) | 0 | 0 | 1 | 1 | 0 | 0 | 0 |
| Gibson Park Melrose | G | 10 | 10 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Public Conveniences | | 0 | 0 | 0 | 0 | 0 | 0 | 200 | 0 | 200 | 0 | 0 | 0 |
| Commercial Property Upgrades | | 0 | 0 | 0 | 0 | 0 | 0 | 30 | 0 | 30 | 50 | 0 | 50 |
| HQ Main Office Block | G | 162 | 162 | 162 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Asset Rationalisation | A | 0 | 0 | 250 | (250) | (250) | 0 | 977 | 291 | 1,268 | 200 | 0 | 200 |
| Total Land and Property Infrastructure | | 4,342 | 4,342 | 5,010 | (668) | (639) | (29) | 5,150 | 639 | 5,789 | 2,981 | 0 | 2,981 |
| TOTAL PLACE | | 20,696 | 20,696 | 22,929 | (2,233) | (2,099) | (134) | 23,905 | 2,192 | 26,097 | 15,684 | 0 | 15,684 |

PLACE

Road & Transport Infrastructure

| | |
|---|--|
| Galashiels Developments - GIRR5 | Future years budgets potentially earmarked for Tapestry project if external funding is insufficient to cover costs. Position will be known in Summer 2017. |
| Galashiels Developments - Transport Interchange | There remains a risk that the land and compensation accruals do not cover the eventual costs. In year pressure funded from emergency and unplanned. |
| Roads & Bridges - including RAMP and Winter Damage/Slopes | Block reallocation required as detailed in appendix 2 and timing movement to 2017/18. |
| Lighting Asset Management Plan | Block reallocation required as detailed in appendix 2. |
| Street Lighting Energy Efficiency Project | Timing movement to 2017/18 in the main due to the delay in purchase of materials due to the procurement challenge. |
| Cycling Walking & Safer Streets | Reallocation of block required as detailed in appendix 2 and timing movement to 2017/18 fully funded by Sustrans. Gross up of additional funding from Smarter choices and Sustrans in 2017/18. |
| A72 Dirtpot Corner - Road Safety Works | A small timing movement is required to 2017/18. |
| Selkirk Town Centre (Streetscape works) | Timing movement from 2017/18 to cover costs of advanced design works. A 2017/18 pressure has been identified to allow the streetscape works to be delivered, partial funded by Transport Scotland. |
| Innerleithen to Walkerburn - Shared Access Route | Gross down of external funding in 2016/17 as level of works undertaken not within full grant award. |
| Reston Station Contribution | Timing movement to 2017/18 in line with the contribution agreement. |
| Selkirk Wall | Expenditure less than originally anticipated therefore savings identified returned to reduce borrowing. |
| Engineering Minor Works | Gross down of road bond as cost of scheme less than originally anticipated. |
| Railway Black Path | Small saving identified returned to emergency and unplanned. |

Flood and Coastal Protection

| | |
|--------------------------------|---|
| Selkirk Flood Protection | Timing movement sought to 2017/18. |
| Jedburgh Flood Protection | Small saving identified moved to the General Flood block for 2017/18. |
| General Flood Protection Block | Timing movement to 2017/18 due to delay in procurement award of contract for 2 schemes, will be awarded in 2017/18. |
| Flood Studies | Timing movement required to 2017/18. |

Waste Management

| | |
|--|--|
| Easter Langlee Cell Provision | Timing movement from 2017/18 required due to project team delivering more than originally anticipated in 2016/17. |
| Waste Containers | Savings identified returned to emergency and unplanned. |
| Easter Langlee Leachate Management Facility | Progress on a solution to discharge from the lower lagoon straight to the Allan Water, in periods of high rainfall, was progressing well at the end of 2016, however there is now nervousness within SEPA to approve this approach without further consideration, as it will set a precedent for the rest of Scotland. A timing movement to 2017/18 is sought. |
| CRC - Enhancements | |
| Waste Transfer Stations Health & Safety Works | Reallocation of block required as detailed in appendix 2. |
| CRC - Bulky Waste Adjustments | Timing movement to 2017/18 required. |
| New Easter Langlee Waste Transfer Station | Timing movement to 2017/18 is required due to the delay in advanced works on site in line with delay with planning consents. |
| Food Waste Collections | Small saving identified returned to reduce borrowing. |
| Community Recycling - Improved Skip Infrastructure | Reallocation of block required as detailed in appendix 2 and a timing movement to 2017/18. Savings identified returned to emergency and unplanned |
| Easter Langlee Cell 3 Leachate Pumping System | Small timing movement to allow for connection and cabling of new compressor. |

Land and Property Infrastructure

| | |
|---|---|
| Play Facilities | Timing movement to 2017/18 will be required for Play Park Eyemouth |
| Cemetery Land Acquisition & Development Block | Savings identified to be returned to reduce borrowing. |
| Drainage - Parks and Open Spaces Block | Reallocation of block with small budget allocation to Additional Drainage. |
| Additional Drainage - Parks & Open Spaces Block | Reallocation of block with small budget allocation from Drainage - Parks and Open Spaces Block. |
| Wilton Lodge Park | Ongoing delay with Café building, risk of overspend due to design changes. |
| Combined Depot Enhancements | Timing movement to 2017/18 and reallocation of block required. |
| Structural/H&S Works Block | Timing movement to 2017/18 and reallocation of block required. £15k contribution to Hawick 3G car park |
| Asbestos Management Block | Timing movement to 2017/18 and reallocation of block required. |
| Building Systems Efficiency Upgrades Block | Timing movement to 2017/18 and reallocation of block required. |
| Building Thermal Efficiency Upgrades Block | Timing movement to 2017/18 and reallocation of block required. |
| Electrical Infrastructure Upgrades Block | Timing movement to 2017/18 and reallocation of block required. |
| Demolition & Site Preparation Block | Timing movement sought to 2017/18 which will be moved to new block, Asset Rationalisation. |
| Galashiels Masterplan | Profiling required in alignment with spend. Blue print match funding and borrowing increased in 16/17 and decreased in 17/18. |
| Office Accommodation Transformation Block | Timing movement to 2017/18 to Office Rationalisation. |
| Contaminated Land Block | Timing movement to 2017/18 required due to delays in works. |
| Energy Efficiency Works | LED projects progressing, solar panel projects will be in 2017/18, timing movement required. |

| Scottish Borders Council Capital Financial Plan 2016/17 TO 2018/19 | | 2016/17 | | | | | | | | | | | 2017/18 | | | 2018/19 | | |
|---|-------------|--------------------|-------------------|------------------------|----------------|---------------------------|-----------------|------------------------|--------------|------------------|------------------------|--------------|------------------|------|------|---------|--|--|
| | | Actual to 31/03/17 | Projected Outturn | Latest Approved Budget | Variance | Timing Movement Fwd (Bwd) | Budget Movement | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget | | | | | |
| PEOPLE | R A G | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | | |
| School Estate | | | | | | | | | | | | | | | | | | |
| West Linton Primary School | A | 7 | 7 | 10 | (3) | 0 | (3) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Duns Primary School & Locality Support Centre | A | 6,793 | 6,793 | 7,294 | (501) | (501) | 0 | 60 | 501 | 561 | 0 | 0 | 0 | 0 | 0 | | | |
| Kelso High School | A | 111 | 111 | 240 | (129) | 0 | (129) | 200 | 0 | 200 | 0 | 0 | 0 | 0 | 0 | | | |
| School Estate Review | A | 6 | 6 | 5 | 1 | 1 | 0 | 120 | 299 | 419 | 2,200 | (300) | 1,900 | | | | | |
| Clovenfords Primary School | A | 3 | 3 | 0 | 3 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Langlee Primary School | A | 6,907 | 6,907 | 7,079 | (172) | (172) | 0 | 2,929 | 172 | 3,101 | 2 | 0 | 2 | | | | | |
| Broomlands Primary School | A | 2,507 | 2,507 | 3,526 | (1,019) | (1,019) | 0 | 5,227 | 1,019 | 6,246 | 377 | 0 | 377 | | | | | |
| School Health & Safety Block | A | 426 | 426 | 564 | (138) | (109) | (29) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| School Estate Block | | 0 | 0 | 0 | 0 | 0 | 0 | 2,970 | 305 | 3,275 | 3,580 | 0 | 3,580 | | | | | |
| School Refurbishment & Capacity Block | A | 97 | 97 | 228 | (131) | (144) | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| School Kitchen Improvement Block | A | 57 | 57 | 47 | 10 | (15) | 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Complex Needs - Central Education Base | A | 1,631 | 1,631 | 1,631 | 0 | (20) | 20 | 6 | 20 | 26 | 0 | 0 | 0 | 0 | 0 | | | |
| Earlston MUGA | A | 73 | 73 | 54 | 19 | 12 | 7 | 48 | (12) | 36 | 0 | 0 | 0 | 0 | 0 | | | |
| Equality Act School Adaptations (DDA) Block | A | 135 | 135 | 172 | (37) | (37) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Stow PS Accommodation Works | A | 2 | 2 | 5 | (3) | 0 | (3) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Early Learning & Childcare Block | A | 844 | 844 | 1,174 | (330) | (330) | 0 | 1,520 | (330) | 1,849 | 0 | 0 | 0 | 0 | 0 | | | |
| | | 19,599 | 19,599 | 22,029 | (2,430) | (2,334) | (96) | 13,080 | 2,633 | 15,713 | 6,159 | (300) | 5,859 | | | | | |
| Social Care Infrastructure | | | | | | | | | | | | | | | | | | |
| Residential Care Home Upgrade Block | A | 1,234 | 1,234 | 1,234 | 0 | (41) | 41 | 185 | 41 | 226 | 0 | 0 | 0 | 0 | 0 | | | |
| Telecare | G | 0 | 0 | 0 | 0 | 0 | 0 | 83 | 0 | 83 | 0 | 0 | 0 | 0 | 0 | | | |
| Adult Services Facilities upgrades | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 150 | 0 | 150 | | | | | |
| Care Inspectorate requirements & upgrades | | 0 | 0 | 0 | 0 | 0 | 0 | 50 | 0 | 50 | 51 | 0 | 51 | | | | | |
| BAES Relocation: Autoclave | G | 87 | 87 | 87 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Fire Compartments | A | (10) | (10) | 0 | (10) | 0 | (10) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Residential Care Home Sluice Works | A | 135 | 135 | 209 | (74) | 0 | (74) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| | | 1,446 | 1,446 | 1,530 | (84) | (41) | (43) | 318 | 41 | 359 | 201 | 0 | 201 | | | | | |
| Sports Infrastructure | | | | | | | | | | | | | | | | | | |
| Sports Trusts - Plant & Services - Integrated Sports & Culture Trust | A | 559 | 559 | 619 | (60) | (60) | 0 | 336 | 60 | 396 | 290 | 0 | 290 | | | | | |
| Synthetic Pitch Replacement Fund | A | 0 | 0 | 67 | (67) | (67) | 0 | 94 | 67 | 161 | 0 | 0 | 0 | 0 | 0 | | | |
| | | 559 | 559 | 686 | (127) | (127) | 0 | 430 | 127 | 557 | 290 | 0 | 290 | | | | | |
| Culture and Heritage | | | | | | | | | | | | | | | | | | |
| Public Hall upgrades | | 0 | 0 | 0 | 0 | 0 | 0 | 90 | 0 | 90 | 90 | 0 | 90 | | | | | |
| Jim Clark Museum | A | 78 | 78 | 71 | 7 | 7 | 0 | 977 | (4) | 973 | 386 | 0 | 386 | | | | | |
| Sir Walter Scott Court House - Phase 1 | A | 8 | 8 | 20 | (12) | (12) | 0 | 280 | 12 | 292 | 0 | 0 | 0 | 0 | 0 | | | |
| Sir Walter Scott Court House - Phase 2 | A | 9 | 9 | 10 | (1) | (1) | 0 | 110 | 1 | 111 | 60 | 0 | 60 | | | | | |
| Sir Walter Scotts Courtroom Interpretation | A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| | | 95 | 95 | 101 | (6) | (6) | 0 | 1,457 | 9 | 1,466 | 536 | 0 | 536 | | | | | |
| TOTAL PEOPLE | | 21,699 | 21,699 | 24,346 | (2,647) | (2,508) | (139) | 28,683 | 4,825 | 34,167 | 13,546 | (600) | 12,946 | | | | | |

PEOPLE

School Estate

| | |
|--|---|
| West Linton Primary School | Virement to Clovenfords to cover additional costs. Further works required at the school which were not completed as planned in 2016/17, however, a sum of retention which will not be released to the contractor will cover the additional works. |
| Duns Primary School & Locality Support Centre | The project completion was forecast for late March 2017. Late changes instructed recently have extended this date into early May 2017. This has resulted in a need to re-profile an element of the budget into 2017/18 financial year. |
| Kelso High School | Underspend on the project in 2016/17 to be given back to Emergency and Unplanned. Budget for 2017/18 will be sufficient for planned works. |
| School Estate Review | Timing movement from 2017/18 required to meet overspend. Timing movement required from 18/19 to 17/18 to fund project in the coming year as works as Education works at Jedburgh Campus progress. |
| Clovenfords Primary School | Virement from West Linton Primary School to cover increased cost from historical accrual for compensation payment and legal fees, to be re-accrued in 2017/18. |
| Langlee Primary School | Progress on site is on schedule. Timing movement to 17/18 of underspend from 2016/17. |
| Broomlands Primary School | Progress on site had been matching the profiled cashflow throughout the 2016/17 financial year until the last contractor's reporting period in which it became clear that the February/March payments had fallen behind forecast. This has resulted in a need to make a timing movement from 2016/17 into 2017/18. The project is 5 weeks behind but the contractor has recovery plan in place. |
| School Health & Safety Block | Reallocation of block required as detailed in appendix 2. Timing movements at Philiphaugh & Heriot Secure Fence. Virement from Earlston H&S to Complex Needs & Earlston MUGA to support the leader valley learning campus enhancement project which faces financial pressures. |
| School Refurbishment & Capacity Block | Reallocation of block required as detailed in appendix 2 and timing movement to 2017/18 for works which were not completed at Hawick HS window replacement. |
| School Kitchen Improvement Block | Projects completed in 2016/17. Timing movement of underspend to 2017/18. |
| Complex Needs - Central Education Base | CFCR from Revenue to purchase furniture in 17/18. Virement from Earlston Health and Safety block to assist with the financial pressure of claim for time from contractor. The monetary value of the pressure is currently an unknown amount. |
| Earlston MUGA | Virement from Earlston Health and Safety block towards the fencing. Timing movement from 2017/18 to 2016/17 for works to be completed in the Spring. |
| Equality Act School Adaptations (DDA) Block | Virement at Newtown PS and Melrose PS for projects continuing into 2017/18. Small savings from other projects moved to 2017/18. |
| Stow PS Accommodation Works | Project complete. Savings given back to Emergency and Unplanned. |
| Early Learning & Childcare Block | Reallocation of block required as detailed in appendix 2.. Timing movement to 2017/18 for projects which will continue. Virement of underspend to unallocated. |
| Social Care Infrastructure | |
| Residential Care Home Upgrade Block | Waverley project fully allocated including contingency. Virement from Sluice works savings to build up further contingency. Timing movement to 2017/18. Saving at Saltgreens returned to reduce borrowing. |
| Fire Compartments | Saving identified, returned to emergency and unplanned. |
| Residential Care Home Sluice Works | Virement of saving to Residential Care Home, Waverley and back to reduce borrowing. |
| Sports Infrastructure | |
| Sports Trusts - Plant & Services - Integrated Sports & Culture Trust | Reallocation of LIVE Borders block required as detailed in appendix 2, as well as timing movement to 2017/18. Timing movement at BREST to 17/18. Small timing movement from 2017/18 to 2016/17 to cover overspend at Jedburgh Leisure Centre. |
| Synthetic Pitch Replacement Fund | CFCR from revenue for St Ronans and Newcastleton Synthetic pitch. Timing movement to 2017/18 when the works will be completed. |
| Culture and Heritage | |
| Jim Clark Museum | Timing movement from 2017/18 and increase in external funding to cover 2016/17 expenditure. |
| Sir Walter Scott Court House - Phase 1 | Timing movement to 2017/18 and change in external funding due to ineligible expenditure. |
| Sir Walter Scott Court House - Phase 2 | Timing movement to 2017/18 required. |

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| Scottish Borders Council Capital Financial Plan 2016/17 TO 2018/19 | | 2016/17 | | | | | | 2017/18 | | | 2018/19 | | |
|---|---|--------------------|-------------------|------------------------|----------------|---------------------------|-----------------|------------------------|--------------|------------------|------------------------|----------|------------------|
| | | Actual to 31/03/17 | Projected Outturn | Latest Approved Budget | Variance | Timing Movement Fwd (Bwd) | Budget Movement | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| CHIEF EXECUTIVE | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| Sports Infrastructure | | | | | | | | | | | | | |
| | A | 18 | 18 | 30 | (12) | 0 | (12) | 0 | 0 | 0 | 0 | 0 | 0 |
| | A | 13 | 13 | 62 | (49) | (49) | 0 | 99 | 49 | 148 | 1,168 | 0 | 1,168 |
| | A | 1,167 | 1,167 | 1,199 | (32) | (59) | 27 | 38 | 59 | 97 | 0 | 0 | 0 |
| | | 1,198 | 1,198 | 1,291 | (93) | (108) | 15 | 137 | 108 | 245 | 1,168 | 0 | 1,168 |
| Economic Regeneration | | | | | | | | | | | | | |
| | A | 71 | 71 | 50 | 21 | 10 | 11 | 3,139 | (10) | 3,129 | 3,000 | 0 | 3,000 |
| | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 286 | 0 | 286 |
| | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 16 | 0 | 16 |
| | G | 0 | 0 | 0 | 0 | 0 | 0 | 100 | 0 | 100 | 100 | 0 | 100 |
| | G | 5 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | G | 53 | 53 | 53 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 | 0 | 0 | 3,625 | 0 | 3,625 | 0 | 0 | 0 |
| | | 129 | 129 | 108 | 21 | 10 | 11 | 6,864 | (10) | 6,854 | 3,402 | 0 | 3,402 |
| Chief Executive Other | | | | | | | | | | | | | |
| | A | 4,466 | 4,466 | 6,961 | (2,495) | (2,642) | 147 | 1,108 | 2,642 | 3,750 | 473 | 0 | 473 |
| | A | 383 | 383 | 397 | (14) | (13) | (1) | 80 | 13 | 93 | 80 | 0 | 80 |
| | A | 6 | 6 | 27 | (21) | (21) | 0 | 0 | 21 | 21 | 0 | 0 | 0 |
| | A | 0 | 0 | 10 | (10) | (10) | 0 | 225 | 10 | 235 | 0 | 0 | 0 |
| | A | 122 | 122 | 140 | (18) | (19) | 1 | 994 | 19 | 1,013 | 2,612 | 0 | 2,612 |
| | A | 328 | 328 | 376 | (48) | (48) | 0 | 375 | 48 | 423 | 375 | 0 | 375 |
| | | 5,305 | 5,305 | 7,911 | (2,606) | (2,753) | 147 | 2,782 | 2,753 | 5,535 | 3,540 | 0 | 3,540 |
| TOTAL CHIEF EXECUTIVE | | 6,632 | 6,632 | 9,310 | (2,678) | (2,851) | 173 | 9,783 | 2,851 | 12,634 | 8,110 | 0 | 8,110 |

CHIEF EXECUTIVE

Sports Infrastructure

| | |
|-----------------------------|---|
| Selkirk 2G Synthetic Pitch | Project complete. Virement of underspend to Hawick 3G pitch. |
| Jedburgh 3G Synthetic Pitch | Timing movement to 2017/18 required. |
| Hawick 3G Synthetic Pitch | Timing movement to 2017/18 required. Project in final stages of car park renovations. |

Economic Regeneration

| | |
|-------------------------------|--|
| Central Borders Business Park | Gross up of funding from 2017/18 in to 2016/17 in line with programme of delivery. |
|-------------------------------|--|

Chief Executive Other

| | |
|--|---|
| ICT Transformation | Delay in Digital Customer Access pending confirmation of proposed solution meeting specification. |
| Out with CGI | Small timing movement to 2017/18. |
| Inflight Projects | Small timing movement to 2017/18. |
| Projects Funded from Revenue (IT) | IT projects and equipment funded from revenue. |
| Great Tapestry of Scotland - Building | Small timing movement to 2017/18. |
| Private Sector Housing Grant - Adaptations | Timing Movement to 2017/18 required. |

Scottish Borders Council
Capital Financial Plan 2016/17 TO 2018/19

| CAPITAL FINANCING | R A G | 2016/17 | | | | | 2017/18 | | | 2018/19 | | |
|---|-------------|----------------------|------------------------------|--------------|---------------------------------|--------------------|------------------------------|----------------|---------------------|------------------------------|----------|---------------------|
| | | Projected Outturn | Latest Approved Budget | Variance | Timing Movement Fwd (Bwd) | Budget Movement | Latest Approved Budget | Variance | Projected Budget | Latest Approved Budget | Variance | Projected Budget |
| | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| Police & Fire Reserves | | | | | | | | | | | | |
| Borders Railway Stations | G | (20) | (20) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | (20) | (20) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CFCR | | | | | | | | | | | | |
| General Flood Protection Block | G | (45) | (45) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Easter Langlee Cell Provision (from Landfill Provision) | A | (148) | (135) | (13) | (13) | 0 | (216) | 13 | (203) | (379) | 0 | (379) |
| Play Facilities | A | 0 | (23) | 23 | 0 | 23 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bannerfield Play Area | G | 0 | (3) | 3 | 3 | 0 | 0 | (3) | (3) | 0 | 0 | 0 |
| Wilton Lodge Park | G | 0 | (20) | 20 | 0 | 20 | (20) | 0 | (20) | 0 | 0 | 0 |
| Cleaning Equipment Replacement | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| HQ Main Office Block | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| School Health & Safety Block (Philiphaugh PS) | G | (30) | (30) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Earlston MUGA | A | (8) | (8) | 0 | (1) | 0 | (22) | 1 | (21) | 0 | 0 | 0 |
| Selkirk 2G Synthetic Pitch | G | (27) | (27) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Synthetic Pitch Replacement Fund | A | 0 | (67) | 67 | 67 | 0 | (94) | (67) | (161) | 0 | 0 | 0 |
| Sir Walter Scott Courtroom Interpretation | G | 0 | (4) | 4 | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 0 |
| Projects funded from Revenue (IT) | A | 0 | (10) | 10 | 10 | 0 | 0 | (10) | (10) | 0 | 0 | 0 |
| Complex Needs | A | 0 | (20) | 20 | 20 | 0 | 0 | (20) | (20) | 0 | 0 | 0 |
| | | (258) | (392) | 134 | 86 | 47 | (352) | (86) | (438) | (379) | 0 | (379) |
| Specific Grants from Scottish Government | | | | | | | | | | | | |
| Cycling, Walking & Safer Streets | G | 0 | 70 | (70) | 0 | (70) | 0 | 0 | 0 | 0 | 0 | 0 |
| Hawick Town Centre Regeneration | G | (125) | (125) | 0 | 0 | 0 | (156) | 0 | (156) | (198) | 0 | (198) |
| Galashiels Flood Protection | A | 0 | 0 | 0 | 0 | 0 | (3,600) | 0 | (3,600) | 0 | 0 | 0 |
| Selkirk Flood Protection | A | (32) | (29) | (3) | 0 | (3) | 0 | 0 | 0 | 0 | 0 | 0 |
| Hawick Flood Protection | A | (5,146) | (6,480) | 1,334 | 1,335 | (1) | (388) | (1,335) | (1,723) | 0 | 0 | 0 |
| Flood Scheme Preperation | A | (853) | (1,398) | 545 | 0 | 545 | (756) | 0 | (756) | (1,556) | 0 | (1,556) |
| Galashiels Masterplan | G | 0 | 0 | 0 | 0 | 0 | (487) | 0 | (487) | (350) | 0 | (350) |
| Duns Primary School (via Scottish Futures Trust) | A | (44) | (25) | (19) | (19) | 0 | (50) | 19 | (31) | 0 | 0 | 0 |
| Early Learning & Childcare | G | (2,116) | (2,116) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Fleet (Electric Vehicle Charging Points) | A | (832) | (1,161) | 329 | 329 | 0 | (1,520) | (329) | (1,849) | 0 | 0 | 0 |
| | G | (103) | (91) | (12) | 0 | (12) | 0 | 0 | 0 | 0 | 0 | 0 |
| | | (9,251) | (11,355) | 2,104 | 1,645 | 459 | (6,957) | (1,645) | (8,602) | (2,104) | 0 | (2,104) |

| CAPITAL FINANCING | | 2016/17 | | | | | 2017/18 | | | 2018/19 | | |
|--|--|-----------|----------------|----------------|-----------|-----------|----------|----------------|--------------|----------------|----------------|-----------|
| | | Projected | Latest | Variance | Timing | Budget | Latest | Variance | Projected | Latest | Variance | Projected |
| | | Outturn | Approved | | Movement | | Approved | | | Approved | | |
| R | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | |
| A | | (13) | 0 | (13) | 0 | (13) | 0 | 0 | 0 | 0 | 0 | |
| G | | 0 | 0 | 0 | 0 | 0 | (160) | 0 | (160) | 0 | 0 | |
| A | | (123) | (179) | 56 | 21 | 35 | 0 | (41) | (41) | 0 | 0 | |
| A | | (10) | (10) | 0 | 0 | 0 | 0 | (50) | (50) | 0 | 0 | |
| A | | (100) | (100) | 0 | 0 | 0 | (20) | (6) | (26) | (130) | 0 | |
| A | | (7) | (7) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| A | | (273) | (503) | 230 | 230 | 0 | 0 | (230) | (230) | 0 | 0 | |
| G | | (100) | (100) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Other External Grants & Contributions (cont'd) | | | | | | | | | | | | |
| Page 123 Wilton Lodge Park (HLF) | | G | (1,032) | (1,032) | 0 | 0 | (235) | 0 | (235) | 0 | 0 | |
| Gibson Park | | G | (25) | (25) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Hutton Play Park | | G | (8) | (8) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| West Linton Lower Green | | G | (8) | (8) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Kelso High School - Pitches (SportScotland) | | G | (300) | (300) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Earlston MUGA | | G | (46) | (46) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Jim Clark Museum | | G | (31) | (33) | 2 | 0 | 2 | (503) | 0 | (503) | (196) | |
| Jedburgh 3G Synthetic Pitch | | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (300) | 0 | |
| Hawick 3G Synthetic Pitch | | A | (300) | (300) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Sir Walter Scott Court House - Phase 1 | | A | (3) | (14) | 11 | 11 | 0 | (191) | (11) | (202) | 0 | |
| Sir Walter Scott Court House - Phase 2 | | A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Central Borders Business Park | | A | (35) | (25) | (10) | (10) | 0 | (75) | 10 | (65) | (1,000) | |
| Great Tapestry of Scotland - Building | | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (1,600) | 0 | |
| Borders Railway Stations | | A | (33) | (33) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | | | (1,821) | (1,824) | 3 | 1 | 2 | (1,184) | (328) | (1,512) | (3,226) | |
| Developer Contributions | | | | | | | | | | | | |
| General | | A | (100) | (111) | 11 | 0 | 11 | (988) | (16) | (1,004) | (100) | |
| Engineering Minor Works | | A | (36) | (25) | (11) | 0 | (11) | (234) | 0 | (234) | 0 | |
| Clovenfords Play Park | | G | (1) | (1) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Broomlands PS | | G | 0 | 0 | 0 | 0 | 0 | (365) | 0 | (365) | 0 | |
| Lauder Play Park | | G | (6) | (6) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Eyemouth Play Park | | A | 0 | (16) | 16 | 16 | 0 | 0 | 0 | 0 | 0 | |
| Jedburgh Play Park | | G | (5) | (5) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Peebles Play Park | | A | 0 | (8) | 8 | 0 | 8 | (8) | 0 | (8) | 0 | |
| Newtown PS | | A | (3) | (16) | 13 | 14 | (1) | 0 | (14) | (14) | 0 | |
| Reston Station | | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (595) | 0 | |
| | | | (151) | (188) | 37 | 30 | 7 | (1,595) | (30) | (1,625) | (695) | |

| | | 2016/17 | | | | | 2017/18 | | | 2018/19 | | |
|--|----------|-----------------|--------------------|--------------|-----------------------|--------------|--------------------|----------------|-----------------|--------------------|------------|-----------------|
| | | Projected | Latest | Variance | Timing | Budget | Latest | Variance | Projected | Latest | Variance | Projected |
| | | Outturn | Approved Budget | | Movement Fwd (Bwd) | Movement | Approved Budget | | Budget | Approved Budget | | Budget |
| | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | |
| CAPITAL FINANCING | | | | | | | | | | | | |
| | R | | | | | | | | | | | |
| | A | | | | | | | | | | | |
| | G | | | | | | | | | | | |
| Capital Receipts | G | (1,273) | (1,273) | 0 | 0 | 0 | (1,903) | 0 | (1,903) | (2,300) | 0 | (2,300) |
| General Capital Grant | G | (11,438) | (11,318) | (120) | 0 | (120) | (15,418) | 0 | (15,418) | (15,393) | 0 | (15,393) |
| Plant & Vehicle Fund | A | (2,417) | (2,502) | 85 | 0 | 85 | (2,000) | 0 | (2,000) | (2,000) | 0 | (2,000) |
| Borrowing | | | | | | | | | | | | |
| General Proposed Borrowing | A | (23,992) | (29,195) | 5,203 | 5,437 | (234) | (12,977) | (5,749) | (18,726) | (10,083) | 300 | (9,783) |
| Fleet - P&V - Waste Collection - from Dept'al Rev. | G | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (300) | 0 | (300) |
| E Langlee Waste Transfer Station - from Dept'al Rev. | G | 0 | 0 | 0 | 0 | 0 | (4,569) | 0 | (4,569) | 0 | 0 | 0 |
| Energy Efficiency Works - Salix | G | (300) | (300) | 0 | 0 | 0 | (300) | 0 | (300) | 0 | 0 | 0 |
| | | (24,292) | (29,495) | 5,203 | 5,437 | (234) | (17,846) | (5,749) | (23,595) | (10,383) | 300 | (10,083) |
| TOTAL CAPITAL FUNDING | | (51,547) | (59,266) | 7,719 | 7,450 | 268 | (47,255) | (7,838) | (55,093) | (36,480) | 300 | (36,180) |

CHIEF EXECUTIVE

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| | | 2016/17 | | | | | 2017/18 | | | 2018/19 | | |
|---------------------------------------|---|--|--------------------------------|------------------|-----------------------------------|-------------------------|--------------------------------|------------------|--------------------------|--------------------------------|------------------|--------------------------|
| R A G | Actual to 31/03/17 £000 | Projected Outturn £000 | Latest Approved Budget £000 | Variance £000 | Timing Movement Fwd (Bwd) £000 | Budget Movement £000 | Latest Approved Budget £000 | Variance £000 | Projected Budget £000 | Latest Approved Budget £000 | Variance £000 | Projected Budget £000 |
| | | | | | | | | | | | | |
| Scottish Borders Council | | | | | | | | | | | | |
| | Flats at High Street, Innerleithen Affordable Housing | 340 | 340 | 340 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 163 | 163 | 163 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 503 | 503 | 503 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Second Homes Council Tax | 0 | (220) | 220 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Grant from Scottish Government | 0 | (120) | (120) | | | | | | | | 0 |
| | Developer Contributions | 0 | (163) | (163) | | | | | | | | 0 |
| | | 0 | (503) | (63) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Flats at High Street, Innerleithen | Purchase has been finalised for 3 flats at High Street, Innerleithen which will be used for temporary accommodation. Grant of £120k has been received from Scottish Government with the Second Homes Council Tax contribution being £220k. | | | | | | | | | | |
| Non - Scottish Borders Council | | | | | | | | | | | | |
| | Bridge Homes | 1,999 | 2,587 | 2,587 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 1,999 | 2,587 | 2,587 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Second Homes Council Tax | (240) | (330) | (330) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Borrowing | (1,759) | (2,257) | (2,257) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | (1,999) | (2,587) | (2,587) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Bridge Homes | Purchase of new affordable homes for rental. Purchases in 2016/17 are for homes at Queensberry, Denholm, Henderson Court, East Bowmont Street, Kelso and Waverley Road, Innerleithen. | | | | | | | | | | |

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| Project Name | Initial Allocation Approval | Latest Executive Approved Budget £'000 | Approved under Delegated Authority £'000 | Latest Approved Budget £'000 | Proposed Move-ment £'000 | Projected Outturn £'000 | Actuals to 31/03/17 £'000 |
|---|-----------------------------|--|--|------------------------------|--------------------------|-------------------------|---------------------------|
| PLACE | | | | | | | |
| Road & Transport Infrastructure | | | | | | | |
| Roads & Bridges- Including Ramp and Winter Damage/Slopes | | | | | | | |
| Footways | 08/03/2016 | 162.0 | | 162.0 | (1.0) | 161.0 | 161.0 |
| Surface Dressing | 08/03/2016 | 1,183.0 | | 1,183.0 | 322.0 | 1,505.0 | 1,505.0 |
| Patching | 08/03/2016 | 538.0 | | 538.0 | (26.0) | 512.0 | 512.0 |
| Overlays | 08/03/2016 | 1,323.0 | | 1,323.0 | (56.0) | 1,267.0 | 1,267.0 |
| Walls and Structures | 08/03/2016 | 150.0 | | 150.0 | (30.0) | 120.0 | 120.0 |
| Masonry Refurbishment (Bridges) | 08/03/2016 | 416.0 | | 416.0 | 65.0 | 481.0 | 481.0 |
| Drainage | 08/03/2016 | 85.0 | | 85.0 | (27.0) | 58.0 | 58.0 |
| Selkirk - Ettrick Flood | 29/09/2016 | 150.0 | | 150.0 | | 150.0 | 150.0 |
| Resurfacing & Patching Additional | 29/09/2016 | 1,238.0 | | 1,238.0 | 78.0 | 1,316.0 | 1,316.0 |
| Drainage Additional | 29/09/2016 | 50.0 | | 50.0 | (34.0) | 16.0 | 16.0 |
| Patching Towns/Villages Additional | 29/09/2016 | 400.0 | | 400.0 | (229.0) | 171.0 | 171.0 |
| Newmill Footbridge | 29/09/2016 | 20.0 | | 20.0 | (4.0) | 16.0 | 16.0 |
| Bowanhill Replacement Bridge | 29/09/2016 | 255.0 | | 255.0 | (148.0) | 107.0 | 107.0 |
| Lowood Bridge | | 0.0 | | 0.0 | 9.0 | 9.0 | 9.0 |
| Reallocation from Engineering Minor Works | | | | | (12.0) | | |
| Timing movement to 2017/18 | | | | | 93.0 | | |
| Unallocated | 11/02/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| | | 5,970.0 | 0.0 | 5,970.0 | 0.0 | 5,889.0 | 5,889.0 |
| Lighting Asset Management Plan | | | | | | | |
| Replace Cut Down Columns | 08/03/2016 | 20.0 | | 20.0 | 6.0 | 26.0 | 26.0 |
| Marmion Road, Hawick | 08/03/2016 | 40.0 | | 40.0 | 8.0 | 48.0 | 48.0 |
| A7, Stow | 08/03/2016 | 40.0 | | 40.0 | (13.0) | 27.0 | 27.0 |
| Whitefield Crescent, Newtown St Boswells | 08/03/2016 | 80.0 | | 80.0 | (9.0) | 71.0 | 71.0 |
| A72, Innerleithen | 08/03/2016 | 20.0 | | 20.0 | | 20.0 | 20.0 |
| Elibank, Clovenfords | 16/08/2016 | 18.0 | | 18.0 | (8.0) | 10.0 | 10.0 |
| Unallocated | 11/02/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing Movement to 2017/18 | | | | | 16.0 | | |
| | | 218.0 | 0.0 | 218.0 | 0.0 | 202.0 | 202.0 |
| Accident Investigation Prevention Schemes | | | | | | | |
| Traffic Calming | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Road Safety Measures | 08/03/2016 | 39.0 | | 39.0 | | 39.0 | 39.0 |
| AIP Design | 08/03/2016 | 4.0 | | 4.0 | | 4.0 | 4.0 |
| Unallocated | 11/02/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| | | 43.0 | 0.0 | 43.0 | 0.0 | 43.0 | 43.0 |
| Cycling, Walking & Safer Streets | | | | | | | |
| Cycling Related Activities | 08/03/2016 | 154.0 | | 154.0 | (59.0) | 95.0 | 95.0 |
| School Travel Plan Road Safety | 08/03/2016 | 50.0 | | 50.0 | 38.0 | 88.0 | 88.0 |
| Unallocated | 11/02/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing movement to 2017/18 | | | | | 21.0 | | |
| | | 204.0 | 0.0 | 204.0 | 0.0 | 183.0 | 183.0 |
| Engineering Minor Works | | | | | | | |
| Dingleton, Melrose | 08/03/2016 | 10.0 | | 10.0 | | 10.0 | 10.0 |
| Hislop Gardens, Hawick | 08/03/2016 | 25.0 | | 25.0 | (14.5) | 10.5 | 10.0 |
| Cransfield Drive, Ancrum | 08/03/2016 | 60.0 | | 60.0 | (12.5) | 47.5 | 47.0 |
| Unallocated | | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Gross down Road Bond for Hislop Gardesn Hawick | | | | | 14.5 | | |
| Virement back to roads block | | | | | 12.5 | | |
| | | 95.0 | 0.0 | 95.0 | 0.0 | 68.0 | 67.0 |
| Railway Black Path | | | | | | | |
| B&Q Lighting | 18/08/2015 | 4.0 | | 4.0 | (2.0) | 2.0 | 2.0 |
| Benches | 18/08/2015 | 3.0 | | 3.0 | (3.0) | 0.0 | 0.0 |
| Redetermination Order | 18/08/2015 | 2.0 | | 2.0 | (2.0) | 0.0 | 0.0 |
| Signing Strategy | 18/08/2015 | 3.0 | | 3.0 | (2.0) | 1.0 | 1.0 |
| Tweedbank Underpass | 15/11/2016 | 18.0 | | 18.0 | | 18.0 | 18.0 |
| BGH Path | | 0.0 | | 0.0 | 7.0 | 7.0 | 7.0 |
| Unallocated | 07/06/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Identified savings to Emergency and Unplanned | | | | | 2.0 | | |
| | | 30.0 | 0.0 | 30.0 | 0.0 | 28.0 | 28.0 |
| Flood and Coastal Protection | | | | | | | |
| General Flood Protection | | | | | | | |
| Programme Management | 07/06/2016 | 30.0 | | 30.0 | (4.0) | 26.0 | 26.0 |
| Liddesdale Crescent, Hawick | 24/03/2015 | 0.0 | | 0.0 | | 0.0 | (2.0) |
| Bakehouse Burn Culvert, Galashiels | 01/07/2015 | 0.0 | | 0.0 | | 0.0 | (3.0) |
| Merlindale Flood Protection | 13/05/2014 | 10.0 | | 10.0 | 4.0 | 14.0 | 14.0 |
| Still Burn Culvert, Fountainhall | 08/03/2016 | 30.0 | | 30.0 | (30.0) | 0.0 | 0.0 |
| Community Resilience | 08/03/2016 | 20.0 | | 20.0 | 6.0 | 26.0 | 26.0 |
| Minor Works | 08/03/2016 | 30.0 | | 30.0 | (30.0) | 0.0 | 0.0 |
| Romanno Bridge | 08/03/2016 | 25.0 | | 25.0 | (25.0) | 0.0 | 0.0 |
| Turford Burn, Earlston | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Denholm Flood Grille Upgrade | 08/03/2016 | 20.0 | | 20.0 | (20.0) | 0.0 | 0.0 |
| Gala Flood Grille Upgrade | 08/03/2016 | 10.0 | | 10.0 | (10.0) | 0.0 | 0.0 |
| Bonnington Road, Peebles | 08/03/2016 | 10.0 | | 10.0 | (10.0) | 0.0 | 0.0 |
| Hawick Bridges Floodgates | NEW | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Church Street, Eyemouth | NEW | 40.0 | | 40.0 | (13.0) | 27.0 | 27.0 |
| Unallocated | 11/02/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing movement to 2017/18 | | | | | 132.0 | | |
| | | 225.0 | 0.0 | 225.0 | 0.0 | 93.0 | 88.0 |
| Flood Studies | | | | | | | |
| Peebles/Innerleithen/Broughton | 16/08/2016 | 35.0 | | 35.0 | (4.0) | 31.0 | 31.0 |

| Project Name | Initial Allocation Approval | Latest Executive Approved Budget £'000 | Approved under Delegated Authority £'000 | Latest Approved Budget £'000 | Proposed Movement £'000 | Projected Outturn £'000 | Actuals to 31/03/17 £'000 |
|---|-----------------------------|--|--|------------------------------|-------------------------|-------------------------|---------------------------|
| Newcastleton | 16/08/2016 | 10.0 | | 10.0 | (3.0) | 7.0 | 7.0 |
| Earlston | 16/08/2016 | 10.0 | | 10.0 | (3.0) | 7.0 | 7.0 |
| Hawick Natural Flood Management | 16/08/2016 | 30.0 | | 30.0 | (19.0) | 11.0 | 11.0 |
| Timing movement to 2017/18 | | | | | 29.0 | | |
| Unallocated | | 0.0 | | 0.0 | | 0.0 | 0.0 |
| | | 85.0 | 0.0 | 85.0 | 0.0 | 56.0 | 56.0 |
| Waste Management Infrastructure | | | | | | | |
| CRC - Enhancements | | | | | | | |
| Equipment | 07/06/2016 | 34.0 | | 34.0 | (7.0) | 27.0 | 27.0 |
| Unallocated | 07/06/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing movement to 2017/18 | | | | | 7.0 | | |
| | | 34.0 | 0.0 | 34.0 | 0.0 | 27.0 | 27.0 |
| CRC - Improved Skip Infrastructure | | | | | | | |
| Eshiels Recycling Centre | 24/03/2015 | 75.0 | | 75.0 | (21.0) | 54.0 | 54.0 |
| Hawick CRC Skip | 18/08/2015 | 57.0 | | 57.0 | (4.0) | 53.0 | 53.0 |
| Galashiels CRC Skip | 18/08/2015 | 20.0 | | 20.0 | (8.0) | 12.0 | 12.0 |
| Unallocated | 11/02/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing movement to 2017/18 | | | | | 12.0 | | |
| Savings identified in 2016/17 | | | | | 21.0 | | |
| | | 152.0 | 0.0 | 152.0 | 0.0 | 119.0 | 119.0 |
| CCTV Community Recycling Centres | | | | | | | |
| Eyemouth CRC | 08/03/2016 | 1.0 | | 1.0 | (1.0) | 0.0 | 0.0 |
| Unallocated | 08/03/2016 | 0.0 | | | | 0.0 | |
| Timing movement to 2017/18 | | | | | (1.0) | | |
| | | 1.0 | 0.0 | 1.0 | (1.0) | 0.0 | 0.0 |
| Waste Transfer Health & Safety Works | | | | | | | |
| Galashiels | 08/03/2016 | 54.0 | | 54.0 | (50.0) | 0.0 | 0.0 |
| Hawick | NEW | 0.0 | | 0.0 | 4.0 | 4.0 | 3.0 |
| Unallocated | | 0.0 | | 0.0 | 0.0 | 0.0 | 0.0 |
| Timing movement 2017/18 | | | | | 46.0 | | |
| | | 54.0 | 0.0 | 54.0 | 0.0 | 4.0 | 0.0 |
| Land and Property Infrastructure | | | | | | | |
| Play Facilities | | | | | | | |
| Allerley Well Jedburgh | 16/08/2016 | 31.0 | | 31.0 | | 31.0 | 31.0 |
| Public Park Duns | 16/08/2016 | 25.0 | | 25.0 | | 25.0 | 25.0 |
| Lower Green West Linton | 16/08/2016 | 15.0 | | 15.0 | | 15.0 | 15.0 |
| Play Park Hutton | 16/08/2016 | 8.0 | | 8.0 | | 8.0 | 8.0 |
| Play Park Lauder | 16/08/2016 | 6.0 | | 6.0 | | 6.0 | 6.0 |
| Play Park Eyemouth | 15/11/2016 | 16.0 | | 16.0 | (16.0) | 0.0 | 0.0 |
| Play Park Ninans Haugh | 15/11/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing Movement to 2017/18 | | | | | 16.0 | | |
| Unallocated | | 0.0 | | 0.0 | | 0.0 | 0.0 |
| | | 101.0 | 0.0 | 101.0 | 0.0 | 85.0 | 85.0 |
| Cemetery Land Acquisition & Development Block | | | | | | | |
| Cemetery, Coldstream | 17/11/2015 | 4.0 | | 4.0 | 1.0 | 5.0 | 5.0 |
| Cemetery, Earlston | 16/08/2016 | 9.0 | | 9.0 | (9.0) | 0.0 | 0.0 |
| Unallocated | 08/03/2016 | 6.0 | | 6.0 | (6.0) | 0.0 | 0.0 |
| Savings identified in 2016/17 | | | | | 14.0 | | |
| | | 19.0 | 0.0 | 19.0 | 0.0 | 5.0 | 5.0 |
| Drainage in Parks and Open Spaces | | | | | | | |
| Wilton Lodge Park Hawick | 07/06/2016 | 26.0 | | 26.0 | 4 | 30.0 | 30.0 |
| Gibson Park Melrose | 07/06/2016 | 1.0 | | 1.0 | | 1.0 | 1.0 |
| Home Park Coldstream | 07/06/2016 | 3.0 | | 3.0 | (1.0) | 2.0 | 1.0 |
| Stow Drainage | 07/06/2016 | 1.0 | | 1.0 | | 1.0 | 1.0 |
| Whitestone/Kerfield Peebles | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Jedburgh - Howdenburn | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Jedburgh - Elliot Park | NEW | 35.0 | | 35.0 | (34.0) | 1.0 | 1.0 |
| Unallocated | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Allocation of budget to Additional Drainage | | | | | 1.0 | | |
| Timing movement to 2017/18 | | | | | 30.0 | | |
| | | 66.0 | 0.0 | 66.0 | 0.0 | 35.0 | 34.0 |
| Additional Drainage in Parks and Open Spaces | | | | | | | |
| St Boswells | 07/06/2016 | 3.0 | | 3.0 | 1.0 | 4.0 | 4.0 |
| Unallocated | | | | | | 0.0 | |
| Allocation of budget from Drainage in Parks and Open Spaces | | | | | (1.0) | | |
| | | 3.0 | 0.0 | 3.0 | 0.0 | 4.0 | 4.0 |
| Combined Depot Enhancements | | | | | | | |
| Galashiels Roads Depot, Wheatlands Road | 08/03/2016 | 14.0 | | 14.0 | (6.0) | 8.0 | 8.0 |
| Duns Depot, Station Road | 08/03/2016 | 10.0 | | 10.0 | | 10.0 | 10.0 |
| Easter Langlee Depot, Galashiels | 08/03/2016 | 24.0 | | 24.0 | (3.0) | 21.0 | 21.0 |
| Reiver Complex Road Depot, Newtown St Boswells | 08/03/2016 | 16.0 | | 16.0 | 6.0 | 22.0 | 22.0 |
| Lower Mansfield Combined Depot, Hawick | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Eshiels Depot, Peebles | 08/03/2016 | 28.0 | | 28.0 | (8.0) | 20.0 | 20.0 |
| Unallocated | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing mvoement to 2017/18 | | | | | 11.0 | | |
| | | 92.0 | 0.0 | 92.0 | 0.0 | 81.0 | 81.0 |
| Structural / H&S Work Block | | | | | | | |
| Teviothead Cemetery Wall Ph2 | 08/03/2016 | 14.0 | | 14.0 | (3.0) | 11.0 | 11.0 |
| Channelkirk Cemetery Walls | 08/03/2016 | 10.0 | | 10.0 | (2.0) | 8.0 | 8.0 |
| Cockburnspath PS Roof Upgrade | 08/03/2016 | 20.0 | | 20.0 | | 20.0 | 20.0 |

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|---|-----------------------------|--|--|------------------------------|-------------------------|-------------------------|---------------------------|
| Selkirk HS Lighting Ph 3 | 16/08/2016 | 20.0 | | 20.0 | (20.0) | 0.0 | 0.0 |
| Coldstream Workshops Car Park Upgrade | 08/03/2016 | 16.0 | | 16.0 | 16.0 | 32.0 | 32.0 |
| Jedburgh Town Hall | 08/03/2016 | 30.0 | | 30.0 | (10.0) | 20.0 | 20.0 |
| Lift Controls Upgrade | 08/03/2016 | 27.0 | | 27.0 | (27.0) | 0.0 | 0.0 |
| Linglie Mill Valley Gutters Refurbishment | 08/03/2016 | 18.0 | | 18.0 | (18.0) | 0.0 | 0.0 |
| Lilliesleaf Nursery Roof Upgrade | 08/03/2016 | 8.0 | | 8.0 | (8.0) | 0.0 | 0.0 |
| Saltgreens RHE Vestibule | 16/08/2016 | 19.0 | | 19.0 | (9.0) | 10.0 | 10.0 |
| Knowepark PS Fascia | 16/08/2016 | 27.0 | | 27.0 | (27.0) | 0.0 | 0.0 |
| Ancrum PS Hall Floor Upgrade | 16/08/2016 | 12.5 | | 12.5 | (4.5) | 8.0 | 8.0 |
| Legionella Upgrade Water Tanks | 16/08/2016 | 18.0 | | 18.0 | 8.5 | 26.5 | 27.0 |
| St Mary's Mill Upgrade Gutter | 16/08/2016 | 18.0 | | 18.0 | 18.0 | 36.0 | 36.0 |
| Ayton PS Toilet Upgrade | 16/08/2016 | 30.0 | | 30.0 | (2.0) | 28.0 | 28.0 |
| Coldstream PS Toilet Upgrade | 16/08/2016 | 17.0 | | 17.0 | | 17.0 | 17.0 |
| Eyemouth PS Toilet Upgrade | 16/08/2016 | 15.0 | | 15.0 | | 15.0 | 15.0 |
| Coldingham PS Roof | 16/08/2016 | 20.0 | | 20.0 | (3.0) | 17.0 | 16.0 |
| Greenlaw PS Toilets | 28/09/2016 | 20.0 | | 20.0 | | 20.0 | 19.0 |
| Reston PS Toilets | 28/09/2016 | 19.0 | | 19.0 | | 19.0 | 19.0 |
| Howdenburn PS Toilets | 28/09/2016 | 15.0 | | 15.0 | | 15.0 | 15.0 |
| Unit 1A Waverley Place | NEW | 0.0 | | 28.0 | 6.0 | 34.0 | 34.0 |
| Unit 5 Linglie Mill Upgrade flooring | NEW | | | 20.0 | | 20.0 | 20.0 |
| Victoria Halls Oil Tank Upgrade, Selkirk | NEW | | | 9.0 | | 9.0 | 9.0 |
| Knoweparke PS Pipe Upgrade | NEW | | | 8.0 | 2.5 | 10.5 | 11.0 |
| Wellogate Cem Resurafacing | NEW | | | 15.0 | 25.5 | 40.5 | 41.0 |
| Unallocated | 08/03/2016 | (0.5) | | (0.5) | 49.0 | 48.5 | 49.0 |
| Virement to Building Thermal Efficiency Upgrades | | | | | (8.5) | | |
| Virement from Electrical Management | | | | | (10.5) | | |
| Virement to Hawick 3G Car Park | | | | | 15.0 | | |
| Timing Movement to 2017/18 | | | | | 12.0 | | |
| | | 393.0 | 0.0 | 473.0 | 0.0 | 465.0 | 465.0 |
| Asbestos Management Block | | | | | | | |
| Asbestos Inspections | | 0.0 | | 1.0 | 7.5 | 8.5 | 9.0 |
| Morebattle PS Asbestos | 15/11/2016 | 46.0 | | 45.5 | | 45.5 | 46.0 |
| Ayton PS Asbestos | 15/11/2016 | 9.5 | | 9.5 | | 9.5 | 10.0 |
| Unallocated | 08/03/2016 | (55.5) | | 0.0 | | 0.0 | 0.0 |
| Virement from Building System Efficiency Upgrades | | | | | (51.0) | | |
| Timing Movement to 2017/18 | | | | | 43.5 | | |
| | | 0.0 | 0.0 | 55.0 | 0.0 | 55.0 | 56.0 |
| Building Systems Efficiency Upgrades Block | | | | | | | |
| Hawick HS Hot Water Upgrade | 08/03/2016 | 9.0 | | 9.0 | (9.0) | 0.0 | 0.0 |
| Stirches PS Hot Water Upgrade | 08/03/2016 | 9.0 | | 9.0 | (9.0) | 0.0 | 0.0 |
| Earlston PS Nursery Heating Upgrade | 08/03/2016 | 21.0 | | 21.0 | 3.0 | 24.0 | 24.0 |
| Drumlanrig PS Hall Heating Upgrade | 08/03/2016 | 39.0 | | 39.0 | (35.0) | 4.0 | 4.0 |
| Galashiels Academy Hot Water Upgrade | 08/03/2016 | 9.0 | | 9.0 | (9.0) | 0.0 | 0.0 |
| Newtown PS Boiler Room Upgrade | 08/03/2016 | 18.0 | | 18.0 | (18.0) | 0.0 | 0.0 |
| Kingsland PS AHU (kitchen ventilation) | NEW | | | 6.0 | (2.0) | 4.0 | 4.0 |
| Council HQ Heating Control Upgrade | NEW | | | 13.0 | | 13.0 | 13.0 |
| Unallocated | 07/06/2016 | 0.0 | | 0.0 | 28.0 | 28.0 | 28.0 |
| Timing Movement to 2017/18 | | | | | 43.0 | | |
| | | 105.0 | 0.0 | 124.0 | (8.0) | 73.0 | 73.0 |
| Building Thermal Efficiency Upgrades Block | | | | | | | |
| Burnfoot PS Roof Upgrade Phase 1 | 08/03/2016 | 51.0 | | 51.0 | 1.0 | 52.0 | 52.0 |
| Selkirk HS Windows Phase 6 | 08/03/2016 | 36.0 | | 36.0 | (8.5) | 27.5 | 27.0 |
| St Ronans Primary School Windows Upgrade Ph5 | 08/03/2016 | 14.0 | | 14.0 | | 14.0 | 14.0 |
| Langlee CPD Centre Window Screens Upgrade | 08/03/2016 | 17.0 | | 17.0 | (6.0) | 11.0 | 11.0 |
| Stirches PS Roof | 08/03/2016 | 15.0 | | 15.0 | | 15.0 | 0.0 |
| Lilliesleaf PS Windows | 08/03/2016 | 48.0 | | 48.0 | | 48.0 | 49.0 |
| Morebattle PS Upgrade Windows | 16/08/2016 | 27.0 | | 27.0 | | 27.0 | 27.0 |
| Langlee CPD centre Upgrade Roof | 16/08/2016 | 25.0 | | 25.0 | (4.0) | 21.0 | 21.0 |
| Peebles HS Upgrade Roof | 16/08/2016 | 9.0 | | 9.0 | (3.0) | 6.0 | 6.0 |
| Peebles HS Upgrade Hall | 16/08/2016 | 66.0 | | 66.0 | | 66.0 | 66.0 |
| Trinity PS Upgrade Windows | 16/08/2016 | 19.0 | | 19.0 | (18.0) | 1.0 | 1.0 |
| Wilton PS Upgrade Window | 16/08/2016 | 43.0 | | 43.0 | (4.5) | 38.5 | 39.0 |
| Drumlanrig PS Windows | 28/09/2016 | 20.0 | | 20.0 | 1.0 | 21.0 | 21.0 |
| Kingsland PS Nursery Roof | 28/09/2016 | 27.0 | | 27.0 | | 27.0 | 27.0 |
| Ayton PS roof | 28/09/2016 | 14.0 | | 14.0 | | 14.0 | 13.0 |
| Unallocated | 08/03/2016 | 0.0 | | 0.0 | 4.5 | 4.5 | 5.0 |
| Virement to Structural / H&S Work Block | | | | | 8.5 | | |
| Timing Movement to 2017/18 | | | | | 29.0 | | |
| | | 431.0 | 0.0 | 431.0 | 0.0 | 393.5 | 379.0 |
| Electrical Infrastructure Upgrades Block | | | | | | | |
| Electrical Infrastructure Mgt | | 0.0 | | 0.0 | (4.0) | (4.0) | (4.0) |
| Gala Academy PH11 | | 2.0 | | 2.0 | | 2.0 | 2.0 |
| St Boswells PH 2 | | 2.0 | | 2.0 | | 2.0 | 2.0 |
| Drumlanrig PS Upgrade Phase 1 | 08/03/2016 | 112.0 | | 112.0 | | 112.0 | 112.0 |
| Innerleithen Family Support Centre Elec | NEW | | | 7.0 | (7.0) | 0.0 | 0.0 |
| Volunteer Hall Galashiels Lighting | NEW | | | 7.0 | (4.0) | 3.0 | 3.0 |
| Drill Hall Peebles, Lighting Upgrade | NEW | | | 11.0 | (11.0) | 0.0 | 0.0 |
| Coldstream Heating Controls | NEW | | | 9.0 | (9.0) | 0.0 | 0.0 |
| Unallocated | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Virement to Structural / H&S Work Block | | | | | 9.0 | | |
| Timing Movement to 2017/18 | | | | | 22.0 | | |
| | | 116.0 | 0.0 | 150.0 | 0.0 | 119.0 | 119.0 |
| Fixed Assets Block | | | | | | | |
| Unallocated | 08/03/2016 | 20.0 | | 20.0 | (18.0) | 2.0 | 2.0 |
| Timing Movement to 2017/18 | | | | | 18.0 | | |
| | | 20.0 | 0.0 | 20.0 | 0.0 | 2.0 | 2.0 |
| Demolition and Site Preparation Block | | | | | | | |
| Earlston HS | 08/03/2016 | 20.0 | | 20.0 | | 20.0 | 20.0 |
| Eyemouth Nursery Demolition | 08/03/2016 | 55.0 | | 55.0 | (13.0) | 42.0 | 42.0 |
| Edenside Temporary Unit | 15/11/2016 | 0.0 | | 0.0 | 1.0 | 1.0 | 1.0 |

| Project Name | Initial Allocation Approval | Latest Executive Approved Budget £'000 | Approved under Delegated Authority £'000 | Latest Approved Budget £'000 | Proposed Move-ment £'000 | Projected Outturn £'000 | Actuals to 31/03/17 £'000 |
|--|-----------------------------|--|--|------------------------------|--------------------------|-------------------------|---------------------------|
| Unallocated | 08/03/2016 | 0.0 | | 0.0 | | | 0.0 |
| Timing movement to 2017/18 (Asset Rationilisation Block) | | | | | 12.0 | | |
| | | 75.0 | 0.0 | 75.0 | 0.0 | 62.0 | 62.0 |
| Office Accommodation Transformation Block | | | | | | | |
| Galashiels People Office Rationalisation | 07/06/2016 | 151.0 | | 151.0 | (26.0) | 125.0 | 125.0 |
| HQ Campus - 2 Bowden Road & Lancaster House | 08/03/2016 | 4.0 | | 4.0 | (4.0) | 0.0 | 0.0 |
| SBC/NHS Office Moves - Earlston | 24/03/2015 | 8.0 | | 8.0 | | 8.0 | 8.0 |
| Timing movement to 2017/18 (Asset Rationilisation Block) | | | | | 30.0 | | |
| Unallocated | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| | | 163.0 | 0.0 | 163.0 | 0.0 | 133.0 | 133.0 |
| Contaminated Land | | | | | | | |
| Redbraes | 24/03/2015 | 5.0 | | 5.0 | | 5.0 | 5.0 |
| Ayton Mill | 08/03/2016 | 70.0 | | 70.0 | (40.0) | 30.0 | 30.0 |
| Unallocated | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing movement to 2017/18 | | | | | 40.0 | | |
| | | 75.0 | 0.0 | 75.0 | 0.0 | 35.0 | 35.0 |
| Cleaning Equipment Replacement Block | | | | | | | |
| Cleaning Equipment Replacement | 08/03/2016 | 54.0 | | 54.0 | | 54.0 | 54.0 |
| CFCR for overspend | | | | | | | |
| | | 54.0 | 0.0 | 54.0 | 0.0 | 54.0 | 54.0 |

PEOPLE

School Estate

School Health & Safety Block

| | | | | | | | |
|--|------------|-------|-----|-------|--------|-------|-------|
| Audit - Window Replacement | 24/02/2015 | 5.0 | | 5.0 | (5.0) | 0.0 | 0.0 |
| School Fire Alarms | 08/03/2016 | 7.0 | | 7.0 | (7.0) | 0.0 | 0.0 |
| Wilton PS Secure Reception | 08/03/2016 | 1.0 | | 1.0 | (1.0) | 0.0 | 0.0 |
| Chirnside PS Window Replacement | 08/03/2016 | 119.0 | | 119.0 | (13.0) | 106.0 | 105.0 |
| Hawick HS Window Replacement | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Earlston PS Windows PH1 | 08/03/2016 | 28.0 | | 28.0 | (28.0) | 0.0 | 0.0 |
| Edenside PS Window Replacement | 08/03/2016 | 30.0 | | 30.0 | 3.0 | 33.0 | 34.0 |
| Parkside PS Window Replacement | 08/03/2016 | 17.0 | | 17.0 | 4.0 | 21.0 | 21.0 |
| Melrose PS Secure Reception | 08/03/2016 | 87.0 | | 87.0 | (7.0) | 80.0 | 80.0 |
| Yetholm Secure Reception | 08/03/2016 | 40.0 | | 40.0 | (9.0) | 31.0 | 31.0 |
| Philiphaugh PS Secure Entrance | 08/03/2016 | 70.0 | | 70.0 | (18.0) | 52.0 | 52.0 |
| Secure Reception Works | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| - Edenside PS Secure Reception | 15/11/2016 | 2.0 | | 2.0 | (1.0) | 1.0 | 1.0 |
| - Earlston Secure Reception | 15/11/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| - St Peter's Secure Reception | 15/11/2016 | 8.0 | | 8.0 | | 8.0 | 8.0 |
| - High School Security Works | 15/11/2016 | 15.0 | | 15.0 | (15.0) | 0.0 | 0.0 |
| Fire Regs/Emergency Lighting/Security | 08/03/2016 | 12.0 | | 12.0 | (12.0) | 0.0 | 0.0 |
| - Heriot Secure Fence | 08/03/2016 | 8.0 | | 8.0 | (5.0) | 3.0 | 3.0 |
| - Eyemouth Secure Fence | 08/03/2016 | 10.0 | | 10.0 | (3.0) | 7.0 | 7.0 |
| - Philiphaugh CCTV | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| - Tweedbank Security Works | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Env Health - Nursery Kitchens/Sinks | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| - Burgh Nursery Kitchen Sinks | 08/03/2016 | 10.0 | | 10.0 | | 10.0 | 10.0 |
| - Drumlanrig Nursery Kitchen & Sinks | 08/03/2016 | 15.0 | | 15.0 | 2.0 | 17.0 | 17.0 |
| School Safety Flooring | 08/03/2016 | | | | | | |
| - Selkirk HS Maths Corridor | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| - Peebles HS Math Block | 08/03/2016 | 15.0 | | 15.0 | (2.0) | 13.0 | 13.0 |
| - Melrose PS Flooring | 08/03/2016 | 8.0 | | 8.0 | (1.0) | 7.0 | 6.0 |
| School Toilets | 08/03/2016 | | | | | | |
| - Gordon PS Toilets | 08/03/2016 | 20.0 | | 20.0 | (4.0) | 16.0 | 16.0 |
| - Philiphaugh PS toilets | 08/03/2016 | 20.0 | | 20.0 | (8.0) | 12.0 | 12.0 |
| - Gordon Nursery Toilets | 15/11/2016 | 17.0 | | 17.0 | (6.0) | 11.0 | 11.0 |
| Unallocated | 08/03/2016 | 1.0 | | 1.0 | | 1.0 | 0.0 |
| Virement to Earlston MUGA | | | | | 8.0 | | |
| Virement to Complex Needs | | | | | 20.0 | | |
| Timing movement to 17/18 | | | | | 109.0 | | |
| | | 565.0 | 0.0 | 565.0 | 0.0 | 427.0 | 427.0 |

School Refurbishment & Capacity Block

| | | | | | | | |
|-------------------------------------|------------|-------|-----|-------|---------|------|------|
| Westruther Extension Residual Works | 24/03/2015 | 1.0 | | 1.0 | | 1.0 | 1.0 |
| Hawick High School | 16/08/2016 | 215.0 | | 215.0 | (143.0) | 72.0 | 72.0 |
| Galashiels Academy | NEW | 10.0 | | 10.0 | 13.0 | 23.0 | 23.0 |
| Unallocated | 08/03/2016 | 1.0 | | 1.0 | | 1.0 | 0.0 |
| Additional Funding | | | | | (13.0) | | |
| Timing movement to 17/18 | | | | | 144.0 | | |
| | | 227.0 | 0.0 | 227.0 | 0.0 | 96.0 | 96.0 |

School Kitchen Improvement Block

| | | | | | | | |
|---|------------|------|-----|------|--------|------|------|
| Wrapping & Labelling Machine - Chirnside PS | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Eddleston PS Kitchen Refurbishment | 15/11/2016 | 25.0 | | 25.0 | (12.0) | 13.0 | 13.0 |
| Reston PS Kitchen Refurbishment | 15/11/2016 | 15.0 | | 15.0 | 1.0 | 16.0 | 16.0 |
| CFCR Catering tills | | 28.0 | | 28.0 | | 28.0 | 28.0 |
| Unallocated | 08/03/2016 | 3.0 | | 3.0 | (3.0) | 0.0 | 0.0 |
| Timing movement to 17/18 | | | | | 14.0 | | |
| | | 71.0 | 0.0 | 71.0 | 0.0 | 57.0 | 57.0 |

Equality Act School Adaptations (DDA) Block

| | | | | | | | |
|------------------------|------------|------|--|------|-------|------|------|
| Burnfoot PS DDA Works | 08/03/2016 | 75.0 | | 75.0 | | 75.0 | 74.0 |
| Melrose PS DDA Works | 08/03/2016 | 30.0 | | 30.0 | (7.0) | 23.0 | 22.0 |
| St Peters PS DDA Works | 16/08/2016 | 16.0 | | 16.0 | (1.0) | 15.0 | 15.0 |
| Gala Academy DDA Works | 16/08/2016 | 6.0 | | 6.0 | | 6.0 | 6.0 |
| Lilliesleaf PS DDA | 24/02/2015 | 1.0 | | 1.0 | | 1.0 | 1.0 |
| Parkside PS DDA Works | 24/03/2015 | 1.0 | | 1.0 | | 1.0 | 4.0 |
| Peebles HS DDA Works | 24/08/2016 | 7.0 | | 7.0 | | 7.0 | 6.0 |
| Heriot PS DDA Works | 15/11/2016 | 7.0 | | 7.0 | (1.0) | 6.0 | 7.0 |

| Project Name | Initial Allocation Approval | Latest Executive Approved Budget £'000 | Approved under Delegated Authority £'000 | Latest Approved Budget £'000 | Proposed Movement £'000 | Projected Outturn £'000 | Actuals to 31/03/17 £'000 |
|---|-----------------------------|--|--|------------------------------|-------------------------|-------------------------|---------------------------|
| Newtown PS DDA Works | 15/11/2016 | 30.0 | | 30.0 | (27.0) | 3.0 | 3.0 |
| Unallocated | 08/03/2016 | 1.0 | | 1.0 | (2.0) | (1.0) | 0.0 |
| Gross up Developer Contribution Newtown DDA | | | | | | | |
| Timing movement Melrose DDA to 17/18 | | | | | 38.0 | | |
| | | 174.0 | 0.0 | 174.0 | 0.0 | 138.0 | 138.0 |
| Early Learning and Childcare Block | | | | | | | |
| Coldstream PS ELCC 3&4's | 08/03/2016 | 5.0 | | 5.0 | (4.0) | 1.0 | 1.0 |
| Edenside PS ELCC 3&4'S | 08/03/2016 | 285.0 | | 285.0 | (2.0) | 283.0 | 283.0 |
| Knowepark PS ELCC 3&4'S | 08/03/2016 | 290.0 | | 290.0 | (75.0) | 215.0 | 215.0 |
| Melrose PS ELCC 3&4'S | 08/03/2016 | 45.0 | | 45.0 | (45.0) | 0.0 | 0.0 |
| Wilton PS ELCC 3&4'S | 08/03/2016 | 175.0 | | 175.0 | (14.0) | 161.0 | 161.0 |
| Tweedbank CC Nursery Toilets | 16/08/2016 | 31.0 | | 31.0 | | 31.0 | 30.0 |
| Coldstream PS ELCC Phase 2 | 16/08/2016 | 5.0 | | 5.0 | 3.0 | 8.0 | 8.0 |
| Cockburnspath PS ELCC | | 0.0 | | 0.0 | 2.0 | 2.0 | 2.0 |
| Eyemouth PS ELCC | 16/08/2016 | 9.0 | | 9.0 | 4.0 | 13.0 | 12.0 |
| Fountainhall PS ELCC | 16/08/2016 | 31.0 | | 31.0 | | 31.0 | 31.0 |
| Howdenburn PS ELCC (Family Room) | 16/08/2016 | 10.0 | | 10.0 | | 10.0 | 10.0 |
| Kirkhope PS ELCC | 16/08/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Kirkhope Nursery ELCC | 16/08/2016 | 10.0 | | 10.0 | (1.0) | 9.0 | 9.0 |
| Lilliesleaf PS ELCC | 16/08/2016 | 40.0 | | 40.0 | (40.0) | 0.0 | 0.0 |
| Morebattle ELCC | 16/08/2016 | 25.0 | | 25.0 | (4.0) | 21.0 | 21.0 |
| St Peters PS ELCC | 16/08/2016 | 80.0 | | 80.0 | (80.0) | 0.0 | 0.0 |
| St Ronan's PS ELCC | 16/08/2016 | 5.0 | | 5.0 | (4.0) | 1.0 | 1.0 |
| Stow PS ELCC | 16/08/2016 | 35.0 | | 35.0 | (35.0) | 0.0 | 0.0 |
| Trinity PS ELCC | 16/08/2016 | 2.0 | | 2.0 | | 2.0 | 1.0 |
| Tweedbank PS ELCC | 16/08/2016 | 10.0 | | 10.0 | 7.0 | 17.0 | 17.0 |
| West Linton PS ELCC (Family Room) | 16/08/2016 | 10.0 | | 10.0 | (4.0) | 6.0 | 6.0 |
| Westruther PS ELCC | 16/08/2016 | 25.0 | | 25.0 | 4.0 | 29.0 | 29.0 |
| Philippaugh EYC (Residual Works) | 24/03/2015 | 1.0 | | 1.0 | (1.0) | 0.0 | 0.0 |
| Philippaugh PS ELCC | | 0.0 | | 0.0 | 1.0 | 1.0 | 1.0 |
| Parkside Nursery (Residual Works) | 18/08/2015 | 1.0 | | 1.0 | 3.0 | 4.0 | 4.0 |
| ST Boswells Nursery Extension | NEW | 18.0 | | 18.0 | (16.0) | 2.0 | 2.0 |
| Unallocated ELCC 3&4's | 08/03/2016 | 27.0 | | 27.0 | (27.0) | 0.0 | 0.0 |
| Timing movement to 2017/18 | | | | | 329.0 | | |
| | | 1,175.0 | 0.0 | 1,175.0 | 0.0 | 844.0 | 844.0 |
| Social Care Infrastructure | | | | | | | |
| Residential Care Home Upgrade Block | | | | | | | |
| Saltgreens, Eyemouth | 08/03/2016 | 79.0 | | 79.0 | (9.0) | 70.0 | 71.0 |
| Waverley, Galashiels | 08/03/2016 | 1,155.0 | | 1,155.0 | 9.0 | 1,164.0 | 1,163.0 |
| Virement from Sluice works | | | | | (50.0) | (50.0) | |
| Timing movement to 17/18 | | | | | 41.0 | 41.0 | |
| To Emergency & Unplanned | | | | | 8.0 | 8.0 | |
| Unallocated | 08/03/2016 | 0.0 | | | | 0.0 | |
| | | 1,234.0 | 0.0 | 1,234.0 | 0.0 | 1,234.0 | 1,234.0 |
| Residential Care Home Sluice Works | | | | | | | |
| St Ronans Sluice Works | | 74.0 | | 74.0 | (25.0) | 49.0 | 49.0 |
| Grove House Sluice Works | | 55.0 | | 55.0 | (24.0) | 31.0 | 31.0 |
| Deanfield Sluice Works | | 80.0 | | 80.0 | (25.0) | 55.0 | 55.0 |
| Virement to Residential Care, Waverley | | | | | 50.0 | | |
| Virement to Emergency & Unplanned | | | | | 25.0 | | |
| | | 209.0 | 0.0 | 209.0 | 0.0 | 135.0 | 135.0 |
| Sports Infrastructure | | | | | | | |
| Sports Trusts Plant & Services -Integrated Sport & Culture Trust | | | | | | | |
| Property and Other Sports Trusts | | | | | | | |
| Energy Savings Projects | 07/06/2016 | 41.0 | | 41.0 | 1.0 | 42.0 | 43.0 |
| Energy Efficiency - BEMS upgrades | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Eyemouth LC Refurbishment | 08/03/2016 | 0.0 | | 0.0 | 5.0 | 5.0 | 5.0 |
| Plant & Asset Replacement | 08/03/2016 | 63.0 | | 63.0 | (28.0) | 35.0 | 35.0 |
| Tweedbank Gym Access Control | 15/11/2016 | 15.0 | | 15.0 | (15.0) | 0.0 | 0.0 |
| Eyemouth LC Doors | 15/11/2016 | 11.0 | | 11.0 | (4.0) | 7.0 | 7.0 |
| Selkirk LC Refurbishment | 08/03/2016 | 425.0 | | 425.0 | | 425.0 | 425.0 |
| Berwickshire Education Recreation Sports Trust allocation | 08/03/2016 | 43.0 | | 43.0 | (19.0) | 24.0 | 24.0 |
| Jedburgh LFT LED lighting project | 14/02/2017 | 13.0 | | 13.0 | | 13.0 | 13.0 |
| Jedburgh LFT Refurbishment | 14/02/2017 | 7.0 | | 7.0 | | 7.0 | 8.0 |
| Unallocated | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing movement to 2017/18 | | | | | 60.0 | | |
| | | 618.0 | 0.0 | 618.0 | 0.0 | 558.0 | 560.0 |
| Synthetic Pitch Replacement Programme | | | | | | | |
| St.Ronan's Synthetic Pitch | 08/03/2016 | 26.0 | | 26.0 | (26.0) | 0.0 | 0.0 |
| Newcastleton Synthetic Pitch | 08/03/2016 | 62.0 | | 62.0 | (62.0) | 0.0 | 0.0 |
| Jedburgh 2G Pitch Rejuvenation | 08/03/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Timing movement to 2017/18 | | | | | 88.0 | | |
| | | 88.0 | 0.0 | 88.0 | 0.0 | 0.0 | 0.0 |
| CHIEF EXECUTIVE | | | | | | | |
| Chief Executive Other | | | | | | | |
| Outwith CGI | | | | | | | |
| Disaster Recovery | 08/03/2016 | 3.0 | | 3.0 | | 3.0 | 3.0 |
| Equipment Refresh | 16/08/2016 | 300.0 | | 300.0 | | 300.0 | 291.0 |
| Software Licence - Point Upgrades | 16/08/2016 | 29.5 | (17.5) | 12.0 | | 12.0 | 0.0 |
| General IT Block Holding Code | 08/03/2016 | 16.5 | 18.5 | 35.0 | | 35.0 | 35.0 |
| Uniform Upgrade | 08/03/2016 | 5.0 | | 5.0 | | 5.0 | 5.0 |
| PSN Upgrade | 08/03/2016 | 6.0 | | 6.0 | | 6.0 | 6.0 |
| Desktop Technology | 08/03/2016 | 9.0 | (1.0) | 8.0 | | 8.0 | 9.0 |

| Project Name | Initial Allocation Approval | Latest Executive Approved Budget £'000 | Approved under Delegated Authority £'000 | Latest Approved Budget £'000 | Proposed Move-ment £'000 | Projected Outturn £'000 | Actuals to 31/03/17 £'000 |
|--|------------------------------------|---|---|-------------------------------------|---------------------------------|--------------------------------|----------------------------------|
| Replace Curricular Networks | 08/03/2016 | 16.0 | (1.0) | 15.0 | | 15.0 | 15.0 |
| Financial Systems Infrastructure Development | 08/03/2016 | 12.0 | | 12.0 | | 12.0 | 18.0 |
| People's Network Upgrade | 08/03/2016 | 0.0 | 1.0 | 1.0 | | 1.0 | 1.0 |
| | | 397.0 | 0.0 | 397.0 | 0.0 | 397.0 | 383.0 |
| Inflight Projects | | | | | | | |
| Rent Management and Accounting System | 07/06/2016 | 0.0 | | 0.0 | | 0.0 | 0.0 |
| Mosaic | 2014/15 | 27.0 | | 27.0 | | 27.0 | 6.0 |
| Timing Movement to 2017/18 | | 27.0 | 0.0 | 27.0 | 0.0 | 27.0 | 6.0 |

| PLACE | 2016/17 Timing Movement £000's | 2017/18 Approved Budget £000's | Proposed Movement £000's | 2017/18 Projected Outturn £000's |
|---|---|---|--------------------------------|---|
| Roads & Bridges - Including Ramp and Winter Damage | | | | |
| Surface Dressing | | 1480 | -330 | 1150 |
| Patching | | 500 | | 500 |
| Resurfacing/Overlays | | 1200 | -100 | 1100 |
| Walls & Structures | | 150 | -50 | 100 |
| Footways | | 100 | -10 | 90 |
| Drainage | | 125 | -25 | 100 |
| Masonry Refurbishment | | 400 | | 400 |
| Melrose (Lowood) Bridge | | 255 | -18 | 237 |
| Bowanhill Bridge | | 500 | 294 | 794 |
| Clackmae Bridge | | 850 | -90 | 760 |
| Resurfacing Additional | | 1178 | -78 | 1100 |
| Short Overlay Programme | | | 500 | 500 |
| Unallocated Balance | 93 | | -93 | |
| TOTAL | 93 | 6738 | 0 | 6831 |
| Lighting Asset Management | | | | |
| Mossilee Road, Galashiels | | 30 | | 30 |
| Woodbank Road, Yetholm | | 30 | | 30 |
| Tweed Road, Galashiels | | 50 | | 50 |
| Stirches Road, Hawick | | 20 | | 20 |
| Damside/Leithen Road, Innerleithen | | 50 | | 50 |
| Corroded Columns | 16 | 20 | | 36 |
| Unallocated Balance | | | | 0 |
| TOTAL | 16 | 200 | 0 | 216 |
| Accident Investigation Prevention | | | | |
| RS Traffic Calming | | 8 | | 8 |
| Road Safety Measures (Accident cluster sites) | | 38 | | 38 |
| AIP Design | | 4 | | 4 |
| Unallocated Balance | | | | 0 |
| TOTAL | 0 | 50 | 0 | 50 |
| Cycling Walking Safer Streets | | | | |
| Walking | | 56 | | 56 |
| Cycling | | 100 | | 100 |
| Footways - Sustrans Funded | 21 | | | 21 |
| Unallocated Balance | | | | 0 |
| TOTAL | 21 | 156 | 0 | 177 |
| Engineering Minor Works | | | | |
| Pedestrian Links, Hawick | | 14 | | 14 |
| Craigpark Court Galashiels | | 75 | | 75 |
| The Priory Selkirk | | 85 | | 85 |
| Robinsland West Linton | | 60 | | 60 |
| Unallocated Balance | | | | 0 |
| TOTAL | 0 | 234 | 0 | 234 |
| Flood Scheme Preparation | | | | |
| Peebles, Innerleithen, Broughton Flood Scheme | 3 | 147 | | 150 |
| Earlston Flood Scheme | 3 | 101 | | 104 |
| Newcastleton Flood Scheme | 3 | 101 | | 104 |
| Hawick NFM Scheme Preparation | 19 | 60 | | 79 |
| Unallocated Balance | | 0 | | 0 |
| TOTAL | 28 | 409 | 0 | 437 |

| | 2016/17 Timing Movement | 2017/18 Approved Budget | Proposed Movement | 2017/18 Projected Outturn |
|---|-------------------------------|-------------------------------|----------------------|---------------------------------|
| General Flood protection | | | | |
| Minor Works | | 20 | | 20 |
| Still Burn, Fountainhall | 30 | 100 | | 130 |
| Bonnington Road, Peebles | 10 | 9 | | 19 |
| Turfford Burn, Earlston | | 20 | | 20 |
| Romanno Bridge Flood bank | 25 | 70 | | 95 |
| Community Resilience | | 9 | | 9 |
| Management Fees | 4 | 30 | | 34 |
| Denholm Flood Grille Upgrade | 20 | | | 20 |
| Flood Protection Works | 30 | | | 30 |
| Church Street Eyemouth | 13 | | | 13 |
| Unallocated Balance | | | | 0 |
| TOTAL | 132 | 258 | 0 | 390 |
| CRC - Enhancements | | | | |
| Equipment | 7 | | | 7 |
| Unallocated | | | | |
| TOTAL | 7 | 0 | 0 | 7 |
| CRC - Improved Skip Infrastructure | | | | |
| Unallocated | 12 | | | 12 |
| TOTAL | 12 | 0 | 0 | 12 |
| CCTV Community Recycling Centres | | | | |
| Selkirk CRC | 1 | | 1 | 1 |
| Unallocated | | | | |
| TOTAL | 1 | 0 | 1 | 1 |
| Waste Transfer Health & Safety Works | | | | |
| Galashiels | 46 | | 46 | 46 |
| Unallocated | | | | |
| TOTAL | 46 | 0 | 46 | 46 |
| Land and Property Infrastructure | | | | |
| Play Facilities | | | | |
| Public Park, Galashiels | | 52 | | 52 |
| Ninians Haugh, Peebles | | 8 | | 8 |
| Eyemouth Play Park | 16 | | | 16 |
| Unallocated Balance | | | | 0 |
| TOTAL | 0 | 60 | 0 | 76 |
| Drainage - Parks and Open Spaces | | | | |
| Gavinton Playing Fields | | 50 | | 50 |
| Elliot Park, Jedburgh | 30 | | | 30 |
| Unallocated Balance | | | | 0 |
| TOTAL | 30 | 50 | 0 | 80 |
| Parks & Open Spaces Upgrades | | | | |
| Public Park, Galashiels | | 100 | | 100 |
| Unallocated Balance | | 29 | | 29 |
| TOTAL | 0 | 129 | 0 | 129 |
| Commercial Property Upgrades | | | | |
| Linglie Mill Upgrade, Selkirk | | 30 | | 30 |
| Unallocated Balance | | 0 | | |
| TOTAL | 0 | 30 | 0 | 30 |

| | 2016/17 Timing Movement | 2017/18 Approved Budget | Proposed Movement | 2017/18 Projected Outturn |
|---|-------------------------------|-------------------------------|----------------------|---------------------------------|
| Combined Depot Enhancements | | | | |
| Langlee Depot, Galashiels | | 40 | | 40 |
| Reiver Complex Roads Depot, Newtown St Boswells | | 28 | | 28 |
| Mansfield Roads Depot, Hawick | | 28 | | 28 |
| Kelso Combined Depot | | 28 | | 28 |
| Wheatlands Road, Galashiels | | 53 | | 53 |
| Duns Depot | | 28 | | 28 |
| Lower Mansfield Depot, Hawick | | 35 | | 35 |
| Eshiels Depot | | 55 | | 55 |
| Unallocated Balance | 11 | | | 11 |
| TOTAL | 11 | 295 | 0 | 306 |
| Asset Rationalisation | | | | |
| Former Nursery Eyemouth | | 140 | 170 | 310 |
| Edenside Nursery Accommodation | | 10 | | 10 |
| Paton Street Works | | 40 | | 40 |
| Unallocated Balance | 42 | 787 | -128 | 659 |
| TOTAL | 42 | 977 | 42 | 1019 |
| Health and Safety Works | | | | |
| School Toilet Refurbishment | | 70 | | 70 |
| Teviothead Cemetery Walls | | 10 | | 10 |
| Lift Control Upgrade | | 25 | | 25 |
| Legionella Works/ Upgrade Water Tanks | | 25 | | 25 |
| Burgh PS Walling Upgrade | | 15 | | 15 |
| Burnfoot PS Car Park upgrade | | 45 | | 45 |
| Stirches PS External Drainage Works | | 25 | | 25 |
| Wellogate Cemetery Walls | | 10 | | 10 |
| Chirnside PS Boundary Wall Upgrade | | 25 | | 25 |
| Haylodge Park Boundary Wall upgrade | | 13 | | 13 |
| Linglie Mill Gutter Upgrade | | 20 | | 20 |
| Chirnside PS Render Upgrade | | 35 | | 35 |
| Industrial Unit Fabric Upgrade | | 40 | | 40 |
| Morebattle PS Upgrade elec | | 85 | | 85 |
| Drumlanrig PS Upgrade Phase 2 elec | | 65 | | 65 |
| Jedburgh Castle Gaol Wall Upgrade | | 29 | | 29 |
| Asbestos Works | | 40 | | 40 |
| 10% Property Fees | | 58 | | 58 |
| Unallocated Balance | 55.5 | | | 55.5 |
| TOTAL | 55.5 | 635 | 0 | 690.5 |
| Land and Property - Building Upgrades | | | | |
| Cultural Services Property Upgrades | | 60 | | 60 |
| Chambers Institute Skylight upgrade | | 13 | | 13 |
| Chambers Institute roof upgrade | | 10 | | 10 |
| Cockburnspath PS Roof Upgrade | | 25 | | 25 |
| Edenside PS Windows Upgrade | | 15 | | 15 |
| Coldstream PS Boiler Room Upgrade | | 45 | | 45 |
| Morebattle PS Windows | | 30 | | 30 |
| Newcastleton PS Windows | | 30 | | 30 |
| Burnfoot PS Roof | | 35 | | 35 |
| Peebles HS Roof Upgrade | | 84 | | 84 |
| St Ronans PS Window Upgrade | | 34 | | 34 |
| Wilton PS Roof Upgrade | | 35 | | 35 |
| St Margarets Gala Hall Heating | | 25 | | 25 |
| Rosetta Rd Boiler Upgrade | | 35 | | 35 |
| Peebles HS Boiler | | 55 | | 55 |
| Industrial Unit Htg System Upgrade | | 30 | | 30 |
| Hawick HS work to chimneys | | 11 | | 11 |
| 10% Property Fees | | 58 | | 58 |
| Unallocated | 112 | | | 112 |
| TOTAL | 112 | 630 | 0 | 742 |

| | 2016/17 Timing Movement | 2017/18 Approved Budget | Proposed Movement | 2017/18 Projected Outturn |
|---|-------------------------------|-------------------------------|----------------------|---------------------------------|
| Contaminated land | | | | |
| Ayton Mill | 40 | | | 40 |
| 2 - 09/00038/PIIA - Stow | | 55 | | 55 |
| 5 - GG Sites - TBC | | 40 | | 40 |
| Unallocated Balance | | | | |
| TOTAL | 0 | 95 | 0 | 135 |
| Cleaning Equipment | | | | |
| Replacement robot Cleanfix 2 scrubber dryer Kelso High School | | 25 | | 25 |
| Cleanfix ride on scrubber dryer | | 12 | | 12 |
| Vax commercial carpet extraction units | | 13 | | 13 |
| Unallocated Balance | | | | |
| TOTAL | 0 | 50 | 0 | 50 |
| PEOPLE | | | | |
| School Estate | | | | |
| School Estate Block | | | | |
| Improve and enhance school environments. | | 1200 | | 1200 |
| Hawick HS Window & Classrooms | 144 | 400 | | 544 |
| Ensure school security, health and safety and legislative obligations are met - | 113 | 600 | | 713 |
| - Edenside Primary | | | | 0 |
| - Burgh Primary | | | | 0 |
| - Earlston Primary | | | | 0 |
| - Melrose Primary | 8 | | | 8 |
| - Peebles High School | | | | 0 |
| - Eddleston Primary School | | | | 0 |
| - Reston Primary School | | | | 0 |
| - Galashiels Academy | | | | 0 |
| - Selkirk High School | | | | 0 |
| - Hawick High School | | | | 0 |
| 2016/17 Project Newtown PS | 27 | | | 27 |
| NEW Project Halrude PS | | | | 0 |
| NEW Project Glendinning PS | | | | 0 |
| 2016/17 Project Heriot Secure Fence | 3 | | | 3 |
| 2016/17 Project Philiphaugh PS Secure Fence | 10 | | | 10 |
| Enhancement to ASN provision in specialist resources - | | | | 0 |
| - Galashiels Academy | | 500 | | 500 |
| - Berwickshire | | 100 | | 100 |
| - Hawick Area | | | | 0 |
| - Tweeddale Area | | | | 0 |
| Response to urgent issues | | 100 | | 100 |
| Unallocated Balance | | 70 | | 70 |
| TOTAL | 305 | 2,970 | 0 | 3,275 |
| Early Learning and Childcare | | | | |
| St Boswells Nursery | 16 | 750 | | 750 |
| St Ronans Nursery | 4 | 45 | | 45 |
| Unallocated Balance | 309 | 725 | | 1034 |
| TOTAL | 309 | 1520 | 0 | 1829 |
| Social Care Infrastructure | | | | |
| Residential Care Home | | | | |
| Waverley Residential Home, Galashiels | 41 | 185 | | 226 |
| Unallocated Balance | | | | 0 |
| TOTAL | 41 | 185 | 0 | 226 |

| | 2016/17 Timing Movement | 2017/18 Approved Budget | Proposed Movement | 2017/18 Projected Outturn |
|---|-------------------------------|-------------------------------|----------------------|---------------------------------|
| Sports Infrastructure | | | | |
| Sports Trust Plant & Services - Integrated Sport & Culture | | | | |
| Teviotdale LC Redevelopment | | 250 | | 250 |
| Plant & Asset Replacement | 37 | | | 37 |
| Tweedbank Gym Access Control | 4 | | | 4 |
| Jedburgh Leisure Trust Allocation | | 46 | | 46 |
| Berwickshire Sports Trust Allocation | 19 | 39 | | 58 |
| Unallocated Balance | | | | 0 |
| TOTAL | 60 | 335 | 0 | 395 |
| Synthetic Pitch Replacement Programme | | | | |
| St Ronan's Synthetic Pitch | 26 | | | 26 |
| Newcastleton Synthetic Pitch | 62 | | | 62 |
| Jedburgh 2G Pitch Rejuvenation | | 94 | | 94 |
| Unallocated Balance | | | | 0 |
| TOTAL | 88 | 94 | 0 | 182 |
| Public Hall Upgrades | | | | |
| Galashiels Volunteer Hall Seating | | 66 | | 66 |
| Selkirk Victoria Halls Elec Upgrade | | 5 | | 5 |
| Kelso Tait Hall - Sound Booth and Seating | | 11 | | 11 |
| Unallocated Balance | | | | 0 |
| TOTAL | 0 | 82 | 0 | 82 |
| CHIEF EXECUTIVE | | | | |
| Economic Regeneration | | | | |
| Borders Town Centre | | | | |
| Unallocated Balance | | 100 | | 100 |
| TOTAL | 0 | 100 | 0 | 100 |
| Chief Executive Other | | | | |
| Projects out with CGI Contract scope | | | | |
| Corporate PC Replacement | | 50 | | 50 |
| Software Licence- Point Upgrades | | 30 | | 30 |
| Unallocated Balance | | | | 0 |
| TOTAL | 0 | 80 | 0 | 80 |

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Scottish Borders Council

| | Operational Plan | | | | | | Total Project Cost |
|--|-------------------|--------------------|--------------------|--------------------|------------------------------------|----------------------------------|--------------------|
| | Prior Years Spend | Projection 2016/17 | Projection 2017/18 | Projection 2018/19 | Operational Plan 2016/17 - 2018/19 | Strategic Plan 2019/20 - 2025/26 | |
| | £000 | £000 | £000 | £000 | £000 | £000 | |
| PLACE | | | | | | | |
| Road & Transport Infrastructure | | | | | | | |
| Galashiels Developments - GIRR5 | 86 | 44 | 416 | 5 | 465 | 0 | 551 |
| Galashiels Developments - Transport Interchange | 7,616 | 137 | 0 | 0 | 137 | 0 | 7,753 |
| Galashiels Developments - GIRR 1-3 Claims | 0 | 0 | 200 | 100 | 300 | 200 | 500 |
| Street Lighting Energy Efficiency Project | 2,531 | 1,040 | 2,616 | 0 | 3,656 | 0 | 6,187 |
| A72 Dirtpot Corner - Road Safety Works | 88 | 10 | 244 | 1,916 | 2,170 | 0 | 2,258 |
| Selkirk Town Centre (Streetscape works) | 13 | 50 | 482 | 0 | 532 | 0 | 545 |
| Innerleithen to Walkerburn - Shared Access Route | 73 | 159 | 67 | 265 | 491 | 0 | 564 |
| Union Chain Bridge | 5 | 35 | 60 | 450 | 545 | 0 | 550 |
| Reston Station Contribution | 500 | 0 | 270 | 1,045 | 1,315 | 0 | 1,815 |
| Selkirk Traffic Management | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Kelso Town Traffic Management Scheme | 2,072 | 0 | 0 | 0 | 0 | 0 | 2,072 |
| Tweedbank Traffic Calming | 16 | 0 | 0 | 0 | 0 | 0 | 16 |
| Total Road & Transport Infrastructure | 13,000 | 1,475 | 4,355 | 3,781 | 9,611 | 200 | 22,811 |
| Flood and Coastal Protection | | | | | | | |
| Selkirk Flood Protection | 25,185 | 6,378 | 589 | 0 | 6,967 | 0 | 32,152 |
| Hawick Flood Protection | 1,061 | 1,114 | 884 | 1,945 | 3,943 | 35,751 | 40,755 |
| Jedburgh Flood Protection | 641 | 28 | 0 | 0 | 28 | 0 | 669 |
| | 26,887 | 7,520 | 1,473 | 1,945 | 10,938 | 35,751 | 73,576 |
| Waste Management | | | | | | | |
| Easter Langlee Cell Provision | 235 | 188 | 203 | 379 | 770 | 0 | 1,005 |
| Easter Langlee Leachate Management Facility | 183 | 10 | 79 | 23 | 112 | 419 | 714 |
| CRC - Bulky Waste Adjustments | 0 | 0 | 267 | 0 | 267 | 0 | 267 |
| New Easter Langlee Waste Transfer Station | 42 | 252 | 5,240 | 9 | 5,501 | 0 | 5,543 |
| Easter Langlee Cell 3 Leachate Pumping System | 3 | 13 | 19 | 0 | 32 | 0 | 35 |
| | 463 | 463 | 5,808 | 411 | 6,682 | 419 | 7,564 |
| Land and Property Infrastructure | | | | | | | |
| Wilton Lodge Park | 1,204 | 1,668 | 291 | 0 | 1,959 | 0 | 3,163 |
| | 1,204 | 1,668 | 291 | 0 | 1,959 | 0 | 3,163 |
| TOTAL PLACE | 41,554 | 11,126 | 11,927 | 6,137 | 29,190 | 36,370 | 107,114 |
| PEOPLE | | | | | | | |
| School Estate | | | | | | | |
| Duns Primary School & Locality Support Centre | 2,269 | 6,793 | 561 | 0 | 7,354 | 0 | 9,623 |
| Kelso High School | 2,791 | 111 | 200 | 0 | 311 | 0 | 3,102 |
| Langlee Primary School | 588 | 6,907 | 3,101 | 2 | 10,010 | 0 | 10,598 |
| Broomlands Primary School | 552 | 2,507 | 6,246 | 377 | 9,130 | 0 | 9,682 |
| Complex Needs - Central Education Base | 361 | 1,631 | 26 | 0 | 1,657 | 0 | 2,018 |
| | 6,561 | 17,949 | 10,134 | 379 | 28,462 | 0 | 35,023 |
| Culture and Heritage | | | | | | | |
| Jim Clark Museum | 24 | 78 | 973 | 386 | 1,437 | 0 | 1,461 |
| Sir Walter Scott Court House - Phase 1 | 0 | 8 | 292 | 0 | 300 | 0 | 300 |
| Sir Walter Scott Court House - Phase 2 | 200 | 9 | 111 | 60 | 180 | 2,350 | 2,730 |
| | 224 | 95 | 1,376 | 446 | 1,917 | 2,350 | 4,491 |
| TOTAL PEOPLE | 6,785 | 18,044 | 11,510 | 825 | 30,379 | 2,350 | 39,514 |
| CHIEF EXECUTIVE | | | | | | | |
| Sports Infrastructure | | | | | | | |
| Peebles 3G Synthetic Pitch | 140 | 0 | 0 | 0 | 0 | 0 | 140 |
| Jedburgh 3G Synthetic Pitch | 11 | 13 | 148 | 1,168 | 1,329 | 19 | 1,359 |
| Hawick 3G Synthetic Pitch | 93 | 1,167 | 97 | 0 | 1,264 | 0 | 1,357 |
| | 244 | 1,180 | 245 | 1,168 | 2,593 | 19 | 2,856 |
| Economic Regeneration | | | | | | | |
| Central Borders Business Park | 11 | 71 | 3,129 | 3,000 | 6,200 | 1,000 | 7,211 |
| Newtown St Boswells Village Centre | 0 | 0 | 100 | 100 | 200 | 384 | 584 |
| | 11 | 71 | 3,229 | 3,100 | 6,400 | 1,384 | 7,795 |
| Chief Executive Other | | | | | | | |
| Great Tapestry of Scotland - Building | 435 | 122 | 1,013 | 2,612 | 3,747 | 2,954 | 7,136 |
| | 435 | 122 | 1,013 | 2,612 | 3,747 | 2,954 | 7,136 |
| TOTAL CHIEF EXECUTIVE | 690 | 1,373 | 4,487 | 6,880 | 12,740 | 4,357 | 17,787 |
| TOTAL SBC | 49,029 | 30,543 | 27,924 | 13,842 | 72,309 | 43,077 | 164,415 |

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CORPORATE DEBTS – WRITE OFFS IN 2016/17

Report by Chief Financial Officer

Executive Committee

20 June 2017

1 PURPOSE AND SUMMARY

- 1.1 As required by the Financial Regulations, this report details the aggregate amounts of debt written off during 2016/17 under delegated authority.**
- 1.2 The report covers the areas of Council Tax, Non-Domestic Rates, Sundry Debtors, Housing Benefit Overpayments and aged debt from the balance sheet.
- 1.3 The total value of write-offs reduced from £0.679m in 2015/16 to £0.645m in 2016/17.
- 1.4 There are ongoing risks associated with the management of the Council's debts and these may lead to an increase in the level of debts that may require to be written off as irrecoverable in future years. These have been identified in paragraph 6.2.

2 RECOMMENDATIONS

- 2.1 It is recommended that the Executive Committee note the debtor balances written off during 2016/17 under delegated authority.**

3 BACKGROUND

- 3.1 Financial Regulations give the Chief Financial Officer authority to write-off individual irrecoverable debts up to £100,000. Any debt in excess of £100,000 may only be written off as irrecoverable following approval by the Executive Committee. No write-offs have fallen into this category in 2016/17.
- 3.2 Financial Regulations also require that the Chief Financial Officer shall report to the Executive Committee annually on the aggregate amounts written off under delegated authority and this report fulfils that remit for financial year 2016/17.

4 LEVEL OF WRITE OFFS

- 4.1 The total net amounts which were written off during 2016/17 and previous 2 years, are as follows:-

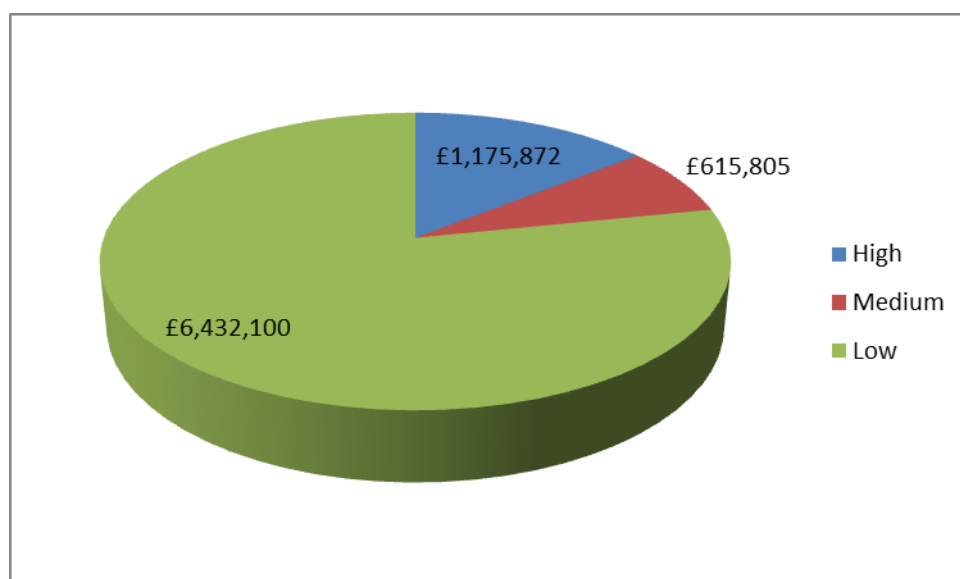
| Category | Net amount written off (£'000) | Net amount written off (£'000) | Net amount written off (£'000) |
|-------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | 2014/15 | 2015/16 | 2016/17 |
| Council Tax | 239.9 | 188.9 | 164.2 |
| Non Domestic Rates | 14.5 | 346.5 | 143.6 |
| Sundry Debts | 357.2 | 133.7 | 49.4 |
| Housing Benefits Overpayments | 16.0 | 9.9 | 149.1 |
| Aged debt from balance sheet | 0 | 0 | 139.0 |
| Total | 627.6 | 679.0 | 645.3 |

- 4.2 The 'write-offs' are net of any amount 'written back on'. This occurs where a debt has been written off and subsequent information is received, such as a new forwarding address, which would enable the Council to again pursue a debt previously considered irrecoverable. In these circumstances, the write-off will be reversed by a write-on and the debtor will then be pursued for the debt.
- 4.3 In all cases, a debt will only be written off when at least one of the following occurs:-
- Legislation prevents its recovery;
 - It is uneconomic to pursue;
 - The Debtor becomes insolvent;
 - All options of recovery have been exhausted, which includes the use of the Council's Legal team and the Sheriff Officers, 'Walker Love';
 - After a professional assessment of the debt concludes that recovery is unlikely. For example, if Sheriff Officers advise that there are no assets, or the debtor has left the area and cannot be traced.
- 4.4 Council Tax collections have seen an increase in their in-year collections from 96.5% in 2015/16 to 96.63% in 2016/17. This is the second highest collection level since 2009/10. The highest value of write-offs for Council Tax in 2016/17 is where the liable party is deceased and there were no

funds available in the estate. The number of cases increased from 133 in 2015/16 to 392 in 2016/17. For NDR the highest value of write-offs in 2016/17 remained in the Insolvency category, where no dividend has been received within 1 year of an insolvency event.

Council Tax write-offs decreased by 13% from last year. The overall value of the write-offs in 2016/17 has decreased from £189k to £164k. However, the number of cases has increased significantly from 1,464 in 2015/16 to 2,071 in 2016/17. The Non-Domestic Rates write-offs have decreased significantly when compared to the previous year. Resource was allocated in 2016/17 to deal with sequestrations and insolvencies giving an increase in this category in 2015/16.

- 4.5 The amount of Housing Benefit overpayments written off increased considerably in 2016/17. A significant part of the increase is as a result of historically uncollectable debt now being formally written off. Housing Benefit Overpayments attract up to 100% subsidy from The Department for Work and Pensions which combined with the ongoing recovery measures minimises any potential financial loss to the Council.
- 4.6 As a result of work continuing on Housing Benefit overpayments aimed at reducing outstanding uncollectable aged debt, the level of Housing Benefit Overpayment write offs may remain higher through 2017/18 and 2018/19. The subsidy arrangements will, however, continue as outlined above in 4.5.
- 4.7 A write off of aged balances from the balance sheet was undertaken as part of the year end process resulting in a write off of £139k.
- 4.8 During the 2016/17 financial year, the amount of sundry debt write-offs has reduced by 63.0%, due to the efforts of Credit Control staff to keep write-offs to a minimum. It is expected that write-offs will increase in 2017/18 due to the highly-probable requirement to write off significant debt (£100k+) in one specific case currently undergoing legal action. The amount of Sundry Debt currently owed to the Council and deemed to be low, medium and high risk, can be demonstrated as per the chart below. The Bad Debt Provision currently stands at £0.97m.



5 ANALYSIS OF WRITE OFFS

5.1 Council Tax

In the following table the Council Tax debts which have been written off have been categorised by reason:-

| Reason for Write Off | Council Tax – net amounts written off 2015/16 (£) | No. of transactions | Council Tax – net amounts written off 2016/17 (£) | No. of transactions |
|-------------------------------|---|---------------------|---|---------------------|
| Small balance (less than £10) | -130 | 211 | -146 | 212 |
| Surcharges | 19,077 | 561 | 17,239 | 870 |
| Deceased | 22,647 | 133 | 81,355 | 392 |
| No Forwarding Address | 13,065 | 100 | 22,816 | 253 |
| No Effects | 0 | 0 | 0 | 0 |
| Insolvency | 126,262 | 386 | 38,540 | 214 |
| Miscellaneous | 8,072 | 73 | 4,439 | 130 |
| Total | 188,993 | 1464 | 164,243 | 2071 |

5.2 Non Domestic Rates

In the following table the Non Domestic Rates debts which have been written off have been categorised by the reason for the write off:-

| Reason for Write Off | Non Domestic Rates – net amounts written off 2015/16 (£) | No. of transactions | Non Domestic Rates – net amounts written off 2016/17 (£) | No. of transactions |
|-------------------------------|--|---------------------|--|---------------------|
| Small balance (less than £10) | 8 | 6 | 8 | 5 |
| Surcharges | 22,013 | 56 | 14,447 | 26 |
| Deceased | 0 | 0 | 3,325 | 2 |
| No Forwarding Address | 0 | 0 | 577 | 1 |
| No Effects | 20,126 | 4 | 0 | 0 |
| Insolvency | 304,421 | 77 | 112,133 | 24 |
| Miscellaneous | -63 | 11 | 13,144 | 71 |
| Total | 346,505 | 154 | 143,634 | 129 |

5.3 Sundry Debt

The total amount of Sundry Debts written off in 2016/17 is shown in the

table by individual services. Comparative write offs which have already been approved is provided for the two previous financial years:-

| Service | Net amount written off (£) | | |
|-----------------|-----------------------------------|----------------|----------------|
| | 2014/15 | 2015/16 | 2016/17 |
| Chief Executive | 38,250 | 24,352 | 15,322 |
| People | 235,199 | 42,585 | 15,466 |
| Place | 83,717 | 66,763 | 18,632 |
| Total | 357,168 | 133,700 | 49,421 |

6 IMPLICATIONS

6.1 Financial

An annual budget provision for sundry bad debts of £125k and £635k for Council Tax is maintained, which is regularly reviewed and if necessary will be revised in future.

6.2 Risk and Mitigations

It is expected that the level of debts written off in 2017/18 will increase, compared to 2016/17 due to heightened risk factors for some large sundry debt accounts. Performance in this area continues to be closely monitored and management action, including the approved policy on debt recovery and supporting procedures, are in place to minimise the risk. It should be noted that In Sundry Debtors, there is £1.0m of outstanding debt assessed as carrying the risk of requiring write-off and it is expected that a significant part of this may be irrecoverable and require future write-off.

6.3 Equalities

There are no direct equalities implications from this report.

6.4 Acting Sustainably

There are no environmental implications directly associated with this report.

6.5 Carbon Management

There is no impact on the Council's carbon emissions.

6.6 Rural Proofing

There are no changes in policy or strategy in relation to rural areas.

6.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to the Scheme of Administration or the Scheme of Delegation.

7 CONSULTATION

- 7.1 The Corporate Management Team, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit & Risk, the Chief Officer HR and the Clerk to the Council have been consulted and any comments have been reflected in the report.

Approved by

David Robertson
Chief Financial Officer

Signature

Author(s)

| Name | Designation and Contact Number |
|-------------------|---|
| Suzy Douglas | Financial Services Manager 01835 824000 x5881 |
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| Katrina Wilkinson | Revenues Lead Officer |

Background Papers:
Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Debbie Collins can also give information on other language translations as well as providing additional copies.

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